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| ***CREDITOR LIST*** | |
| **INSTRUCTIONS FOR PREPARATION** | |
| **Purpose:**  This form is used to gather creditor information from applicants. | |
| **Handbook Reference:**  3-FLP, 4-FLP, 5-FLP and 6-FLP | **Number of Copies:**  Original |
| **Signatures Required:**  Applicant | |
| **Distribution of Copies:**  Original to case file | |
| **Automation-Related Transactions:** **(Instructions for writers: provide only the information required, i.e. ADPS TC 3K. If no automation actions are required, insert N/A)** FBP | |

***Applicants must complete all Items.***

| Fld Name / Item No. | Instruction |
| --- | --- |
| **A** | **Instructions to Applicant** |
| 1  Name | Enter the applicant’s name. |
| **B** | **Creditors (Creditors include any bank, credit card company, individual, supplier, etc. to whom the applicant owes money.)** |
| 1A  Name and Address | Enter the creditor’s name and address. |
| 1B  Telephone Number | Enter the creditor’s telephone number (including area code). |
| 1C  Account Number | Enter the complete account number for this credit account. |
| 1D  Contact Person | Enter the contact person for this creditor (if known). |
| 2A  Name and Address | Enter the creditor’s name and address. |
| 2B  Telephone Number | Enter the creditor’s telephone number (including area code). |
| 2C  Account Number | Enter the complete account number for this credit account. |
| 2D  Contact Person | Enter the contact person for this creditor (if known). |
| 3A  Name and Address | Enter the creditor’s name and address. |
| 3B  Telephone Number | Enter the creditor’s telephone number (including area code). |
| 3C  Account Number | Enter the complete account number for this credit account. |
| 3D  Contact Person | Enter the contact person for this creditor (if known). |
| 4A  Name and Address | Enter the creditor’s name and address. |
| 4B  Telephone Number | Enter the creditor’s telephone number (including area code). |
| 4C  Account Number | Enter the complete account number for this credit account. |
| 4D  Contact Person | Enter the contact person for this creditor (if known). |
| 5A  Name and Address | Enter the creditor’s name and address. |
| 5B  Telephone Number | Enter the creditor’s telephone number (including area code). |
| 5C  Account Number | Enter the complete account number for this credit account. |
| 5D  Contact Person | Enter the contact person for this creditor (if known). |
| 6A  Name and Address | Enter the creditor’s name and address. |
| 6B  Telephone Number | Enter the creditor’s telephone number (including area code). |
| 6C  Account Number | Enter the complete account number for this credit account. |
| 6D  Contact Person | Enter the contact person for this creditor (if known). |
| 7A  Name and Address | Enter the creditor’s name and address. |
| 7B  Telephone Number | Enter the creditor’s telephone number (including area code). |
| 7C  Account Number | Enter the complete account number for this credit account. |
| 7D  Contact Person | Enter the contact person for this creditor (if known). |
| 8A  Name and Address | Enter the creditor’s name and address. |
| 8B  Telephone Number | Enter the creditor’s telephone number (including area code). |
| 8C  Account Number | Enter the complete account number for this credit account. |
| 8D  Contact Person | Enter the contact person for this creditor (if known). |
| 9A  Name and Address | Enter the creditor’s name and address. |
| 9B  Telephone Number | Enter the creditor’s telephone number (including area code). |
| 9C  Account Number | Enter the complete account number for this credit account. |
| 9D  Contact Person | Enter the contact person for this creditor (if known). |
| **C** | **Signature** |
| 1  Signature | Enter the applicant’s signature. |
| 2  Date | Enter the date the applicant signed the form. |