If you are seeing this sheet, macros are not enabled, please follow the followin

If using Excel 2003:
1. Set the macro security setting to **Medium** (Recommended) or Low. To change Macro->Security.
2. If the macro security setting is set to **Medium**, select Enable Macros when open

If using Excel 2007 and 2010:
1. Set the macro security setting to **Disable macros with notifications** (Recomme the macro security setting, click the Office Button and select Excel Option -> Tru Macro Settings.
2. If the macro security setting is set to **Disable macros with notifications**, click t content.

Note: This screen will flash momentarily when you save or finalize this workbook.

Administrative Data Template

g steps:

the macro security setting, select Tools->

ing the workbook.

ended) or Enable all macros. To change
Ist Center -> Trust Center Settings ->

he Option button and select Enable this