

U.S. DEPARTMENT OF EDUCATION
OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES
WASHINGTON, D.C. 20202-2575

**FY (enter year) APPLICATION PACKAGE FOR NEW
GRANTS
UNDER
THE NATIONAL INSTITUTE ON DISABILITY AND
REHABILITATION RESEARCH**

SPINAL CORD INJURY MODEL SYSTEMS

CFDA NUMBER: 84.133N-1



FORM APPROVED
OMB No. 1820-0027, EXP. DATE XX/XX/20XX
SF FORM 424, x/xx/xxxx

**DATED MATERIAL - OPEN IMMEDIATELY
CLOSING DATE: (Enter Date)**

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SECTION A

DEAR APPLICANT LETTER

Dear Applicant:

The Secretary invites applications for new awards for fiscal year (FY) (**enter year**) for the Spinal Cord Injury Model Systems (CFDA 84.133N), authorized under the Rehabilitation Act of 1973, as amended, to fund demonstration projects that (a) provide comprehensive rehabilitation services to individuals with spinal cord injuries and (b) conduct spinal cord research, including clinical research and analysis of standardized data in collection with other related projects.

Each SCIMS center funded under this program must have a multidisciplinary system for providing rehabilitation services specifically designed to meet the special needs of individuals with SCI. These services include acute care as well as periodic inpatient or outpatient follow-up and vocational services. Centers demonstrate and evaluate existing, new, and improved methods and equipment essential to the care, management, and rehabilitation of individuals with SCI. Centers also demonstrate and evaluate methods of community outreach and education for individuals with SCI in connection with the problems these individuals experience in such areas as housing, transportation, recreation, employment, and community activities. SCIMS centers maintain close working relationships with other governmental and voluntary institutions and organizations to unify and coordinate scientific efforts, encourage joint planning, and promote the interchange of data and reports among SCI researchers.

SCIMS Centers will be funded at varying amounts up to the maximum award based on the numbers of subjects eligible for follow-up in the existing database. Existing centers with significantly larger numbers of subjects will receive higher funding within the specified range, as determined by NIDRR after the applicant is selected for funding. Applicants provide detailed budgets for each research project and for data collection costs associated with the longitudinal database. Funding will be determined individually for each successful applicant, up to the maximum allowed, based upon the documented workload associated with the follow-up data collection, the other costs of the grant, and the overall budgetary limits of the program.

Successful applicants under the SCIMS Centers competition will be invited by letter to apply for funding as a lead center under the SCIMS Multi-Site Research Projects priority. Under this priority, we anticipate funding two collaborative, multi-site research projects in SCI research, with an estimated available funding level of \$(**enter amount**). In addition, \$(**enter amount**) is available to support start-up activities associated with mounting these collaborative multi-site research projects.

Include a one page abstract. The abstract is a critical component of the proposal, and it should describe the purpose, target population to be served during the project period, planned goals and objectives, innovative strategies utilized, project outcomes, and dissemination.

It is critical that proposals describe expected public benefits, especially benefits for individuals with disabilities and propose projects that are optimally designed to demonstrate outcomes that are consistent with the proposed goals.

APPLICATION PROCEDURES

This application kit contains information and the required forms for potential applicants to apply and be considered for a FY (**enter year**) grant award under these competitions, including the published Federal Register notice dated (**enter date**).

Potential applicants are advised to read the materials in this application package carefully. Please pay particular attention to the information on the types of organizations that are eligible to apply for these grants, how to prepare an application, the dollar amount for any year, the protection of human subjects, and the selection criteria. Applications must be responsive to the absolute priority in Section C and the statutory, regulatory, and general requirements for the RRTC program in Section E. The application narrative should be written in the order of the selection criteria in Section F. The selection criteria will be used by the reviewers to evaluate the application.

The closing date (application deadline) is (**enter date**).

The start date for new awards for the (FY) (**enter year**) programs will be no later than (**enter date**).

Include a one-page abstract. The abstract is a critical component of the proposal, and it should describe the purpose, target population to be served during the project period, planned goals and objectives, proposed methodological approach, and anticipated project outcomes.

Award Amounts and Indirect Cost Rate

We will reject any application that proposes a budget exceeding the revised amount of \$ (**enter amount**) for a single budget period of 12 months for the title of the priority (CFDA Number - (**enter number**)). The indirect cost rate is the applicants federally negotiated rate.

APPLICATION SUBMISSION PROCEDURES

You **must** submit your application electronically through the Grants.gov system **www.grants.gov**. See Section B, Notice Inviting Applications and Section J, Application Transmittal Instructions.

NOTE: You will be uploading sections of your application by heading. There is a heading for: (1) abstract; (2) table of contents; (3) project narrative; (4) other – resumes; (5) other – letters of commitment/support; (6) other and (7) budget narrative/justification. There is a file-size limitation to each section and you may only upload one document under each heading.

Electronic copies must be fully uploaded on the grants.gov site by 4:30:00 pm, Washington DC time on the revised closing date, (enter date). It may take up to several hours for this process. Please allow several hours or a full day to submit your application. If there is a submission error, time will be needed to correct the error and resubmit in paper or electronic format. **We encourage you to read Section J – Grants.gov-Application Submission Procedures and Tips for Applicants**

PROGRAM REGULATIONS

These grants are subject to the requirements of the Education Department General Administrative Regulations (EDGAR), in 34 CFR Parts 74, 75, 77, 80, 81, 82, 84, 85, 86, and 97, which set forth general rules affecting the submittal, review, grant award, and post-award administration for Department of Education grant programs.

TECHNICAL ASSISTANCE

Pre-Application Meeting: A pre-application meeting will be held between 1:00 p.m. and 3:00 p.m. on (**enter date**) by teleconference. Interested parties are invited to participate in the pre-application meeting to discuss the funding priority and to receive information and technical assistance. You **must** contact (insert name and email address) by XXX, XXX, XXX in order to participate in this meeting. NIDRR staff also will be available to provide information and technical assistance via individual phone consultations from 3:30 p.m. to 4:30 p.m. on (**enter date**). Requests for individual consultations during this one hour window must be made in advance to (**enter name**).

Page 4 – Dear Applicant

If you have any questions about the information in this application package, please contact (**enter name, email address, phone number of contact**). Individuals who use a telecommunications device (TDD) may call the Federal Relay Service (FRS) at 1-800-877-8339 between 8:00 a.m. and 4:00 p.m., EST, Monday through Friday.

If you need help with e- applications before the closing date, please contact e-application Customer Support at 1-888-336-8930. For TTY: 1-866-697-2696 or Local: 1-202-401-8363. Hours of operation: Monday-Friday, 8am-6pm Washington DC time.

NOTE: Please forward this entire application package to the individual or office responsible for preparing an application, as they will need the entire package to complete the grant application.

Thank you for your interest in these programs.

Sincerely,

(insert name)
Director,
National Institute on Disability and
Rehabilitation Research

SECTION B

**FEDERAL REGISTER NOTICE INVITING
APPLICATIONS FOR NEW AWARDS**

INSERT PUBLISHED NOTICE INVITING APPLICATIONS

SECTION C

**FEDERAL REGISTER
FINAL PRIORITY NOTICE**

INSERT PUBLISHED NOTICE OF FINAL PRIORITY



SECTION D

BACKGROUND STATEMENT

INSERT BACKGROUND STATEMENT

SECTION E

STATUTORY AND REGULATORY REQUIREMENTS OF SPINAL CORD INJURY MODEL SYSTEMS

INSERT STATUTORY AND REGULATORY REQUIREMENTS

SECTION F

SELECTION CRITERIA

The selection criteria that are listed in this section are taken directly from the Federal regulations for this NIDRR-administered program (C.F.R 350.54). They are a subset of all of the selection criteria that are available for NIDRR's use, and we provide them here as an example. For every grant competition that NIDRR administers under this program, NIDRR will choose the criteria that match the requirements of the specific priority that is being competed.

Selection Criteria

The Secretary uses the following criteria to evaluate an application from 34 CFR 359.

(a) Project design (20 points).

The Secretary reviews each application to determine to what degree--

- (1) There is a clear description of how the objectives of the project relate to the purpose of the program;
- (2) The research is likely to produce new and useful information;
- (3) The need and target population are adequately defined;
- (4) The outcomes are likely to benefit the defined target population;
- (5) The research hypotheses are sound; and
- (6) The research methodology is sound in the sample design and selection, the data collection plan, the measurement instruments, and the data analysis plan.

(b) Service comprehensiveness (20 points).

The Secretary reviews each application to determine to what degree--

- (1) The services to be provided within the project are comprehensive in scope, and include emergency medical services, intensive and acute medical care, rehabilitation management, psychosocial and community reintegration, and follow up;
- (2) A broad range of vocational and other rehabilitation services will be available to individuals with severe disabilities within the project; and
- (3) Services will be coordinated with those services provided by other appropriate community resources.

(c) Plan of operation (15 points).

The Secretary reviews each application to determine to what degree--

- (1) There is an effective plan of operation that ensures proper and efficient administration of the project;
- (2) The applicant's planned use of its resources and personnel is likely to achieve each objective;
- (3) Collaboration between institutions, if proposed, is likely to be effective;
- (4) There is a clear description of how the applicant will include eligible project participants who have been traditionally underrepresented, such as--
 - (i) Members of racial or ethnic minority groups;
 - (ii) Women;
 - (iii) Individuals with disabilities; and
 - (iv) The elderly.

(d) Quality of key personnel (10 points).

The Secretary reviews each application to determine to what degree--

- (1) The principal investigator and other key staff have adequate training or experience, or both, in spinal cord injury care and rehabilitation and demonstrate appropriate potential to conduct the proposed research, demonstration, training, development, or dissemination activity;
- (2) The principal investigator and other key staff are familiar with pertinent literature or methods, or both;
- (3) All the disciplines necessary to establish the multidisciplinary system described in Sec. 359.11(a) are effectively represented;
- (4) Commitments of staff time are adequate for the project; and
- (5) The applicant is likely, as part of its non-discriminatory employment practices, to encourage applications for employment from persons who are members of groups that traditionally have been underrepresented, such as--
 - (i) Members of racial or ethnic minority groups;
 - (ii) Women;
 - (iii) Individuals with disabilities; and
 - (iv) The elderly.

(e) Adequacy of resources (10 points).

The Secretary reviews each application to determine to what degree--

- (1) The facilities planned for use are adequate;
- (2) The equipment and supplies planned for use are adequate; and
- (3) The commitment of the applicant to provide administrative and other necessary support is evident.

(f) Budget/cost effectiveness (10 points).

The Secretary reviews each application to determine to what degree--

- (1) The budget for the project is adequate to support the activities;
- (2) The costs are reasonable in relation to the objectives of the project; and
- (3) The budget for subcontracts (if required) is detailed and appropriate.

(g) Dissemination/utilization (5 points).

The Secretary reviews each application to determine to what degree--

- (1) There is a clearly defined plan for dissemination and utilization of project findings;
- (2) The research results are likely to become available to others working in the field;
- (3) The means to disseminate and promote utilization by others are defined; and
- (4) The utilization approach is likely to address the defined need.

(h) Evaluation plan (10 points).

The Secretary reviews each application to determine to what degree--

- (1) There is a mechanism to evaluate plans, progress, and results;
- (2) The evaluation methods and objectives are likely to produce data that are quantifiable; and
- (3) The evaluation results, where relevant, are likely to be assessed in a service setting.

SECTION G

PROTECTION OF HUMAN SUBJECTS

Protection of Human Subjects

Research activities involving human subjects supported by awards under these programs are subject to Department of Education Regulations for the Protection of Human Subjects.

If you are applying on Grants.gov there is a separate place to include exempt and non-exempt narratives.

Applicants answering "Yes" to item 3 on form ED Supplemental to the SF 424 on whose research activities are nonexempt must complete the seven-point narrative on protection of human subjects. Additionally, seven point narratives are required for each participating partner if research is being conducted at other sites.

Copies of the Department of Education regulations for the Protection of Human Subjects are available from the Grants Policy and Oversight Staff (GPOS), Office of the Chief Financial Officer, Washington, D.C., telephone: (202) 260-3353 and on the Protection of Human Subjects in research Web Site at:

<http://www.ed.gov/about/offices/list/ocfo/humansub.html>

SECTION H

APPLICATION FORMAT

APPLICATION FORMAT AND INSTRUCTIONS

Applications for grants under this program must be submitted electronically using the Grants.gov Apply site (grants.gov) by the closing date unless you qualify for an exception to this requirement.

It is recommended that your electronic application (or paper application if you have requested and been approved for a waiver), be organized in the following manner and include the following:

NOTE: You will be uploading sections of your application by heading. There is a heading for: (1) Application for Federal Assistance (SF 424); (2) Table of Contents; (3) Abstract; (4) ED Budget Information Non-Construction Programs (ED-524); (5) Budget Narrative; (6) Project Narrative; (7) General Education Provisions Act (GEPA) Requirements – Section 427; (8) GG Lobbying Form (90-0013); (9) Faith Based Survey on EEO; (10) ED Supplemental Form for SF 424; (11) SF LLL Disclosure of Lobbying; and (12) Vitae/Bibliography/Letters of Support. There is a file size limitation to each section and you may only upload one document under each heading. Therefore, in order to make sure that all of your materials are uploaded successfully, you will need to combine multiple original documents for a heading (e.g., letters, resumes) into a single document before uploading.

1. Application for Federal Assistance (Form SF 424)

This form requires basic identifying information about the applicant and the application.

Applicants should note that there are multiple DRRPs open and use the **RELEVANT** CFDA and Title from the NFP/NIA.

2. Table of Contents

The Table of Contents shows where and how the important sections of your proposal are organized.

While the application will be submitted electronically, the reviewers will use printed copies during the review process. The Table of Contents will assist them in more efficiently and effectively evaluating your application.

Upload the Table of Contents to Optional Forms: Other Attachments.

3. Abstract

The ONE-PAGE abstract should be a comprehensive description of what the whole (all years) project is, not a description of the competency of the institution or project director. It is not an executive summary. It can be single or double-spaced.

Upload the Abstract to ED Abstract.

4. ED Budget Information Non-Construction Programs (ED-524)

Remember that you must provide complete budget information for each year of the proposed project. Use the Budget Narrative heading to upload.

Please report Federal Funds in Section A – Budget Summary and Non-Federal Funds in Section B – Budget Summary.

Specific instructions for completing the budget forms are provided within this application package.

Name: Enter the Name of the applicant organization(s) or institution(s) in the space provided.

Personnel (Line 1): Enter project personnel salaries and wages only. Include fees and expenses for consultants on line 6.

Fringe Benefits (Line 2): The institution's normal fringe benefits contribution may be charged to the program. Leave this line blank if fringe benefits applicable to direct salaries and wages are treated as part of the indirect cost.

Travel (Line 3): Indicate the travel costs of employees and participants only. Include travel of persons such as consultants and trainees on line 6.

Equipment (Line 4): Indicate the cost of tangible, non-expendable personal property that has usefulness greater than one year and acquisition costs that are the lesser of the capitalization level established by the applicant entity for financial statement purposes or \$5,000 per article. Lower limits may be established to maintain consistency with the applicant's policy.

Supplies (line 5): Show all tangible personal property except that on line 4.

Contractual (line 6): The contractual category should include all costs specifically incurred with actions that the applicant takes in conjunction with an established internal procurement system. Include consultant fees, expenses, and travel costs in this category if the consultant's services are obtained through a written binding agreement or contract.

Construction (line 7): Not applicable.

Other (line 8): Indicate all direct costs not covered on lines 1-6. For example, include costs such as space rental, required fees, honoraria and

travel (where a contract is not in place for services), stipends, training, and communication and printing costs.

Total Direct Costs (line 9): The sum of lines 1-8.

Indirect Costs (line 10): There is no restricted indirect cost rate for this program. Use your institution's federally negotiated rate.

Training Stipends (line 11): There are three types of projects that might include budget requests for stipends, tuition allowance, or other types of similar charges to support the objectives of the project:

Fellowship or Scholarship Programs

Educational Training Projects

Projects where students receive tuition remission or other forms of compensation, as, or in lieu of wages.

Total Cost (line 12): This should equal to sum of lines 9-11 (total direct costs + indirect + stipends). The sum for column one, labeled *Project Year 1 (a)*, should also be equal to item 18a on the application cover sheet (SF Form 424).

Cost Share: Please include this information on the ED Form 524, Section B – Budget Summary, Non-Federal Funds – Tab 2 and in your budget narrative.

5. Budget Narrative

This part requires an itemized budget breakdown for the project year and the basis for estimating the costs of personnel salaries, benefits, project staff travel, materials and supplies, consultants and subcontracts, indirect costs and any other projected expenditures.

Address Cost Share in a separate section of the budget narrative labeled “Cost Share.”

Please provide an itemized budget breakdown for each project year.

Upload the Budget Narrative to the Budget Narrative Section.

6. Project Narrative

The application narrative responds to the General Requirements for DRRP's found in Section E and the Selection Criteria found in Section F of this application package. The reviewers will use this section to evaluate your application.

Upload the Project Narrative to the Project Narrative Section. upload your document.

Each applicant is encouraged to limit the project narrative to the equivalent of no more than 125 pages, using the following standards:

- A “page” is 8.5" x 11", on one side only, with 1" margins at the top, bottom, and both sides.
- Double-space (no more than three lines per vertical inch) all text in the application narrative, including titles, headings, footnotes, quotations, references, and captions, as well as all text in charts, tables, figures, and graphs.
- Use a font that is either 12 point or larger or no smaller than 10 pitch (characters per inch).
- Use one of the following fonts: Times New Roman, Courier, Courier New or Arial.
- Include all critical information in the program narrative, minimizing the need for additional appendices.
- Ensure that you attach **.PDF files only** for any attachments to your application. PDF files are the only Education approved file type accepted as detailed in the Federal Register application notice. Applicants must submit individual .PDF files only when attaching files to their application. Specifically, the Department will not accept any attachments that contain files within a file, such as PDF Portfolio files. Any attachments uploaded that are not .PDF files or are password protected files will not be read. If you need assistance converting your files to a .pdf format, please refer to this Grants.gov webpage with links to conversion programs:
http://www.grants.gov/help/download_software.jsp#pdf_conversion_programs

NOTE: The recommended page limit does not apply to the Application for Federal Assistance (SF 424), the budget narrative, the forms, the one page abstract, the resumes, the bibliography, or the letters of support. However, the recommended page limit does apply to all of the project narrative section.

7. General Education Provisions Act (GEPA) Requirements – Section 427

Section 427 requires each applicant for funds (other than an individual person) to include in its application a description of the steps the applicant proposes to take to ensure equitable access to, and participation in, its federally-assisted program for students, teachers, and other program beneficiaries with special needs.

8. GG Lobbying Form (90-0013)

Instructions for completing this form are included on the grants.gov website.

9. Faith Based Survey on EEO

Instructions for completing this form are included on the grants.gov website.

10. ED Supplemental Form for SF 424

Instructions for completing this form are included on the grants.gov website.

11. SF LLL Disclosure of Lobbying

Instructions for completing this form are included on the grants.gov website.

12. Vitae/Bibliography/Letters of Support

Vitae of staff or consultants should include the individual's title and role in the proposed project, and other information that is specifically pertinent to this proposed project.

If collaboration with another organization is involved in the proposed activity, the application should include assurances of participation by the other parties, including written agreements or assurances of cooperation.

Upload the Vitae/Bibliography/Letters of Support to the Other Attachments-Optional Section.

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SECTION I

FREQUENTLY ASKED QUESTIONS

DUNS NUMBER INSTRUCTIONS

INSERT FREQUENTLY ASKED QUESTIONS

DUNS NUMBER INSTRUCTIONS

NOTE: Check with your fiscal office to see if your institution has an assigned DUNS before contacting Dun & Bradstreet

D-U-N-S No.: Please provide the applicant's D-U-N-S Number. You can obtain your D-U-N-S Number at no charge by calling **1-800-234-3867** or by completing a D-U-N-S Number Request Form. The form can be obtained via the Internet at the following URL:

http://www.dnb.com/US/duns_update/index.html

The D-U-N-S Number is a unique nine-digit number that does not convey any information about the recipient. A built in check digit helps assure the accuracy of the D-U-N-S Number. The ninth digit of each number is the check digit, which is mathematically related to the other digits. It lets computer systems determine if a D-U-N-S Number has been entered correctly.

Dun & Bradstreet, a global information services provider, has assigned D-U-N-S numbers to over 43 million companies worldwide. **Live help Monday-Friday 8am-6pm (EST) Dial 1.800.234.3867**

Note: Electronic submission via Grants.gov must use DUNS number your organization used when it registered in the Central Contractor Registry.

SECTION J

GRANTS.GOV SUBMISSION PROCEDURES AND TIPS FOR APPLICANTS

APPLICATION TRANSMITTAL INSTRUCTIONS

**INSERT CURRENT GRANTS.GOV SUBMISSION PROCEDURES
AND TIPS**

APPLICATION TRANSMITTAL INSTRUCTIONS FOR MAIL OR HAND DELIVERY IF A WAIVER HAS BEEN OBTAINED

Submission of Paper Applications by Mail.

If you submit your application in paper format by mail (through the U.S. Postal Service or a commercial carrier), you must mail the original and two copies of your application, on or before the application deadline date, to the Department at the following address:

By mail through the U.S. Postal Service:

U.S. Department of Education
Application Control Center
Attention: (CFDA number 84.133N-(Insert schedule))
LBJ Basement Level 1
400 Maryland Avenue, SW.
Washington, DC 20202-4260

Regardless of which address you use, you must show proof of mailing consisting of one of the following:

- (1) A legibly dated U.S. Postal Service postmark.
- (2) A legible mail receipt with the date of mailing stamped by the U.S. Postal Service.
- (3) A dated shipping label, invoice, or receipt from a commercial carrier.
- (4) Any other proof of mailing acceptable to the Secretary of the U.S.

Department of Education.

If you mail your application through the U.S. Postal Service, we do not accept either of the following as proof of mailing:

- (1) A private metered postmark.
- (2) A mail receipt that is not dated by the U.S. Postal Service.

If your application is postmarked after the application deadline date, we will not consider your application.

Note: The U.S. Postal Service does not uniformly provide a dated postmark. Before relying on this method, you should check with your local post office.

Submission of Paper Applications by Hand Delivery.

If you submit your application in paper format if a waiver has been obtained by hand delivery, you (or a courier service) must deliver the original and two copies of your application by hand, on or before the application deadline date, to the Department at the following address:

U.S. Department of Education
Application Control Center
Attention: (CFDA Number 84.133N-(insert schedule number))
550 12th Street, SW.
Room 7041, Potomac Center Plaza
Washington, DC 20202-4260

The Application Control Center accepts hand deliveries daily between 8:00 a.m. and 4:30 p.m., Washington, DC time, except Saturdays, Sundays, and Federal holidays.

Note for Mail or Hand Delivery of Paper Applications: If you mail or hand deliver your application to the Department--

(1) You must indicate on the envelope and--if not provided by the Department--in Item 11 of the SF 424 the CFDA number, including suffix letter, if any, of the competition under which you are submitting your application; and

(2) The Application Control Center will mail to you a notification of receipt of your grant application. If you do not receive this notification within 15 business days from the application deadline date, you should call the U.S. Department of Education Application Control Center at (202) 245-6288.

SECTION K
REQUIRED FORMS
AND
FORM INSTRUCTIONS

INSERT REQUIRED FORMS AND FORM INSTRUCTIONS

SECTION L
APPLICATION CHECKLIST

APPLICATION CHECKLIST

Did you complete the registration process for Grants.gov for the mandatory electronic submission at www.grants.gov?

Does your application include each of the following?

Cover page (SF 424) marked appropriately with **84.133N-(enter number)**.
Download of correct package for **84.133N-(enter number)** applying electronically

Priority Topic identified in the Descriptive Title in Block 11 of the SF 424

Budget form (ED form 524) with dollar amounts not exceeding the maximum in any year

Voluntary Cost Share or matching included both on the “B” side of the ED 524 and explained in the budget narrative for each year

Budget narrative for each year with arithmetic checked for accuracy

Program narrative, including abstract and responses to the selection criteria

Assurances and Certifications (from the forms list in section K)

Correctly uploaded files on e-Application?

Narrative on the Protection of Human Subjects?

Did You do each of the following?

Submit application on or before **xxxx.xx.xx**?

Fully complete the upload of your application and receive successful validation of the submission before 4:30:00 pm, Washington, D.C. time on the closing date?

PAPERWORK BURDEN STATEMENT

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 200 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is required to obtain or retain benefits ((the Rehabilitation Act of 1973, as amended, and the program regulations under 34 CFR Parts 74-77, 80-86, and 97). Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20210-4537 or email ICDocketMgr@ed.gov and reference the OMB Control Number 1820-0027. Note: Please do not return the completed application to this address.