

**TABLE OF CHANGES – INSTRUCTIONS**  
**FORM I-566, Interagency Record of Request**  
**OMB Number: 1615-0027**  
**Submission Date 03/18/2013**

**Reason for Revision: Add data collections to capture supplemental information necessary for adjudication if I-94 number was not available to the applicant/petitioner.**

Current Section and Page Number	Current Text	Proposed Text
<b>Pg 2, How Do I File Form I-566?</b>	A separate Form I-566 must be filed for each individual seeking an immigration benefit. Use the following instructions to complete your request.	[Section header deleted; text added to “General Instructions”]
<b>Pg 3, General Instructions, Step 1. Fill Out Form I-566</b>	<p>[Moved from “How Do I File Form I-566”]</p> <p>Step 1. Fill Out Form I-566</p> <p>Use black ink. Type or print clearly using capital letters. If an item does not apply to you,</p>	<p>A separate Form I-566 must be filed for each individual seeking an immigration benefit. Use the following instructions to complete your request.</p> <p>Each application or petition must be properly signed and filed. A photocopy of a signed application or a typewritten name in place of a signature is not acceptable. If you are under 14 years of age, your parent or legal guardian may sign the application on your behalf.</p> <p><b>Evidence.</b> You must submit all required initial evidence along with all the supporting documentation with your application at the time of filing. If you are electronically filing this application, you must follow the instructions provided on the USCIS Web site, <a href="http://www.uscis.gov">www.uscis.gov</a>.</p> <p><b>Copies.</b> Unless specifically required that an original document be filed with an application or petition, a legible photocopy may be submitted. Original documents submitted when not required may remain a part of the record, and will not be automatically returned to you.</p> <p><b>Translations.</b> Any document containing foreign language submitted to USCIS must be accompanied by a full English language translation which the translator has certified as complete and accurate, and by the translator's certification that he or she is competent to translate from the foreign language into English.</p> <p><b>How to Fill Out Form I-566</b></p> <p><b>1.</b> Type or print legibly in black ink.</p>

	<p>write "N/A." If the answer is none, write "None."</p> <p>If you need extra space to answer any item, attach a sheet of paper and at the top of each sheet, write your name, A-Number (if any), and Personal Identification Number (if available). Indicate the item number to which the answer refers.</p> <p>NOTE: If you are filling out this form by hand, complete only Pages 1 and 2. When you are done, make a photocopy of these pages. If you are filling out this form electronically, input your information on the first two pages; Pages 3 and 4 will be automatically populated. When you print the form, you will get two completed copies. No matter how you fill out the form, both copies must have an original signature.</p>	<p><b>2.</b> If extra space is needed to complete any item, attach a continuation sheet, write your name and Alien Registration Number (A-Number) (if any), at the top of each sheet of paper, indicate the Part and item number to which your answer refers, and date and sign each sheet.</p> <p><b>3.</b> Answer all questions fully and accurately. If an item does not apply to you, write "N/A." If the answer is none, write "None."</p> <p><b>4.</b> Two copies of the form must be submitted. Both copies must have an original signature in Part 4. You should also keep a copy of your Form I-566 for your records.</p>
<p><b>Pg 2-3, General Instructions, Reason for Filing Form I-566</b></p>	<p><u><b>Dependent Employment Authorization...</b></u></p> <p><u><b>Evidence Requirements...</b></u></p> <p><u><b>Change To/From Nonimmigrant A, G, or NATO Status or Adjustment of Status...</b></u></p> <p><u><b>A-1, A-2, G-1, or G-2 or Nonimmigrant Applying Under Section 13 of the Act of September 11, 1957...</b></u></p>	<p><b>Pg 2-3, Reason for Filing form I-566</b> [Created new section header]</p> <p><u><b>Dependent Employment Authorization...</b></u></p> <p><u><b>Evidence Requirements...</b></u></p> <p><u><b>Change To/From Nonimmigrant A, G, or NATO Status or Adjustment of Status...</b></u></p> <p><u><b>A-1, A-2, G-1, or G-2 or Nonimmigrant Applying Under Section 13 of the Act of September 11, 1957...</b></u></p>
<p><b>Pg 3-4, General Instructions</b></p>	<p>Form I-566 is divided into Parts 1 through 8. The following information will help you fill out the form...</p> <p><b>I-94 #</b> - Give the number on the Form I-94, Arrival-Departure Document, you received upon your most recent admission into the United States.</p>	<p><b>Pg 4, Specific Instructions</b> [Created new section header]</p> <p>Form I-566 is divided into Parts 1 through 8. The following information will help you fill out the form...</p> <p><b>I-94 Number (if any)</b> - Provide the number on the Form I-94, Arrival-Departure Document, you received upon your most recent admission into the United States. If you do not have an I-94 number, one of the following scenarios may apply:</p> <p><b>1.</b> If CBP or USCIS issued you a Form I-94, but it is now lost or destroyed, you may apply for a replacement by filing Form I-102, Application for Replacement/Initial Nonimmigrant Arrival - Departure Document;</p> <p><b>2.</b> If CBP or USCIS did not issue you a Form I-94 and you believe CBP or USCIS should have issued one, you may contact either agency to attempt to resolve the matter; or</p> <p><b>3.</b> If CBP did not issue you a Form I-94 because it captured arrival information</p>

	<p><b>DOS Personal Identification # (PID)</b> - This is the number provided to eligible A and G nonimmigrants by the DOS.</p> <p><b>Date of Last Entry Into the U.S.</b> - Give the date you <b>last</b> entered the United States.</p> <p><b>Current Immigration Status</b> - Give your current status. If you changed status after admission to the United States, give your new status...</p> <p><b>Parts 6, 7, and 8 Are for Official Use Only</b></p> <p>Page 2, with only Part 5 filled in, must be submitted with your request. Parts 6, 7, and 8 is for official use only.</p>	<p><b>electronically</b>, write “N/A” in the fields that request an I-94 Arrival/Departure Record Number <b>AND</b> provide a passport or travel document number, the country of issuance, and an expiration date in the appropriate fields.</p> <p><b>DOS Personal Identification Number (PID)</b> - This is the number provided to eligible A and G nonimmigrants by DOS.</p> <p><b>Date of Last Entry Into the U.S.</b> - Provide the date you <b>last</b> entered the United States.</p> <p><b>Current Immigration Status</b> - Provide your current status. If you changed status after admission to the United States, give your new status.</p> <p><b>Relationship to Principal (if applicable)</b> - Provide your relationship to the Principal Applicant...</p> <p><b>Parts 6, 7, and 8 Are for Official Use Only</b></p> <p>Parts 6, 7, and 8 is for official use only.</p>
<p><b>Pg 4-5, General Instructions, Step 2. Submitting Form I-566</b></p>	<p>Form I-566 must include the following items.</p> <p><b>1. Signed and completed Form I-566.</b> Two copies of pages 1 and 2 pages of the form must be submitted. Both copies must have an original signature in Part 4...</p> <p><b>3. Evidence.</b> Attach copies of the front and back of the documents you need to support your request. See <b>Reason for Filing Form I-566</b> for detailed document requirements. <b>Do not send original documents unless instructed to do so.</b> An ordinary legible photocopy (standard 8 1/2 x 11 letter size) may be submitted. Original documents submitted when not required will remain a part of the record.</p> <p><b>NOTE:</b> Documents not in English must have a full English translation. The translator must provide a statement that the translation is complete and correct and that he or she is competent to translate the foreign language into English.</p> <p><b>4. Submit Form I-566.</b> Use the following instructions to determine how to submit Form I-566...</p>	<p><b>Pg 4-5, Submitting Form I-566</b> [Created new section header]</p> <p>Form I-566 must include the following items.</p> <p><b>1. Signed and completed Form I-566.</b> Two copies of <b>the form</b> must be submitted. Both copies must have an original signature in Part 4. <b>You should also keep a copy of your Form I-566 for your records...</b></p> <p>[Edited and incorporated in “General Instructions” as “Evidence.”]</p> <p>[Edited and incorporated in “General Instructions” as “Translations.”]</p> <p><b>3. Submit your request as follows...</b></p>

Pg 5, Penalties		Pg 6 [No content changes; moved to new page]
Pg 5, Privacy Act Notice		Pg 6 [No content changes; moved to new page]
Pg 5, USCIS Forms and Information	To order USCIS forms, call our toll-free number at <b>1-800-870-3676</b> . You can also get USCIS forms and information on immigration laws, regulations, and procedures by telephoning our National Customer Service Center at <b>1-800-375-5283</b> or visiting our Internet Web site at <b>www.uscis.gov...</b>	Pg 6 To ensure you are using the latest version of this form, visit the USCIS Web site at <b>www.uscis.gov</b> where you can obtain the latest USCIS forms and immigration-related information. If you do not have internet access, you may order USCIS forms by calling our toll-free number at <b>1-800-870-3676</b> . You may also obtain forms and information by telephoning our USCIS National Customer Service Center at <b>1-800-375-5283</b> . For TDD (hearing impaired) call: <b>1-800-767-1833...</b>
Pg 5, Paperwork Reduction Act	An agency may not ... Regulatory Products Division, Office of the Executive Secretariat, 20 Massachusetts Avenue, N.W., Washington, DC 20529-2020. OMB No. 1615-0027. <b>Do not mail your application to this address.</b>	Pg 6 An agency may not ... Regulatory Coordination Division, Office of Policy and Strategy, 20 Massachusetts Ave NW, Washington, DC 20529-2140. OMB No. 1615-0027. <b>Do not mail your completed Form I-566 to this address.</b>
Pg 5, Check List	<p>If you filled out Form I-566 by hand, did you:  Completely fill out the form?  Make two copies?  Sign both copies?</p> <p>If you filled out Form I-566 electronically, did you:  Completely fill out the form?  Sign both copies?</p> <p><b>AND:</b>  Is Page 2 of both copies attached?  Did you attach all other required documents?</p> <p>For your records, you should keep copies of your Form I-566.</p>	Pg 6 Did you fill out the form completely? Did you print two copies? Did you sign both copies? Did you attach all other required documents?