

OMB Control No: 0970-0402

Expiration Date:

**ATTACHMENT 5: MESSAGES TO PROGRAM STAFF**

OMB Control No: 0970-0402

Expiration Date:

## REMINDER TO HOME VISITORS ABOUT WEEKLY LOG DEADLINE

Message Subject: Weekly MIHOPE Home Visitor log – REMINDER

Dear (Home Visitor),

Thank you for your continued participation in the MIHOPE research project. We appreciate your cooperation and dedication to this work.

As a reminder, your weekly home visit log is due today (MM/DD) by HH:MM p.m. EST. Please continue to submit your weekly logs by HH:MM p.m. EST. If for some reason you are not able to meet this deadline, please let me know as soon as possible.

As always, please do not hesitate to contact me with any questions or concerns.

Thank you,

(Log Coordinator)

This collection of information is voluntary and will be used to learn how home visiting programs benefit families. Public reporting burden for this collection is estimated to be 5 minutes per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this collection 0970-0402 and it expires XX/XX/XXXX.