

Attachment 7

**MMP Formative Research Recruitment Guidance, Facility Makes
First Contact**

Model Patient Recruitment Script Provider/Facility Makes First Contact

The Patient Recruitment Script should be used after the Health Department has provided you with a list of randomly selected patients.

Script

Name of patient you are calling _____

Hello my name is _____ with [insert facility name]. I am calling to let you know about a project called [insert local project name] that [insert facility name] is participating in, in collaboration with the Health Department and the Centers for Disease Control and Prevention (CDC).

I am asking for your voluntary participation in this health department project. Your experiences and opinions are really important for guiding care for HIV patients both here in [insert project area name] and around the country. Hearing from patients like you will help us serve you better.

If you agree to participate, you will be asked to complete a 45 minute in-person interview and allow your medical records to be abstracted. Medical record abstraction is a process where selected information from your medical record will be looked over and recorded onto a form. You will receive \$____ as a token of appreciation. This survey is completely confidential. **Neither your name nor any other information that identifies you will be recorded with the interview and medical record information we collect for this project.**

A representative from the Health Department will contact you to setup an appointment for you to sign the consent form, complete the in-person interview, and receive your \$_____.

If you have any questions regarding MMP, please call [insert phone number], and ask for _____.

I would like to thank you in advance for your participation in this very important activity that will positively impact health care and reduce illnesses among persons living with HIV/AIDS in [insert project area name].