



Enterprise Income Verification

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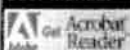
System Administration

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User Manual



OMB No: 2577-0266
Expires:
04/30/2013

Public Housing Agencies (PHAs) are not required to enter information unless a current and valid approved OMB control number is displayed at the top of this page.

Paperwork Reduction Notice: The information collection requirements contained in this notice have been approved by the Office of Management and Budget (OMB under the Paperwork Reduction Act of 1995 (44 U.S.C. 3520) and the above-referenced assigned OMB control number. In accordance with the Paperwork Reduction Act, HUD may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a current and valid OMB control number.

You are about to enter debt and/or termination information on a former tenant. You may not take this action until you have notified the individual(s) of the debt owed to the PHA and/or adverse status as of the end of participation date.

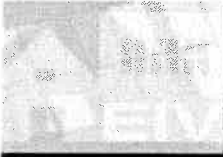
When you click the **Continue** button below, you certify and agree to the following:

1. The information that you enter is complete and accurate to the best of your knowledge and you have supporting documentation to support the information entered into the system; and
2. Any information determined to be inaccurate will be updated or deleted within 60 days of notification by the former tenant (s) and verification of disputed inaccurate information; and
3. I have considered any evidence presented by the individual(s) and determined that the amount of the debt owed to the PHA is owed and legally enforceable.

System Entry Limitations

A record may be modified **5** times.
The entry of the debt owed amount is limited to a maximum of \$500,000.00.

[Continue](#)



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Enter/Update Information >> By SSN

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Enter HOH SSN and click on Get Information:

Enter HOH Social Security Number

Enterprise Income Verification

Debts Owed to PHAs & Terminations >> Enter/Update Information >> Report Selection >> List Page >> >> Edit Information

Enter/Update Information for: *** **

HOH SSN: *** **

HOH Name:

Debt Owed: \$

Bankrupt:

Repayment Agreement:

Default on Repayment Agreement:

Judgment:

End of Participation Status:
(hold down ctrl to select multiple)

- Failure to pay retroactive rent*
- Failure to pay rent*
- Failure to pay other charges*
- Failure to complete annual reexam
- Criminal activity - Drugs
- Criminal activity - Sex Offender
- Criminal activity - Violent
- Criminal activity - Other
- Lease Violations

(*)- You must enter a debt amount greater than 0.

Confidential Privacy Act Data. Civil and Criminal penalties apply to misuse of this data.