

Data Elements for
Requirements for Importers of Nonhuman Primates
Documentation and SOPs

C. Documentation and SOPs

1. Intended use and distribution of NHPs
 - a. Written policy that states imported NHPs, including their offspring, will only be used and distributed for permitted purposes.
 - b. Retain written certifications demonstrating that the NHPs and their offspring will continue to be used for permitted purposes for three years after the distribution or transfer of the NHP.
 - c. Retain records regarding each distribution of imported NHPs. Each record must include the identity of any recipients, the number and identity of each NHP in each shipment or sale, and the dates of each shipment or sale, for three years after the distribution or transfer of the NHP.
 - d. Before distributing or transferring an imported NHP, an importer must: (i) Communicate to the recipients of NHPs, in writing, the restrictions and definitions of permitted purposes; and (ii) Obtain written certifications from the intended recipient that the NHPs will be used and distributed only for permitted purposes.
2. Standard Operating Procedures (SOPs) to prevent the spread of communicable disease and ensure worker safety, to include:
 - a. Worker protection plan and personal protective equipment
 - b. Requirements and equipment standards for crating, caging, and transporting live nonhuman primates
 - c. Safety standards for ground transport vehicles
 - d. Physical security for quarantine facilities.
 - e. Disease testing for the live nonhuman primates
 - f. SOPs for safe handling and necropsy of any NHP that dies in quarantine.