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Request for Approval under the "Generic Clearance for the Collection of Routine Customer Feedback"
OMB Control Number: 3135-0130, Expires 4/30/2014

Questions for Interview:
SAA / RAO Focus Group Trigger Questions
Introduction

Thank you for taking this time to meet with us today.

Information is being collected to assess the feasibility of creating an online system (the "Portal") to report Final Descriptive Report (FDR) data to the NEA and NASAA and to study ways to make the process of FDR reporting more streamlined, robust and timely.

The information will be used to assess whether such an online system is feasible, and if so, to recommend potential options and specifications for such a system.

This focus group will last about one hour.

Participation is voluntary. We do believe there is a benefit to the participating interviewees and their organizations.. The Portal, if implemented, should make reporting FDR data simpler, faster and with fewer errors. Also, the system might have additional features that would facilitate the sharing of information internally as well as with the public once implemented.

The information provided in the focus groups will be shared with the NEA and NASAA.

We will likely perform a follow-up through an online survey about a month from today. About two to three months from today, we will share with you the findings of the feasibility study and present the concept for the online system through a web seminar or similar method. All focus group participants are invited to give feedback, although it is not required.

No sensitive information is being requested during this focus group.

Questions

1. Tell us your reactions when you first heard about this data "portal".

What thoughts came to mind?
2. With respect to the FDR process, is that information useful to you? How so?
3. Also with respect to the FDR, what are some of the things that you do not like about the process?
4. What improvements would you like to see in the FDR process?
5. What would be your "wish list" regarding the FDR process, data availability, or really anything else touching upon arts data generally?
6. What are key trends that you see influencing your work in general and the FDR process?