

September 22, 2011

High School Longitudinal Study of
2009 (HSL:09)
College Update and Transcript Field
Test (2012)

High School Transcript Component
Data Elements
Appendix 3

Request for OMB Review
OMB# 1850-0852 v.10

Submitted by

National Center for Education Statistics
U.S. Department of Education

Course Catalog Data Elements

Course catalogs from HSLS:09 base year schools will be keyed and coded for the preparation of course offerings data to complement the transcript data files. The following information will be captured:

School-level information

Catalog type and year

Term system

Grading system

Credits equal to one Carnegie Unit – The schools will be asked how many credits a student would earn for taking a course that meets every day, one period a day, and all school-year long.

Credits required for each type of diploma

Course-level information

Course name, school-assigned course number, course department name

State/district-assigned course number

Credits offered

Program type

Term(s) course offered

Restricted enrollment, if applicable

Grade level(s) to which course is offered

Classification of Secondary School Courses (CSSC)

Transcript Data Elements

Information about the transcripts to be supplied by schools and entered includes:

Student-level information

Sample member address

Participation in specialized programs

Date sample member left school – The graduation or final withdrawal date.

Reason sample member left school (graduated, transferred, etc.)

Type of diploma received

Cumulative grade point average

PSAT, SAT, ACT, AP, and/or SAT II test scores and date taken

Coursetaking histories

Course name and school-assigned course number

School year in which course was taken

Grade level at time course taken

School at which course taken

Term in which course taken

Number of credits received as reported on transcript

Raw course grade as reported on transcript

Standardized letter grade received

Classification of Secondary School Courses (CSSC) code