

AVIATOR – OMB #2120-0597 Screenshots (sample application for a series 2152 VRA-eligible Air Traffic Controller)

**Privacy Act and Paperwork Reduction Statement**

Public Law 104-50 allows the Federal Aviation Administration (FAA) to rate applications for employment. We need the information on this application questionnaire to see how well your education and work skills qualify you for employment with the FAA. We also need information on matters such as citizenship and military service to see whether you are affected by laws we must follow in deciding who may be employed by the Federal government. In certain situations, your Social Security Number (SSN) is needed to keep our records accurate. Public Law 104-134 (April 26, 1996) asks Federal agencies to use this number to help identify individuals in agency records. The information we collect on this questionnaire will be used for employment purposes, and it may also be used for statistical studies or computer matching with other government files. We may also use your information to seek information about you from employers, schools, banks, and others who know you, but only as allowed by law or Presidential directive.

The nature of the information received is confidential, and authorized officials will handle it appropriately. This information becomes part of a Privacy Act System of Records as identified in 5CFR 552a, and any disclosure of this record or information in this record is in accordance with routine uses found in System Notice OPM/GOVT-5, Recruiting, Examining, and Placement Records.

Furnishing Race and Ethnicity. The Federal Aviation Administration (FAA) is authorized to collect this information by 5USC 7201, 42USC 2000e-16, 29USC 206(d) and the Uniform Guidelines on Employee Selection Procedures (1978).

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Solicitation of this information is in accordance with Statistical Policy Directive, No. 15, Race and Ethnic Standards for Federal Statistics and Administrative Reporting. Providing this information is voluntary. It will be used for statistical determinations to assess the effectiveness of our recruitment and pre-employment processing programs and to ensure our employment practices are free from discrimination and provide equal employment opportunities for all in accordance with Federal law. The nature of the information received is confidential and authorized officials will handle it appropriately. This information will be maintained under conditions that ensure only summary data for all applicants are reported and that no individual applicant's data is provided to selecting officials. This information becomes part of a Privacy Act System of Records as identified in 5CFR 552a, and any disclosure of this record or information in this records is in accordance with routine uses found in System Notice OPM/GOVT-7, Applicant Race, Sex, National Origin, and Disability Status Records.

We estimate that this form takes an average of 30 minutes to complete, including time for reviewing instructions, searching existing data sources, gathering data, and reviewing responses. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB number associated with this collection is 2120-0597.

Comments concerning the accuracy of this burden and suggestions for reducing the burden should be directed to the FAA at 800 Independence Ave. SW, Washington, DC 20591, Attn: Information Collection Clearance Officer, AES-200.

Close



### Welcome, James, to the FAA's Online Job Application System called AVIATOR.

You have been sent to us from USAJOBS to continue the application process for the following job announcement:

Announcement : AAC-AMH-13-PUBNAT8-11323	
Job Title : Air Traffic Control Specialist VRA type	
Series : 2152	Closing Date : 8/30/2013
Status : <b>Submitted</b>	Date Submitted : 07/18/2013
Grade(s) : AT-AG	

!!! Please be aware that if you have already submitted an application for this position and are Re-Applying, you are replacing your previously-submitted application with this one so it is important that you complete all application steps.

We have received your information from USAJOBS but we have some additional questions to ask you so click 'Continue' below and let's get started!

[Continue](#)



Announcement : AAC-AMH-13-PUBNAT8-11323  
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Series : 2152  
Status : **Submitted**  
Grade(s) : AT-AG

Closing Date : 8/30/2013  
Date Submitted : 07/18/2013

The following documents will be attached from your USAJOBS profile when you complete the remainder of this application:

**Resume:** REsume Builder #2

**Ensure your resume work history contains ALL of the following:**

- \*job title
- \*pay plan, series, and grade if it is a federal job
- \*start and end dates INCLUDING month, day, and year
- \*hours worked per week
- \*detailed description of duties

**Note: Determining eligibility or qualifications for this position is dependent on the above information and failure to provide ALL of this information may result in a finding of ineligible.**

#### USAJOBS Supporting Documents:

No supporting documents have been attached to this application!

If this looks correct, click "**Continue**" below and let's finish your application.

Continue

If this does **not** look correct or you wish to attach additional documents, click "**Return to USAJOBS**", attach the correct resume and supporting documents and reapply!

Return to USAJOBS

For help in attaching resumes and documents visit the [How to Apply guide in the USAJOBS Resource Center](#) for assistance.

**Please note that you are not able to attach documents from within the AVIATOR website!**



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!!! Timeout Warning !!!
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Important: Typing and/or scrolling does NOT constitute "activity". Please Save often!

Step 1 of 11

Applicant Background Questionnaire

Please provide the following information to assist us in evaluating and improving our efforts to publicize job openings and to encourage employment applications from a diverse group of qualified candidates. Providing the information is voluntary and will have no effect on the processing of your application or hiring decisions.

Disability

Please provide information on your disability by selecting the appropriate category. In the case of multiple impairments, choose the code which describes the impairment that would result in the most substantial limitation.

- I do not have a disability
I have a disability, but I do not choose to identify it
I have a disability but it is not listed
Blind/uncorrectable visual impairment
Complete Paralysis
Epilepsy
Missing extremity(ies)
Partial paralysis
Psychiatric disability
Severe distortion of limbs or spine
Severe intellectual disability
Total deafness

Vacancy Information

How did you learn about this position?

- FAA website
USAJOBS website
Social Networking website
Other website
Magazine/Newspaper
Radio/TV
Student Association
Private Employment Office
State Employment Office
Federal, State, or Local Job Information Center
FAA or other Federal Government on school campus
Religious Organization
School or College Counselor or other official
Conference or Job Fair - Specify:
Friend or relative working for FAA
State Vocational Rehabilitation Agency
Professional Organization or Publication
Poster/Flyer
FAA Human Resources Department
Other - Specify:

Save

Next



Announcement : AAC-AMH-13-PUBNAT8-11323  
Job Title : Air Traffic Control Specialist VRA type  
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Status : **Unsubmitted Changes** Date Submitted : 07/18/2013  
Grade(s) : AT-AG

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## Step 2 of 11

### Additional Applicant Information

In order to continue your application for this particular position we must collect some additional information. Please know that we value your privacy and protect your information with the utmost responsibility. The collection of this information is authorized under

OMB Control Number 2120-0597.

Date of Birth. Enter your date of birth in numeric format by Month / Day / Year (i.e., '01/01/1900').

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## Step 3 of 11

### Geographic Preferences

Geographic Preference 1	State	Alabama	City	Anniston
Geographic Preference 2	State	None	City	Choose a state first
Geographic Preference 3	State	None	City	Choose a state first
Geographic Preference 4	State	None	City	Choose a state first
Geographic Preference 5	State	None	City	Choose a state first
Geographic Preference 6	State	None	City	Choose a state first
Geographic Preference 7	State	None	City	Choose a state first
Geographic Preference 8	State	None	City	Choose a state first
Geographic Preference 9	State	None	City	Choose a state first
Geographic Preference 10	State	None	City	Choose a state first

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## Step 4 of 11

### Applicant-Preferred Conditions of Employment and Federal Service

1. What is the lowest grade or payband that you wish to be considered for:

2a. Are you currently a permanent FAA employee?

2b. Are you currently a temporary FAA employee?

2c. Are you currently a temporary FAA employee serving under the Retired Military Air Traffic Controllers Program?

2d. Are you a current/former temporary FAA employee eligible to apply pursuant to a Memorandum of Agreement?

3. Are you a:

- Former permanent employee of the FAA who had successfully completed a one-year probationary period **OR**
- Current or former permanent civilian employee from other competitive or excepted service agencies who have completed a one-year probationary period or trial period in the competitive or excepted service.

4. Are you a preference eligible and/or veteran who was honorably discharged from the Armed Forces after completing at least three (3) years of continuous active service? Click [here](#) for definitions of "Preference Eligible" and "Active Service".

5. Are you applying under Selection Priority Program (SPP)?

6. Do any of your relatives work for the agency or government organization to which you are submitting this application? (Include: father, mother, husband, wife, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, and half sister.)

6a. If question #6 is yes, please provide the relative(s)' name, relationship, and department, agency, or branch of the Armed Forces for which your relative(s) works in the space below.

Characters remaining: 500

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## Step 5 of 11

### Basic Qualifications

1. Are you able to speak English clearly enough to be understood over radios, intercoms and similar communications equipment?  Yes  No

2. Were you originally appointed as a civilian (FAA/DoD) Air Traffic Controller Specialist in a terminal or center prior to age 31?  Yes  No

3. Do you have 52 consecutive weeks of qualifying Air Traffic Control Experience in which you were actively engaged in the separation and control of air traffic?  Yes  No

If yes, please describe an example of 52 weeks of experience (1000 characters maximum).

Characters remaining: 1000

4. Do you have experience in the separation and control of air traffic using Radio Detection and Ranging (RADAR) in the last five years? Examples include: Radar Approach Control (RAPCON), Radar Air Traffic Control Facility (RATCF), Army Radar Approach Control (ARAC), Terminal Radar and Approach Control (TRACON), Air Route Traffic Control Center (ARTCC), Fleet Area Control and Surveillance Facility (FACSFAC).  Yes  No

5. Are you a veteran in receipt of a qualifying campaign badge or medal, who served on active duty in the Armed Forces?  Yes  No

6. Are you a veteran who, while serving on active duty in the Armed Forces, participated in a United States military operation for which an Armed Forces Service Medal (AFSM) was awarded?  Yes  No

7. Are you a veteran in receipt of the Global War on Terrorism Service Medal, who served on active duty in the Armed Forces?  Yes  No

8. Are you a veteran who is disabled?  Yes  No

9. Are you a veteran who was recently separated within the last 3 years under honorable conditions?  Yes  No

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Status : **Unsubmitted Changes** Date Submitted : 08/06/2013  
Grade(s) : AT-AG

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## Step 6 of 11

### Directly Related Experience

1. Do you have a RADAR facility rating?
2. Do you have a Certified Tower Operator (CTO) certificate issued by the FAA?
3. Select your most recent experience in performing journeyman Air Traffic Control Specialist (ATCS) duties.

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## Step 7 of 11

### Related Aviation Experience

1. Do you have a Private Pilot License?
2. Do you have a Commercial Pilot License?
3. Do you have an instrument rating?
4. Are you a Certified Flight Instructor?
5. Do you have a Dispatcher Certificate?

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## Step 8 of 11

### Education / Aviation Courses / Awards

1. Please select the highest level of education attained from an accredited college or university.   
**Note:** 30 semester hours is equivalent to 45 quarter hours.

2. How many aviation related courses have you completed, other than those credited previously for degree work?

3. How many Letters of Commendation and/or Commendation Ribbon related to your work as an air traffic controller have you received?

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## Step 9 of 11

### Additional Information

1. Indicate which type of position you would like to work. For a description of position types, click [here](#).

2. For large states and other areas, use this text block to identify specific counties within the state where you are willing to work.

Characters remaining: 500

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## Step 10 of 11

### Review Application

**James B. Goelz**  
 17609 Cranbrook  
 Edmond, OK US 73012  
 Home Phone: (405) 330-5675  
 Work Phone: (405) 954-4974  
 Other Phone: (405) 471-4629  
 Email Address: jbgoelz@att.net

#### Resume

The following resume will be attached from your USAJOBS profile upon application submission:

- REsume Builder #2

#### Profile

**Are you a US citizen?** Yes

**Please select the statement below which best reflects your Federal employment status (if applicable).** I am currently a Federal employee

**By which Federal agency and organization are you currently employed?** Federal Aviation Administration

**Indicate the pay plan, series, grade level/pay band of the highest permanent graded position you ever held as a Federal Civilian Employee.** FV-343-J

**Have you accepted a buyout from a Federal agency within the past 5 years?** No

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## Step 11 of 11



Your application is **NOT** submitted yet!

You must click "Submit My Application to the FAA" to complete the application process.

[Submit My Application to the FAA](#)

By selecting the "Submit My Application to the FAA" button, you are indicating that you are finished reviewing and/or editing your application questionnaire at this time and are ready to submit it for consideration.



### Application Status

Application Status for **James B Goelz** on announcement **AAC-AMH-13-PUBNAT8-11323**



Thank you for applying. Your application for announcement AAC-AMH-13-PUBNAT8-11323 has been received. Please check back for status updates.

#### Referral List Status

- Referrals are based on submitted questionnaire at time of referral.

Reviewed On: August 06, 2013 9:22 AM (Central Time).

Restart your Application

Return to USAJOBS

NOTE: You can retrieve, review, or change this application at any time until the announcement closes. If you elect to modify or update your application, you must re-submit it for the changes to be applied or else the last submitted version as of the closing date will be considered. If you elect to re-submit or update your application, you must re-submit all required documents. You may monitor the status of your application from the "Application Status" page on USAJOBS.

### Your Application

Would you like to view your application?

View Application

### Need To FAX Documents?

Generate a FAX coversheet to print and include with your faxed documents...

Get Coversheet

### Notice Regarding AT-SAT Test

AT-SAT test list generated:

- 06/18/2013 08:40:20 AM (Central Time): You have been authorized to take the AT-SAT test for announcement AAC-100-12-JBG PUB-11161. You will be contacted within a few weeks to schedule the test. If you have questions about the process, please call Aviation Careers Division at 405-954-4657.

### Feedback

Help us improve the application process...

Take a Survey

OMB Control: 2120-0699

[Survey Information](#)



023 has been received. Please check back for status updates.

### AVIATOR - Survey Information

Thank you for visiting and/or using the Automated Vacancy Information Access Tool for Online Referral (AVIATOR). Please take a minute or two to answer a few questions. The feedback you provide will help us enhance AVIATOR and serve you better in the future.

**Note:** The survey responses are not read immediately. If you have questions or need help using AVIATOR, call the Tech Support Desk at 405-954-0911 or email them at 9-AMC-AMI-SWIFT@faa.gov.

**Paperwork Reduction Act Statement:** The information collected on this survey is necessary to determine the quality of our service to our users and customers, to address any problems or issues found as a result of analysis of the data. It is estimated that it will take each respondent 3 minutes to complete the survey. Collection of this information is voluntary. Note that an agency may not conduct or sponsor, and a person may not be required to respond to a collection of information unless it displays a currently valid OMB control number. The control number for this collection of information is 2120-0699. Comments concerning the accuracy of this burden and suggestions for reducing the burden should be directed to the FAA at: 800 Independence Ave. SW, Washington, DC 20591, Attn: Information Collection Clearance Officer, AES-300.

Close

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[Survey Information](#)