

OMB Control No: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Length of time for instrument: 0.50 hours

**ATTACHMENT 9: MIHOPE PROGRAM MANAGER SURVEY PART 1\_  
BASELINE**

5/29/2012

## **PROGRAM MANAGER SURVEY PART 1: Inventory of Program's Policy, Procedures, and Forms**

The U.S. Department of Health and Human Services has contracted with MDRC to evaluate the federal Maternal, Infant and Early Childhood Home Visiting (MIECHV) Program.

The Mother and Infant Home Visiting Program Evaluation (MIHOPE) is designed to build knowledge for policymakers and practitioners about the effectiveness of MIECHV.

Your answers will be kept confidential. Only the research team will have access to this information. Your answers will not be shared with anyone at your program or any other agencies. In our research reports, the information you provide will not be attributed by name to you or your individual program.

One objective of MIHOPE is to learn how implementing agencies and other organizations work together to design and implement home visiting program services.

We are requesting that you complete this inventory because you are the manager of one of the home visiting programs participating in MIHOPE. Your answers will help us understand your agency's home visiting program service model and implementation system.

### **Inventory of the Program's Policy, Procedures, and Forms**

In this inventory we ask that you tell us about the policies, procedures, and forms used to guide your program's work. View this as a type of inventory of the formal guidelines and forms used by your program in day to day operations. We anticipate it should take about a half hour to complete this inventory. Please feel free to consult with other staff members (e.g. a supervisor of home visitors) if you need assistance in completing the inventory.

Once you complete this inventory we will also be asking you to provide copies of some of the key documents to your site liaison XXX XXXXX. You can either do this yourself or have other program administrative or supervisory staff complete the inventory and/or gather the copies of the documents for your site liaison.

If you have questions at any time during the study, please call Alexander Vazquez at MDRC toll-free at 1-877-311-6372 or email [Alexander.vazquez@mdrc.org](mailto:Alexander.vazquez@mdrc.org).

**A. POLICIES OF YOUR PROGRAM SITE**

	We have a policy for this which has been in place more than 12 months	We have a policy for this which was put in place in the last 12 months	We do not have a policy on this
1. Broad goals (i.e. a list of goals for families receiving services from this program site)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Intended outcomes for families	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Family eligibility criteria	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Home visit frequency and duration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Staff - Roles and Responsibilities as in Job Descriptions			
a. Home Visitors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Supervisors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Staff - Measurable Core Competencies that Staff Should Possess after Completing Training			
a. Home Visitors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Supervisors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Limits on number of home visitors per supervisor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Home visitor recruitment - minimum qualifications for hire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Home visitor training			
a. Required trainings before being assigned families	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Required continuing training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Supervisor recruitment - minimum qualifications for hire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Supervisor training			
a. Required trainings before being assigned home visitors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Required continuing training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Supervision of home visitors			
a. Policy for office-based, one-on-one supervision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Policy for observation of visits for supervision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## B. POLICIES AND TOOLS FOR SCREENING/ASSESSMENT

### Child Development Screening

1. Does your program site use standard questions or tools to screen children for developmental delay in the first year of life?

Yes [IF CHECKED, PROCEED TO Q2]

No [GO TO Q9]

2. What questions or tools does your program site use for screening in the child's first year of life?

CHECK ALL THAT APPLY

	Required	Recommended	Program does not recommend or require, but some staff use	Not used
Ages and Stages Questionnaire (ASQ, ASQ-3)				
Ages and Stages Questionnaire- Social Emotional (ASQ- SE)				
Bayley Infant Neurodevelopmental Screener (BINS)				
Denver or Denver II				
Knowledge of Infant Development Inventory (KIDI)				
Ounce Scale				
PEDS or PEDS:DM				
State, agency or program-designed questions or tools				
Other tool (please provide name, if known) _____				

For each tool selected, respondent is asked to complete questions 3-8:

3. When during the child's first year of life does your program site use TOOL to screen for developmental delay? CHECK ALL THAT APPLY

When the child is:

1  2  3  4  5  6  7  8  9  10  11  12 months old

After the family has been enrolled:

1  2  3  4  5  6  7  8  9  10  11  12 months

When the home visitor suspects developmental delay

When the parent suspects developmental delay

4. What is your program site's formal policy for the home visitor's communication of screening results to the supervisor?

Home visitors are required to share screening results with their supervisor for all families.

Home visitors are required to share screening results with their supervisor for defined subsets of families.

Home visitors are not required to share screening results with their supervisor.

There is no formal policy for home visitor communication of screening results to the supervisor.

5. What is your program site's policy for the home visitor's education and support to the family in response to positive screening results?

Home visitors follow a written protocol that specifies what to do in response to positive screening results.

Home visitors are expected to consult with their supervisor or other expert within our program in deciding what to do in response to positive screening results.

Home visitors can decide on their own how to act in response to positive screening results.

There is no formal policy for the home visitor's education and support to the family in response to positive screening results.

6. What referral options are available to home visitors in response to positive screening results?

CHECK ALL THAT APPLY.

Family referral to an expert on our home visiting program team

Family referral to an expert outside our home visiting program team but within our agency

Family referral to an outside agency

7. Which statement most accurately describes your program site's policy for the home visitor's initial role in making the referral?

The home visitor's initial role is to provide the family with information for accessing the resource, but it is the family's responsibility to follow through on that information.

The home visitor's initial role includes helping the family access the resource, for example, by calling to arrange an appointment on behalf of the family.

Our program site does not have a policy on this.

8. Which statement most accurately describes your program site's policy for the home visitor's monitoring of the family's success in completing a referral?
- The home visitor is expected to monitor and report the family's experience in completing a referral.
  - The home visitor is expected to monitor the family's experience in completing a referral, but is not required to report this.
  - The home visitor is not expected to monitor the family's experience in completing a referral.
  - Our program site does not have a policy on this.

[RETURN TO NEXT TOOL OR GO TO NEXT SECTION]

9. What is your program site's formal policy for the home visitor's communication of her or the family's concerns about potential developmental delay to the supervisor?
- Home visitors are required to share these concerns with their supervisor.
  - Home visitors are not required to share these concerns with their supervisor.
  - There is no formal policy for sharing these concerns with the supervisor.
10. What is your program site's policy for the home visitor's education and support to the family when the home visitor or the family has concerns about potential developmental delay?
- Home visitors follow a written protocol that specifies what to do in response to concerns.
  - Home visitors are expected to consult with their supervisor or other expert within our program in deciding what to do in response to concerns.
  - Home visitors can decide on their own how to act in response to concerns.
  - There is no formal policy for the home visitor's education and support to the family in response to concerns.
11. What referral options are available to home visitors in response to concerns about developmental delay? CHECK ALL THAT APPLY.
- Family referral to an expert on our home visiting program team
  - Family referral to an expert outside our home visiting program team but within our agency
  - Family referral to an outside agency
12. Which statement most accurately describes your program site's policy for the home visitor's initial role in making the referral?
- The home visitor's initial role is to provide the family with information for accessing the resource, but it is the family's responsibility to follow through on that information.
  - The home visitor's initial role includes helping the family access the resource, for example, by calling to arrange an appointment on behalf of the family.
  - Our program site does not have a policy on this.
13. Which statement most accurately describes your program site's policy for the home visitor's monitoring of the family's success in completing a referral?
- The home visitor is expected to monitor and report the family's experience in completing a referral.
  - The home visitor is expected to monitor the family's experience in completing a referral, but is not required to report this.
  - The home visitor is not expected to monitor the family's experience in completing a referral.

Our program site does not have a policy on this.

**Parenting**

1. Does your program site use standard questions or tools to assess parenting behavior, parent-child interactions, bonding, or attachment in the first year of life?

Yes [IF CHECKED, PROCEED TO Q2]

No [GO TO Q9]

2. What questions or tools does your program use to assess parenting in the child's first year of life? CHECK ALL THAT APPLY

	Required	Recommended	Program does not recommend or require, but some staff use	Not Used
Home Observation for Measurement of the Environment (HOME)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Keys to Interactive Parenting Scale (KIPS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knowledge of Infant Development Inventory (KIDI)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nurturing Parenting Competency Scale-C (NCAST)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
State, agency or program-designed questions or tools	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other tool (please provide name, if known) _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*For each tool selected, respondent is asked to complete questions 3-8:*

3. When during the child's first year of life does your program site use TOOL to assess parenting? CHECK ALL THAT APPLY

When the child is:

1  2  3  4  5  6  7  8  9  10  11  12 months old

After the family has been enrolled:

1  2  3  4  5  6  7  8  9  10  11  12 months

When the home visitor suspects parenting problems

When the parent suspects parenting problems

4. What is your program site's formal policy for the home visitor's communication of assessment results to the supervisor?
- Home visitors are required to share assessment results with their supervisor for *all* families.
  - Home visitors are required to share assessment results with their supervisor for *defined subsets* of families.
  - Home visitors are not required to share assessment results with their supervisor.
  - There is no formal policy for home visitor communication of assessment results to the supervisor.
5. What is your program site's policy for the home visitor's education and support to the family in response to assessment results?
- Home visitors follow a written protocol that specifies what to do in response to assessment results.
  - Home visitors are expected to consult with their supervisor or other expert within our program in deciding what to do in response to assessment results.
  - Home visitors can decide on their own how to act in response to assessment results.
  - There is no formal policy for the home visitor's education and support to the family in response to assessment results.
6. What referral options are available to home visitors in response to concerning assessment results?  
CHECK ALL THAT APPLY.
- Family referral to an expert on our home visiting program team
  - Family referral to an expert outside our home visiting program team but within our agency
  - Family referral to an outside agency
7. Which statement most accurately describes your program site's policy for the home visitor's *initial* role in making the referral?
- The home visitor's *initial* role is to provide the family with information for accessing the resource, but it is the family's responsibility to follow through on that information.
  - The home visitor's *initial* role includes helping the family access the resource, for example, by calling to arrange an appointment on behalf of the family.
  - Our program site does not have a policy on this.
8. Which statement most accurately describes your program site's policy for the home visitor's monitoring of the family's success in completing a referral?
- The home visitor is expected to monitor and report the family's experience in completing a referral.
  - The home visitor is expected to monitor the family's experience in completing a referral, but is not required to report this.
  - The home visitor is not expected to monitor the family's experience in completing a referral.
  - Our program site does not have a policy on this.



[RETURN TO NEXT TOOL OR GO TO NEXT SECTION]

9. What is your program site's formal policy for the home visitor's communication of her or the family's concerns about parenting to the supervisor?
- Home visitors are required to share these concerns with their supervisor.
  - Home visitors are not required to share these concerns with their supervisor.
  - There is no formal policy for sharing these concerns with the supervisor.
10. What is your program site's policy for the home visitor's education and support to the family when the home visitor or the family has concerns about parenting?
- Home visitors follow a written protocol that specifies what to do in response to concerns.
  - Home visitors are expected to consult with their supervisor or other expert within our program in deciding what to do in response to concerns.
  - Home visitors can decide on their own how to act in response to concerns.
  - There is no formal policy for the home visitor's education and support to the family in response to concerns.
11. What referral options are available to home visitors in response to concerns about parenting?  
CHECK ALL THAT APPLY.
- Family referral to an expert on our home visiting program team
  - Family referral to an expert outside our home visiting program team but within our agency
  - Family referral to an outside agency
12. Which statement most accurately describes your program site's policy for the home visitor's *initial* role in making the referral?
- The home visitor's *initial* role is to provide the family with information for accessing the resource, but it is the family's responsibility to follow through on that information.
  - The home visitor's *initial* role includes helping the family access the resource, for example, by calling to arrange an appointment on behalf of the family.
  - Our program site does not have a policy on this.
13. Which statement most accurately describes your program site's policy for the home visitor's monitoring of the family's success in completing a referral?
- The home visitor is expected to monitor and report the family's experience in completing a referral.
  - The home visitor is expected to monitor the family's experience in completing a referral, but is not required to report this.
  - The home visitor is not expected to monitor the family's experience in completing a referral.
  - Our program site does not have a policy on this.

**Emotional Well-Being, Depression, and Stress**

1. Does your program site use standard questions or tools to assess parental emotional well-being, depression, or stress either prenatally or in the first year of life?

- Yes [IF CHECKED, PROCEED TO Q2]
- No [GO TO Q9]

2. What questions or tools does your program use for assessment? CHECK ALL THAT APPLY

	Required	Recommended	Program does not recommend or require, but some staff use	Not Used
Brief Symptom Inventory (BSI)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Center for Epidemiological Studies - Depression Scale (CES-D)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edinburgh Postnatal Depression Screening (EPDS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kempe Family Stress Inventory (KFI)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parent Health Questionnaire (PHQ, PHQ-9)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parenting Stress Index (PSI)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Protective Factors Survey (PFS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
State, agency or program-designed questions or tools	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other tool (please provide name, if known) _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

For each tool selected, respondent is asked to complete questions 3-8:

3. When during the child's first year of life does your program site use TOOL to assess for parental emotional well-being? CHECK ALL THAT APPLY

When the child is:

- Prenatal  1  2  3  4  5  6  7  8  9  10  11  12 months old

After the family has been enrolled:

- 1  2  3  4  5  6  7  8  9  10  11  12 months
- When the home visitor suspects concerns

- When the parent suspects concerns
4. What is your program site's formal policy for the home visitor's communication of assessment results to the supervisor?
- Home visitors are required to share results with their supervisor for *all* families.
  - Home visitors are required to share results with their supervisor for *defined subsets* of families.
  - Home visitors are not required to share results with their supervisor.
  - There is no formal policy for home visitor communication of results to the supervisor.
5. What is your program site's policy for the home visitor's education and support to the family in response to concerning assessment results?
- Home visitors follow a written protocol that specifies what to do in response to concerning assessment results.
  - Home visitors are expected to consult with their supervisor or other expert within our program in deciding what to do in response to concerning assessment results.
  - Home visitors can decide on their own how to act in response to concerning assessment results.
  - There is no formal policy for the home visitor's education and support to the family in response to concerning assessment results.
6. What referral options are available to home visitors in response to concerning assessment results?  
CHECK ALL THAT APPLY.
- Family referral to an expert on our home visiting program team
  - Family referral to an expert outside our home visiting program team but within our agency
  - Family referral to an outside agency
7. Which statement most accurately describes your program site's policy for the home visitor's *initial* role in making the referral?
- The home visitor's *initial* role is to provide the family with information for accessing the resource, but it is the family's responsibility to follow through on that information.
  - The home visitor's *initial* role includes helping the family access the resource, for example, by calling to arrange an appointment on behalf of the family.
  - Our program site does not have a policy on this.
8. Which statement most accurately describes your program site's policy for the home visitor's monitoring of the family's success in completing a referral?
- The home visitor is expected to monitor and report the family's experience in completing a referral.
  - The home visitor is expected to monitor the family's experience in completing a referral, but is not required to report this.
  - The home visitor is not expected to monitor the family's experience in completing a referral.

- Our program site does not have a policy on this.

[RETURN TO NEXT TOOL OR GO TO NEXT SECTION]

9. What is your program site's formal policy for the home visitor's communication of her or the family's concerns about parental emotional well-being, depression, or stress to the supervisor?
- Home visitors are required to share these concerns with their supervisor.
- Home visitors are not required to share these concerns with their supervisor.
- There is no formal policy for sharing these concerns with the supervisor.
10. What is your program site's policy for the home visitor's education and support to the family when the home visitor or the family has concerns about parental emotional well-being, depression, or stress?
- Home visitors follow a written protocol that specifies what to do in response to concerns.
- Home visitors are expected to consult with their supervisor or other expert within our program in deciding what to do in response to concerns.
- Home visitors can decide on their own how to act in response to concerns.
- There is no formal policy for the home visitor's education and support to the family in response to concerns.
11. What referral options are available to home visitors in response to concerns about parental emotional well-being, depression, or stress? CHECK ALL THAT APPLY.
- Family referral to an expert on our home visiting program team
- Family referral to an expert outside our home visiting program team but within our agency
- Family referral to an outside agency
12. Which statement most accurately describes your program site's policy for the home visitor's *initial* role in making the referral?
- The home visitor's *initial* role is to provide the family with information for accessing the resource, but it is the family's responsibility to follow through on that information.
- The home visitor's *initial* role includes helping the family access the resource, for example, by calling to arrange an appointment on behalf of the family.
- Our program site does not have a policy on this.
13. Which statement most accurately describes your program site's policy for the home visitor's monitoring of the family's success in completing a referral?
- The home visitor is expected to monitor and report the family's experience in completing a referral.
- The home visitor is expected to monitor the family's experience in completing a referral, but is not required to report this.
- The home visitor is not expected to monitor the family's experience in completing a referral.
- Our program site does not have a policy on this.

OMB Control No: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_

**Maternal Substance Use (Tobacco, Alcohol and Other Drugs)**

1. Does your program site use standard questions or tools to screen for maternal substance use, including tobacco, alcohol, or other drug use?

Yes [IF CHECKED, PROCEED TO Q2]

No [GO TO Q9]

2. What questions or tools does your program site use for screening? CHECK ALL THAT APPLY

	Required	Recommended	Program does not recommend or require, but some staff use	Not Used
Alcohol, Smoking, and Substance Involvement Screening Test (ASSIST)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alcohol Use Disorders Identification Test (AUDIT)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CAGE Questionnaire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parent Health Questionnaire (PHQ)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4P's Plus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
State, agency or program-designed questions or tools	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other tool (please provide name, if known) _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

For each tool selected, respondent is asked to complete questions 3-8:

3. When during the child's first year of life does your program site use TOOL to screen for substance use? CHECK ALL THAT APPLY

When the child is:

Prenatal  1  2  3  4  5  6  7  8  9  10  11  12 months old

After the family has been enrolled:

1  2  3  4  5  6  7  8  9  10  11  12 months

When the home visitor suspects substance use

When the parent suspects substance use

4. What is your program site's formal policy for the home visitor's communication of screening results to the supervisor?
- Home visitors are required to share screening results with their supervisor for *all* families.
  - Home visitors are required to share screening results with their supervisor for *defined subsets* of families.
  - Home visitors are not required to share screening results with their supervisor.
  - There is no formal policy for home visitor communication of screening results to the supervisor.
5. What is your program site's policy for the home visitor's education and support to the family in response to positive screening results?
- Home visitors follow a written protocol that specifies what to do in response to positive screening results.
  - Home visitors are expected to consult with their supervisor or other expert within our program in deciding what to do in response to positive screening results.
  - Home visitors can decide on their own how to act in response to positive screening results.
  - There is no formal policy for the home visitor's education and support to the family in response to positive screening results.
6. What referral options are available to home visitors in response to positive screening results?  
CHECK ALL THAT APPLY.
- Family referral to an expert on our home visiting program team
  - Family referral to an expert outside our home visiting program team but within our agency
  - Family referral to an outside agency
7. Which statement most accurately describes your program site's policy for the home visitor's *initial* role in making the referral?
- The home visitor's *initial* role is to provide the family with information for accessing the resource, but it is the family's responsibility to follow through on that information.
  - The home visitor's *initial* role includes helping the family access the resource, for example, by calling to arrange an appointment on behalf of the family.
  - Our program site does not have a policy on this.
8. Which statement most accurately describes your program site's policy for the home visitor's monitoring of the family's success in completing a referral?
- The home visitor is expected to monitor and report the family's experience in completing a referral.
  - The home visitor is expected to monitor the family's experience in completing a referral, but is not required to report this.
  - The home visitor is not expected to monitor the family's experience in completing a referral.
  - Our program site does not have a policy on this.

[RETURN TO NEXT TOOL OR GO TO NEXT SECTION]

9. What is your program site's formal policy for the home visitor's communication of her or the family's concerns about potential substance use to the supervisor?
- Home visitors are required to share these concerns with their supervisor.
  - Home visitors are not required to share these concerns with their supervisor.
  - There is no formal policy for sharing these concerns with the supervisor.
10. What is your program site's policy for the home visitor's education and support to the family when the home visitor or the family has concerns about potential substance use?
- Home visitors follow a written protocol that specifies what to do in response to concerns.
  - Home visitors are expected to consult with their supervisor or other expert within our program in deciding what to do in response to concerns.
  - Home visitors can decide on their own how to act in response to concerns.
  - There is no formal policy for the home visitor's education and support to the family in response to concerns.
11. What referral options are available to home visitors in response to concerns about substance use?  
CHECK ALL THAT APPLY.
- Family referral to an expert on our home visiting program team
  - Family referral to an expert outside our home visiting program team but within our agency
  - Family referral to an outside agency
12. Which statement most accurately describes your program site's policy for the home visitor's *initial* role in making the referral?
- The home visitor's *initial* role is to provide the family with information for accessing the resource, but it is the family's responsibility to follow through on that information.
  - The home visitor's *initial* role includes helping the family access the resource, for example, by calling to arrange an appointment on behalf of the family.
  - Our program site does not have a policy on this.
13. Which statement most accurately describes your program site's policy for the home visitor's monitoring of the family's success in completing a referral?
- The home visitor is expected to monitor and report the family's experience in completing a referral.
  - The home visitor is expected to monitor the family's experience in completing a referral, but is not required to report this.
  - The home visitor is not expected to monitor the family's experience in completing a referral.
  - Our program site does not have a policy on this.



**Domestic Violence**

1. Does your program site use standard questions or tools to screen families for problems with domestic violence in the first year of life?

Yes [IF CHECKED, PROCEED TO Q2]

No [GO TO Q9]

2. What questions or tools does your program site use for screening? CHECK ALL THAT APPLY

	Required	Recommended	Program does not recommend or require, but some staff use	Not Used
Abuse Assessment Screen (AAS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Abusive Behavior Inventory (ABI)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conflict Tactics Scale (CTS-2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Domestic Violence Evaluation (DOVE)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Life Skills Progression (LSP)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NFP's Relationship Assessment Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Women's Experience with Battering (WEB)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
State, agency or program-designed questions or tools	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other tool (please provide name, if known) _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

For each tool selected, respondent is asked to complete questions 3-8:

3. When during the child's first year of life does your program site use TOOL to screen for domestic violence? CHECK ALL THAT APPLY

When the child is:

Prenatal  1  2  3  4  5  6  7  8  9  10  11  12 months old

After the family has been enrolled:

1  2  3  4  5  6  7  8  9  10  11  12 months

When the home visitor suspects domestic violence

When the parent suspects domestic violence

OMB Control No: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_

4. What is your program site's formal policy for the home visitor's communication of screening results to the supervisor?
- Home visitors are required to share screening results with their supervisor for *all* families.
  - Home visitors are required to share screening results with their supervisor for *defined subsets* of families.
  - Home visitors are not required to share screening results with their supervisor.
  - There is no formal policy for home visitor communication of screening results to the supervisor.
5. What is your program site's policy for the home visitor's education and support to the family in response to positive screening results?
- Home visitors follow a written protocol that specifies what to do in response to positive screening results.
  - Home visitors are expected to consult with their supervisor or other expert within our program in deciding what to do in response to positive screening results.
  - Home visitors can decide on their own how to act in response to positive screening results.
  - There is no formal policy for the home visitor's education and support to the family in response to positive screening results.
6. What referral options are available to home visitors in response to positive screening results?  
CHECK ALL THAT APPLY.
- Family referral to an expert on our home visiting program team
  - Family referral to an expert outside our home visiting program team but within our agency
  - Family referral to an outside agency
7. Which statement most accurately describes your program site's policy for the home visitor's *initial* role in making the referral?
- The home visitor's *initial* role is to provide the family with information for accessing the resource, but it is the family's responsibility to follow through on that information.
  - The home visitor's *initial* role includes helping the family access the resource, for example, by calling to arrange an appointment on behalf of the family.
  - Our program site does not have a policy on this.
8. Which statement most accurately describes your program site's policy for the home visitor's monitoring of the family's success in completing a referral?
- The home visitor is expected to monitor and report the family's experience in completing a referral.
  - The home visitor is expected to monitor the family's experience in completing a referral, but is not required to report this.
  - The home visitor is not expected to monitor the family's experience in completing a referral.
  - Our program site does not have a policy on this.

[RETURN TO NEXT TOOL OR GO TO NEXT SECTION]

9. What is your program site's formal policy for the home visitor's communication of her or the family's concerns about potential domestic violence to the supervisor?
- Home visitors are required to share these concerns with their supervisor.
  - Home visitors are not required to share these concerns with their supervisor.
  - There is no formal policy for sharing these concerns with the supervisor.
10. What is your program site's policy for the home visitor's education and support to the family when the home visitor or the family has concerns about potential domestic violence?
- Home visitors follow a written protocol that specifies what to do in response to concerns.
  - Home visitors are expected to consult with their supervisor or other expert within our program in deciding what to do in response to concerns.
  - Home visitors can decide on their own how to act in response to concerns.
  - There is no formal policy for the home visitor's education and support to the family in response to concerns.
11. What referral options are available to home visitors in response to concerns about domestic violence? CHECK ALL THAT APPLY.
- Family referral to an expert on our home visiting program team
  - Family referral to an expert outside our home visiting program team but within our agency
  - Family referral to an outside agency
12. Which statement most accurately describes your program site's policy for the home visitor's *initial* role in making the referral?
- The home visitor's *initial* role is to provide the family with information for accessing the resource, but it is the family's responsibility to follow through on that information.
  - The home visitor's *initial* role includes helping the family access the resource, for example, by calling to arrange an appointment on behalf of the family.
  - Our program site does not have a policy on this.
13. Which statement most accurately describes your program site's policy for the home visitor's monitoring of the family's success in completing a referral?
- The home visitor is expected to monitor and report the family's experience in completing a referral.
  - The home visitor is expected to monitor the family's experience in completing a referral, but is not required to report this.
  - The home visitor is not expected to monitor the family's experience in completing a referral.
  - Our program site does not have a policy on this.

**Other Screening Tools**

1. Does your program use any other type of screening tool for other family issues not previously listed?

- Yes [Go to 2]
- No [END SURVEY]

2. What questions or tools does your program use for screening?

	Required	Recommended	Program does not recommend or require, but some staff use
Please name or describe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

For each tool selected, respondent is asked to complete questions 3-8: \

3. When during the child's first year of life does your program site use TOOL? CHECK ALL THAT APPLY

When the child is:

- Prenatal  1  2  3  4  5  6  7  8  9  10  11  12 months old

After the family has been enrolled:

- 1  2  3  4  5  6  7  8  9  10  11  12 months
- When the home visitor suspects a problem
- When the parent suspects a problem

4. What is your program site's formal policy for the home visitor's communication of screening results to the supervisor?

- Home visitors are required to share screening results with their supervisor for *all* families.
- Home visitors are required to share screening results with their supervisor for *defined subsets* of families.
- Home visitors are not required to share screening results with their supervisor.
- There is no formal policy for home visitor communication of screening results to the supervisor.

5. What is your program site's policy for the home visitor's education and support to the family in response to positive screening results?

- Home visitors follow a written protocol that specifies what to do in response to positive screening results.

- Home visitors are expected to consult with their supervisor or other expert within our program in deciding what to do in response to positive screening results.
  - Home visitors can decide on their own how to act in response to positive screening results.
  - There is no formal policy for the home visitor's education and support to the family in response to positive screening results.
6. What referral options are available to home visitors in response to positive screening results?  
CHECK ALL THAT APPLY.
- Family referral to an expert on our home visiting program team
  - Family referral to an expert outside our home visiting program team but within our agency
  - Family referral to an outside agency
7. Which statement most accurately describes your program site's policy for the home visitor's *initial* role in making the referral?
- The home visitor's *initial* role is to provide the family with information for accessing the resource, but it is the family's responsibility to follow through on that information.
  - The home visitor's *initial* role includes helping the family access the resource, for example, by calling to arrange an appointment on behalf of the family.
  - Our program site does not have a policy on this.
8. Which statement most accurately describes your program site's policy for the home visitor's monitoring of the family's success in completing a referral?
- The home visitor is expected to monitor and report the family's experience in completing a referral.
  - The home visitor is expected to monitor the family's experience in completing a referral, but is not required to report this.
  - The home visitor is not expected to monitor the family's experience in completing a referral.
  - Our program site does not have a policy on this.

[Return to Question 1]