

RETURN TO	U.S. Census Bureau		FORM CJ-5		U.S. DEPARTMENT OF JUSTICE	
	Governments Division		<i>(2/23/2010)</i>		BUREAU OF JUSTICE STATISTICS AND ACTING AS COLLECTION AGENT	
		Washington, DC 20233-6800				U.S. DEPARTMENT OF COMMERCE
						ECONOMICS AND STATISTICS ADMINISTRATION
						U.S. CENSUS BUREAU
DATA SUPPLIED BY						
Name			Title			
OFFICIAL ADDRESS	Number and street or P.O. box/Route number		City		State	ZIP Code
TELEPHONE	Area code	Number	Extension	FAX NUMBER	Area Code	Number
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(Please correct any error in name, mailing address, and ZIP Code)

GENERAL INFORMATION

- If you have any questions, call the **U.S. Census Bureau at 1-800-253-2078, or e-mail gov.sasj@census.gov.**
- Please complete the questionnaire before July 31, 2010 using the web-reporting option (see the web flyer for details), by mailing the completed form to the U.S. Census Bureau in the enclosed envelope, or by **FAXing** all pages to **1-888-891-2099.**
- Please retain a copy of the completed form for your records.

What types of facilities are included in this survey?

Confinement facilities are usually administered by a local law enforcement agency, intended for adults but sometimes holding juveniles.

- **INCLUDE** jails and city/county correctional centers.
- **INCLUDE** special jail facilities (e.g., medical/treatment/release centers, halfway houses, and work farms).
- **INCLUDE** temporary holding or lockup facilities if they are part of your combined function.
- **EXCLUDE** temporary holding or lockup facilities that are not part of your combined function from which inmates are usually transferred within 72 hours and not held beyond arraignment. If your only function is a temporary holding or lockup facility, **DO NOT** complete this form – contact Lisa McNelis at 1-800-253-2078.
- **EXCLUDE** facilities reporting to form CJ-5D, which collects data from jail jurisdictions that are selected with certainty to participate in the Annual Survey of Jails.

Burden statement

Under the Paperwork Reduction Act, we cannot ask you to respond to a collection of information unless it displays a currently valid OMB control number. The burden of this collection is estimated to average 1 1/4 hours per response, including reviewing instructions, searching existing data sources, gathering necessary data, and completing and reviewing his form. Send comments regarding this burden estimate or any aspect of this survey, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. Do not send your completed form to this address.

REPORTING INSTRUCTIONS

- If the answer to a question is "not available" or "unknown," write "DK" in the space provided.
- If the answer to a question is "not applicable," write "NA" in the space provided.
- If the answer to a question is "none" or "zero," write "0" in the space provided.
- When exact numeric answers are not available, provide estimates and mark (X) in the box beside each figure that is estimated. For example 1,234

Section I — SUPERVISED POPULATION

I.1. On June 30, 2010, how many persons under the supervision of your jail jurisdiction were —

a. CONFINED in your jail facilities?

- * INCLUDE persons on transfer to treatment facilities but who remain under your jurisdiction.
- * INCLUDE persons held for other jurisdictions.
- * INCLUDE persons in community-based programs (e.g., work release, day release, drug/alcohol treatment) who return to jail at night.
- * EXCLUDE any persons housed in facilities operated by two or more jurisdictions or those housed in privately operated jails.
- * EXCLUDE inmates on AWOL, escape, or Long-term transfer to other jurisdictions.
- * EXCLUDE inmates being boarded out to another county or held in another facility not operated by your jail jurisdiction.

b. Under jail supervision but NOT CONFINED?

- * INCLUDE all persons in community-based programs run by your jails (e.g., electronic monitoring, house arrest, community service, day reporting, and work programs).
- * EXCLUDE persons on pretrial release who are not in a community based program run by your jails
- * EXCLUDE persons under supervision of probation, parole or other agencies.
- * EXCLUDE inmates on weekend programs. -Weekend programs allow offenders to serve their sentences of confinement only on weekends (e.g., Friday–Sunday).
- * EXCLUDE inmates participating in work release programs who return to the jail at night.

c. Total (Sum of items I.1a and I.1b).

I.2. Of all persons under your jail supervision reported in item I.1c, how many were not U.S. citizens?

Non-US citizens _____

I.3. On the weekend prior to June 30, 2010, did your jail jurisdiction have a weekend program?

- * Weekend programs allow offenders to serve their sentences of confinement only on weekends (e.g., Friday–Sunday).

1 Yes – How many inmates participated? _____

2 No _____

Section II — INMATE COUNTS AND MOVEMENTS OF THE CONFINED POPULATION

II.1. On June 30, 2010, how many persons CONFINED in your jail facilities were —

a. Adult males (age 18 or older) _____

b. Adult females (age 18 or older) _____

c. Males under age 18 _____

d. Females under age 18 _____

e. TOTAL (Sum of items II.1a to II.1d should equal item I.1a) _____

II.2. Of all persons under the age of 18 CONFINED in your jail facilities on June 30, 2010 (items II.1c and II.1d), how many were tried, or awaiting trial, in adult court?

Number of persons under age 18 held as adults _____

II.3. Of all persons CONFINED in your jail facilities on June 30, 2010, how many were —

- a. Convicted** _____
- How many were-
 - 1. Unsented inmates or awaiting sentencing _____
 - 2. Sentenced inmates _____
- b. Unconvicted** _____
- How many were-
 - 1. Awaiting trial/arraignment _____
 - 2. Awaiting transfer/hold for other authorities _____
 - 3. Other _____
- c. TOTAL** (Sum of items II.3a and II.3b should equal item I.1a) _____

II.4. On June 30, 2010, how many persons CONFINED in your jail facilities were —

- a. White**, not of Hispanic origin _____
- b. Black or African American**, not of Hispanic origin _____
- c. Hispanic or Latino** _____
- d. American Indian/Alaska Native**, not of Hispanic origin. _____
- e. Asian**, not of Hispanic origin _____
- f. Native Hawaiian or Other Pacific Islander**, not of Hispanic origin _____
- g. Two or more races**, not of Hispanic origin _____
- h. Additional categories in your information system — Specify**

- i. Not known** _____
- j. TOTAL** (Sum of items II.4a to II.4i should equal Item I.1a) _____

II.5. On June 30, 2010, how many persons CONFINED in your jail facilities were held for —

- a. Federal authorities**
 - 1. **U.S. Marshals Service** _____
 - 2. **Federal Bureau of Prisons** _____
 - 3. **U.S. Immigration and Customs Enforcement (I.C.E.)** _____
 - 4. **Bureau of Indian Affairs** _____
 - 5. **Other- Specify**

- b. State prison authorities**
 - 1. **For your state** _____
 - 2. **For other states** _____
- c. Other local jail jurisdictions**
 * EXCLUDE inmates being housed for your own Jurisdiction (i.e., your own county/city inmates).
 - 1. **Within your state** _____
 - 2. **Outside your state** _____
- d. TOTAL** (Sum of items II.5a to II.5c) _____

II.6a. During the 30-DAY period from June 1 to June 30, 2010, on what day did your facility hold the greatest number of inmates?

* Peak population should be equal to or greater than the confined inmate population reported in item I.1a.

June _____, 2010

b. How many persons were CONFINED on that day?

Number that day _____

**Section III — POPULATION SUPERVISED
IN THE COMMUNITY**

II.7. Between July 1, 2009, and June 30, 2010, what was the average daily population of all jail confinement facilities operated by your jurisdiction?

* INCLUDE inmates who participated in weekend programs that allow offenders to serve their sentences of confinement only on weekends (e.g., Friday-Sunday).

* To calculate the average daily population, add the number of persons for each day during the period July 1, 2009, through June 30, 2010, and divide the result by 365.

Average daily population _____

II.8. On June 30, 2010, what was the total jail capacity of your jail facilities?

a. Rated capacity _____

(The maximum number of beds or inmates assigned by a rating official to a facility, excluding separate temporary holding areas.)

b. Operational capacity _____

(The number of inmates that can be accommodated based on staff, existing programs and services in institutions within your jurisdiction. Also known as "budget" capacity.)

c. Design capacity _____

(The number of inmate's planners or architects intended for all jail facilities in your jurisdiction.)

II.9. During the WEEK of June 24 to June 30, 2010, how many persons were —

a. New admissions to your jail facilities?

* INCLUDE persons officially booked into and housed in your facility by formal legal document and by the authority of the courts or some other official agency.
* INCLUDE those persons serving a weekend sentence coming to the facility for the first time.
* EXCLUDE returns from escape, work release, medical appointments/treatment facilities, bail and court appearances.

New admissions _____

b. Final discharges from your jail facilities?

* INCLUDE all persons released after a period of confinement (e.g., sentence completion, bail/bond releases, other pretrial releases, transfers to other jurisdictions, and deaths).
* INCLUDE those persons completing their weekend sentence leaving the facility for the last time.
* EXCLUDE temporary discharges (e.g., work releases, medical appointments/treatment, to courts, furloughs, day reporters, and transfers to other facilities within your jurisdiction).

Final discharges _____

If item 1b equals 0 (zero), STOP HERE.

III.1. On June 30, 2010, how many persons under your jail supervision who were NOT CONFINED, participated in —

* EXCLUDE inmates on weekend programs.

a. Electronic monitoring _____

b. Home detention without electronic monitoring _____

c. Community service _____

d. Day reporting _____

e. Other pretrial supervision _____

f. Other alternative work programs _____

g. Alcohol/drug treatment programs _____

h. Other programs outside of jail facilities — Specify

i. TOTAL (sum of items III.1a to III.1h should equal item I.1b) _____

III.2. On June 30, 2010, how many persons under your jails supervisions who were NOT CONFINED were —

a. Adult males (age 18 or older) _____

b. Adult females (age 18 or older) _____

c. Males under age 18 _____

d. Females under age 18 _____

e. TOTAL (sum of items III.2a to III.2d should equal item I.1b) _____

III.3. Of all persons under your jails supervision who were NOT CONFINED on June 30, 2010, how many were —

a. Convicted _____

b. Unconvicted _____

c. TOTAL (sum of items III.3a and III.3b should equal item I.1b) _____