

# Attachment 3 Script

# Recruiter Training

A model Recruiter Training Script is outlined below.

## ***Whom to Recruit***

We're going to give you *[insert #]* coupons to give to other young men between 13 and 17 years of age whom you know identify as gay or bisexual, or are attracted to or have sex with other men so that they can be in the study too. You should only give the coupons to people who live in *[insert project area]* and you have seen in the past 30 days. Since people can be in the study only once, don't give the coupons to anyone who has already participated. Most importantly, you should NOT give the coupons to strangers. The young men you recruit will have to bring in their coupons and answer questions to determine if they are selected for the study.

## ***Coupons***

To be in the study, everyone has to have a coupon. Be sure to tell the young men you give a coupon to that they need to have the coupon with them when they come in or when they call to make an appointment. The first thing we'll do is check to see if their coupon is valid.

Your coupons cannot be replaced if they are lost or stolen or if the person you recruited is not selected for the study. A coupon cannot be used more than once. Each coupon has a date when it expires, and after that date, it can't be used anymore. So, you should tell people you give the coupon to that they need to come in or call to make an appointment before the expiration date written on the coupon.

## ***Process***

Be sure to tell the young men you recruit to come in or make an appointment at a time when they are able to complete the whole survey process, which takes about 1 hour. People you give coupons to who complete the interview will be given \$25. They will get an additional \$25 for taking an HIV test. We won't do an interview with anyone who is under the influence of drugs or alcohol; people who are not capable of completing the interview will not be allowed to participate in the study.

## ***Reward***

You will get \$10 for each person you recruit who is selected for the study and who completes the interview. But, it's not guaranteed that you will get the \$10 just for recruiting someone:

- You will not get a reward for someone who is not selected for the study.
- You will not get a reward for recruiting someone who has already participated in the study.

- You will not get a reward for someone who does not complete an interview.

Not everyone in this study gets the opportunity to recruit others, and not everyone gets the same number of coupons. Who gets to recruit other people for the study and how many coupons they get is determined by the computer. When you give the coupon to someone else and they become part of the study, they might get a different number of coupons than you did. The study is time-limited, so eventually there will be no more coupons given out and no more interviews conducted.

### ***Recruiter Information***

In order for us to be sure that we give the reward for recruiting others to the right person, we're going to ask you a few questions and enter the information into the computer to create an identification number that is unique to you. When you come in to get your reward, we'll ask you those same questions again to create the number and check it in the computer. The coupons we give you are linked to you so we'll know which ones to you can get a reward for.

You can call our office to see if the people you gave coupons to were selected for the study and completed an interview, so that you can come in to get your reward. We can't tell you who came in or not, but we can tell you whether you can get a reward. We will only give the reward to you, so do not send someone else in to get it.

### ***Wrap-up***

Do you have any questions?

Thanks for helping us, and remember, give the coupons to young men who are between 13 and 17 years old whom you know identify as gay or bisexual or are attracted to or have sex with other men.

**Model Coupon**

**FRONT**

3011 **Project ASK** 3011



Call 1-888-865-4327 for an appointment or more information

When: Tuesdays and Fridays  
9am – 6 pm

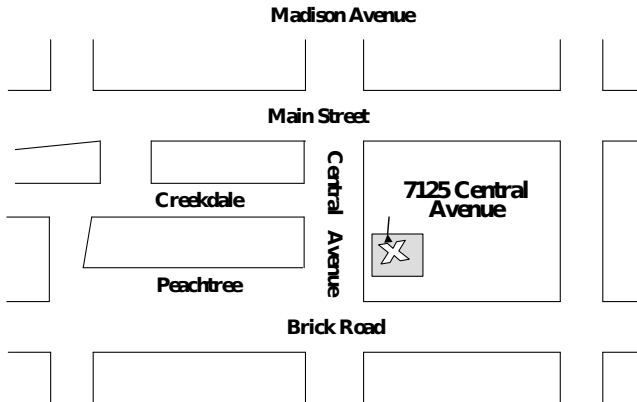
Where: 7125 Central Ave., 2<sup>nd</sup> Floor

\* This coupon expires on:

East of Main Street, West of Brick Road  
Across from Salvation Army

**\*Map on back\***

**BACK**



**Project ASK**

is located at 7125 Central Avenue  
between Main Street and Brick Road  
across from the Salvation Army

**1- 888- 865- 4327**

Survey ID \_\_\_\_\_

Interviewer ID \_\_\_\_\_

**Please call for an appointment.**  
(It's a free call from any payphone.)