Change of Worksheet OMB No. 0581-0178

October 2012

Change of Worksheet for Almond Board of California Forms

This change of worksheet addresses the 3 Almond Board of California (Board) forms currently approved under OMB No. 0581-0178. These changes address the Board's adoption of an online database. The revisions are explained below:

Almond Board of California Electronic Forms Database

At the request of and consent from the handlers, the Board has created an online database to allow for information to be electronically imputed and submitted on the forms. With this online database, the Board can ensure better accuracy with how handlers enter their information, which will allow handlers to more easily comply with the requirements. The hardcopy and web-based forms mirror one another in terms of content. Handlers who do not wish to use the online database will still be able to access and submit forms on paper as well. Therefore, the burden will not be affected by these changes.

The forms that will be electronically available include:

- ABC-1 Summary Report
- ABC-25-1 Report of Shipments and Commitments
- ABC-25-2 Shipment by Country of Destination

The Board intends to have the handler sign their signature in pen to the ABC-42 "Handler Information Sheet." All personal information is only accessable to the handler in question. Each handler will be given a personal ID number and unique login information. The Board will keep the hardcopy on file, signifying the handlers' agreement that all information submitted through the database is accurate.