



Export-Import Bank of the United States

APPLICATION FOR LONG-TERM LOAN OR GUARANTEE

This application is to be used for direct loan and guarantee transactions with financed amounts over \$10 million (excluding financed premium), typically with tenors over seven years. It is also to be used for certain Ex-Im Bank products and programs regardless of transaction size or tenor including: Large Aircraft, Limited Recourse and Structured Financing, and Tied Aid. (To request a Credit Guarantee Facility, please complete the Medium-Term application.)

Additional information on how to apply for Ex-Im Bank long-term loans and guarantees can be found at Ex-Im Bank’s web site http://www.exim.gov/tools/how_to_apply.cfm

Send this completed application to Ex-Im Bank, 811 Vermont Avenue, NW, Washington, DC 20571. Ex-Im Bank will also accept e-mailed PDF and faxed applications. Please note that applications must be PDF scans of original applications and all required application attachments. (Fax number 202.565.3380, e-mail exim.applications@exim.gov). Hard copies of required supporting documentation may still be required for limited recourse and structured financing requests.

APPLICATION FORM

1. COMMITMENT OR FINANCING TYPE REQUESTED

- A. Product**
- Comprehensive Guarantee
 - Political Risk Guarantee
 - Direct Loan
 - Preliminary Commitment - See Preliminary Commitment Fact Sheet for eligibility criteria. A justification for a Preliminary Commitment is to be attached. (http://www.exim.gov/tools/how_to_apply.cfm#prelim)

B Conversion of a Preliminary Commitment or a Letter of Interest

- No Yes. The Ex-Im Bank reference number is: _____

C. Resubmission

- Check if this is a resubmission of an application that was previously deemed incomplete or was withdrawn for other reasons. The Ex-Im Bank reference number is: _____

2. PARTICIPANTS:

Applicant name: _____ Duns #: _____

Contact person: _____ Phone #: _____

Position title: _____ Fax #: _____

Street address: _____ E-mail: _____

City: _____ State/Province: _____ Nine-digit zip code: _____

Country: _____ Taxpayer ID #: _____

Number of employees: _____

Applicant’s role in the transaction: exporter* buyer/ borrower lender (if lender is applicant, lenders mandate must be attached)

Primary contact point for Ex-Im Bank inquiries on this transaction: exporter lender borrower

- * If you selected Exporter – please answer the following:
- Check if this is a Minority Owned Business
 - Check if this is a Woman Owned Business

Exporter. The exporter is the U.S. entity that contracts with the buyer for the sale of the U.S. goods and services.

- Check if the exporter is the applicant. Otherwise, complete the information below for each exporter, including ancillary service providers.

Exporter name: _____ Duns #: _____
Contact person: _____ Phone #: _____
Position title: _____ Fax #: _____
Street address: _____ E-mail: _____
City: _____ State/Province: _____ Nine digit zip code: _____
Taxpayer ID #: _____ Number of employees: _____

Please answer the following:

- Check if this is a Minority Owned Business
- Check is this is a Women Owned Businesssion.

Supplier. The supplier is the U.S. company that manufactures the goods and/or performs the services to be exported.

- Check if the supplier is also the exporter. Otherwise, complete the information below for each supplier, including ancillary service providers.

Supplier name: _____ Duns #: _____
Contact person: _____ Phone #: _____
Position title: _____ Fax #: _____
Street address: _____ E-mail: _____
City: _____ State/Province: _____ Nine digit zip code: _____
Taxpayer ID #: _____ Number of employees: _____

Please answer the following:

- Check if this is a Minority Owned Business
- Check is this is a Women Owned Bucision.

Borrower. The borrower is the entity that agrees to repay the loan.

- Check if the borrower is the applicant. If not, complete the information below.

Borrower name: _____ Duns #: _____
Contact person: _____ Phone #: _____
Position title: _____ Fax #: _____
Street address: _____ E-mail: _____
City: _____ State/Province: _____ Nine digit zip code: _____
Taxpayer ID #: _____
Country: _____

Guarantor. The guarantor is the person or entity that agrees to repay the credit if the borrower does not.
Complete the information below for each guarantor if a guarantor is offered or required.

Guarantor name: _____ Duns #: _____
Contact person: _____ Phone #: _____
Position title: _____ Fax #: _____
Street address: _____ E-mail: _____
City: _____ State/Province: _____ Nine digit zip code: _____
Country: _____

Buyer. The buyer is the entity that contracts with the exporter for the purchase of the U.S. goods and services.

Check if the buyer is also the borrower or guarantor. Otherwise, complete the information below.

Buyer name: _____ Duns #: _____
Contact person: _____ Phone #: _____
Position title: _____ Fax #: _____
Street address: _____ E-mail: _____
City: _____ State/Province: _____ Postal code: _____
Country: _____

End-user. The end-user is the foreign entity that uses the U.S. goods and services.

Check if the end-user is also the borrower or guarantor or buyer. Otherwise, complete the information below.

End-user name: _____ Duns #: _____
Contact person: _____ Phone #: _____
Position title: _____ Fax #: _____
Street address: _____ E-mail: _____
City: _____ State/Province: _____ Postal code: _____
Country: _____

Lender. The lender is the company that extends the Ex-Im Bank guaranteed or insured loan to the Borrower.

Check if the lender is also the applicant. Otherwise, complete the information below.

Lender name: _____ Duns# _____ MGA #: _____
Contact person: _____ Phone #: _____
Position title: _____ Fax #: _____
Street address: _____ E-mail: _____
City: _____ State/Province: _____ Nine digit zip code: _____
Country: _____

Controlling Sponsor. The controlling sponsor is a person providing controlling direct private equity investment (excluding investments made through publicly held investment funds, publicly held securities, public offerings, or similar market vehicles) in connection with a financing.


Check if the Controlling Sponsor is the applicant. Otherwise, complete the information below..

Sponsor Name: _____ Duns #: _____
 Contact person: _____ Phone #: _____
 Position title: _____ Fax #: _____
 Street address: _____ E-mail: _____
 City: _____ State/Province: _____ Nine digit zip code: _____
 Country: _____

3. DETAILS OF COVERAGE REQUESTED

A. Special Features Requested

Check the boxes for the coverage that apply to the transaction. View the fact sheets describing the coverage on Ex-Im Bank's web site as noted below. Complete and attach the requested forms.

<input type="checkbox"/> Large Aircraft <i>Attachment A required</i>	<input type="checkbox"/> Project Finance <i>Attachment F required</i>	<input type="checkbox"/> Structured Finance <i>Attachment G required</i>
<input type="checkbox"/> Foreign Currency Guarantee (specify currency) _____ http://www.exim.gov/products/guarantee/foreign_curr.cfm	<input type="checkbox"/> Local Cost Support http://www.exim.gov/products/policies/local_cost.cfm	<input type="checkbox"/> Co-Financing with Foreign Export Credit Agency http://www.exim.gov/tools/applicationsandforms/ 
<input type="checkbox"/> Used Equipment http://www.exim.gov/tools/applicationsandforms/upload/eib11-03.pdf	<input type="checkbox"/> Nuclear http://www.exim.gov/products/policies/nuclear/envnucp.cfm Nuclear-screening document must be submitted with application	<input type="checkbox"/> Environmental Exports Program http://www.exim.gov/products/special/environment.cfm
<input type="checkbox"/> Ancillary Service Fees http://www.exim.gov/products/ebd-m-13.cfm		<input type="checkbox"/> Capitalization of Interest During Construction
<input type="checkbox"/> Tied Aid Program <i>Attachment C required</i>	<input type="checkbox"/> Finance Lease Structure http://www.exim.gov/products/insurance/leasing.cfm	<input type="checkbox"/> Military/Security/Police http://www.exim.gov/products/policies/military.cfm
<input type="checkbox"/> Engineering Multiplier Program http://www.exim.gov/pub/pdf/ebd-m-03.pdf	<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

4. TRANSACTION DESCRIPTION

- a) Describe Goods and Services. Include make, model, manufacturer/supplier, SIC codes or NAICS (if known) of goods and services, number of units, values, and estimated U.S. and foreign content.

- b) Describe the purpose of the transaction. Include answers to the following: Will the goods be used to create or expand production capacity for an exportable product? Are the goods and services destined for an identifiable project? If so, provide information on the total estimated project cost in US dollars. Also provide information as to other sources of financing for the project, including working capital.

- c) Indicate whether an application for support of this export contract or a related project has been filed with the Agency for International Development, Maritime Administration, Overseas Private Investment Corporation, Trade Development Agency or a multilateral financing agency. If so, include a brief description of the additional support.

5. REQUESTED FINANCING AMOUNTS AND STRUCTURE

Ex-Im Bank support is based on the value of the eligible goods and services in the exporter's supply contract(s) or purchase order(s). The total level of support will be the lesser of: 85% of the value of all eligible goods and services; or 100% of the U.S. content included in all eligible goods and services in the exporter's supply contracts. In addition, Ex-Im Bank may also finance certain local costs, ancillary services as approved, and the exposure fee/premium. Fill out the chart below to determine estimated eligible amounts.

		Definition	US\$
A	Supply Contracts or Purchase Orders	The aggregate price of all goods and services in all the supply contract(s) or purchase order(s), including local costs, ancillary services, and excluded goods and services. Break out ancillary services in Aii.	Ai _____
			Aii _____
B	Excluded Goods and Services	The aggregate price of all goods and services that are not eligible for or are excluded from Ex-Im Bank support (e.g. goods not shipped from the U.S. and excluded ancillary services). Local costs should not be included in this line.	_____
C	Total Local Costs	The aggregate price of all goods manufactured in the end-user's country and all services provided by residents of the purchaser's country. Ex-Im Bank may be able to finance these amounts up to 30% of D below.	_____
D	Net Contract Price	A minus B minus C	_____
E	Eligible Foreign content	The aggregate cost of any goods produced or manufactured outside the U.S, or services provided by third country personnel or foreign freight costs and foreign insurance included in the net contract price (line D), (e.g. foreign items shipped from the US)	_____
F	U.S. Content	D minus E	_____

G	Cash Payment	This amount must be the greater of E or 15% of D	_____
H	Local Cost Financing Requested	This can be no more than 30% of D	_____
I	Financed Amount Requested (Excluding Exposure Fee)	D minus G plus H	_____

A. Exposure Fee . Check one box.

- Ex-Im Bank to finance the fee, which will be paid as the credit is drawn down.
- Ex-Im Bank to finance the fee, which will be paid up front.
- Ex-Im Bank will not finance the fee, and it will be paid as the credit is drawn down.
- Ex-Im Bank will not finance the fee, and it will be paid up front.
- The fee will be paid by the borrower as a margin over the life of the loan.

B. Transaction Structure.

i. Principal Repayment Term. _____(years). Unless otherwise requested, equal installments of principal will be repaid semi-annually beginning six months after the starting point.

ii Starting Point. The starting point is generally the event that marks the fulfillment of the exporter’s contractual responsibility. See Ex-Im Bank’s fact sheets on starting points and reach-back policies at www.exim.gov. (Check one box.)

- Shipment (single shipment)
- Services Completion.
- Final Shipment (multiple shipments)
- Completion of Installation. Specify date: _____
- Mean Shipment (multiple shipments)
- Project Completion. Specify date: _____
- Other

iii Shipment Period. Shipments will be completed and/or services will be performed from:
[_____] (month/year) to [_____] (month/year) excluding any acceptance, retention, or warranty period.

iv. Interest rate.

The interest rate to be charged on the guaranteed loan is: _____

6. REASON FOR REQUESTING EX-IM BANK SUPPORT.

The basic rationale for Ex-Im Bank support is that the export of U.S. goods and services needs financing but there are one or more obstacles to obtaining such financing. Please check all the boxes below that apply to this transaction, to the best of your knowledge. Please also check the appropriate box to indicate which factor is most important.

a) Export credit agency competition. Most Important?

Are any non-U.S. companies competing for this sale?

- Yes No Don’t Know

If yes, is the non-U.S. competitor receiving support from any export credit agency for this sale?

- Yes No

If yes, please list the export credit agency: _____

b) Structural constraints. Most Important?

Is commercial financing for this sale limited by bank requirements (such as maturity limits or capacity limits on the borrower, industry or country)?

Yes No Don't Know

If yes, r If no, r If Don't Know, r

c) Risk constraints Most Important?

Is commercial financing for this sale limited because providers of commercial financings are unwilling or unable to accept the commercial and/or political risks of the borrower or the country?

Yes No Don't Know

If yes, r If no, r If Don't Know, r

d) Other. Most Important?

Is commercial financing for this sale limited because of other considerations?

Yes No Don't Know

If yes, please describe: _____

7. CREDIT INFORMATION

The credit information outlined in the following is attached.

- Large Aircraft (*Attachment A*)
- Long-Term and Structured Transactions (*Attachment G*)
- Limited Recourse Project Finance (*Attachment F*)

8. OTHER INFORMATION AND CERTIFICATIONS

A. General Information - Provide the following:

- Credit Agency report(s) on the exporter(s). If exporter has a credit rating of BBB or better, this is not required.
- Annex A to the Master Guarantee Agreement (Guarantees only)
at www.exim.gov/tools/appsforms/documents/MTMGAAnnexes.pdf
- Lender's mandate letter (required when applicant is a financial institution).
- Environmental Screening (attachment B).

B. Supply Contracts Between the Exporter and Buyer.

- Sales contract(s), pro forma invoice(s), or purchase order(s) and finance lease(s) evidencing the transaction between the exporter and buyer are attached.
- No contract is attached. (Project Finance and Preliminary Commitments only)
- The exporter(s) are not the manufacturers of the goods nor the producers of the services to be exported; the sales contract(s), pro forma invoice(s) or purchase order(s) and finance lease(s) evidencing the transaction between the exporter and buyer are attached AND the sales contract(s), pro forma invoice(s) or purchase order(s) and finance lease(s) evidencing the transaction between the supplier(s) and buyer are attached.

C. Commitment Fee Agreement.

A commitment fee accrues starting 60 days after the authorization of a final commitment and is payable semiannually in arrears on a schedule determined at the time of authorization. The commitment fee is 1/8 of 1% per annum on the un-disbursed and un-cancelled balance of a guaranteed loan or 1/2 of 1% per annum for a direct loan. Choose one of the options below regarding the payment of the commitment fee:

- The applicant is the borrower, and by signing the application, is irrevocably committing to pay the commitment fee.
- The applicant is the guaranteed lender, and is (check one):
 - signing the application which irrevocably commits it to pay the fee, or
 - signing the application and enclosing with it an Ex-Im Bank standard form fee letter from the borrower (at www.exim.gov/tools/appsforms/documents/MTMGAAnnexes.pdf). This letter irrevocably commits the borrower to pay the fee.
- The applicant is the exporter, and is signing the application and enclosing with it an Ex-Im Bank standard form fee letter from the borrower or guaranteed lender (at www.exim.gov/tools/appsforms/documents/MTMGAAnnexes.pdf). This letter irrevocably commits the borrower or guaranteed lender to pay the fee.

D. Anti-Lobbying Disclosure Form

Please refer to the Anti-Lobbying Declaration/Disclosure forms (see Attachment D in this document) and include a signed copy of the appropriate form(s) with your application.

E. Certifications

The Applicant (hereafter “Applicant” or “it”) **CERTIFIES, ACKNOWLEDGES and COVENANTS to the Export-Import Bank of the United States** (hereafter “Ex-Im Bank”) that to the best of Applicant’s knowledge and belief, after due diligence, the statements set forth below are true and correct. Any reference below to “this transaction” shall refer to either the individual transaction or the Ex-Im Bank program or Insurance Policy that is the subject of the application, as appropriate.

A. Neither Applicant, nor any of its Principals (as defined in the Debarment Regulations identified below), has, within the past 3 years, been:

- 1) debarred, suspended, declared ineligible from participating in, or voluntarily excluded from participation in a Covered Transaction (as defined in the Ex-Im Bank and Government-wide debarment regulations, found at 2 CFR Part 3513 and 2 CFR Part 180, respectively) (collectively the “Debarment Regulations”);
- 2) formally proposed for debarment from participating in a Covered Transaction, with a final determination still pending;
- 3) indicted, convicted or had a civil judgment rendered against it for any conduct or offenses described at 2 CFR § 180.800 in the Debarment Regulations;
- 4) delinquent on any amounts due and owing to the U.S. Government or its agencies or instrumentalities as of the date of execution of this certification; or
- 5) listed on any of the publically available debarment lists of the following international financial institutions: the World Bank Group; the African Development Bank; the Asian Development Bank; the European Bank for Reconstruction and Development, and the Inter-American Development Bank;

or

the Applicant has received a written statement of exception from Ex-Im Bank attached to this certification, permitting acceptance of this application notwithstanding an inability to make all of the certifications in clauses 1) through 5) of this section A.

B. Applicant has conducted and will conduct reasonable due diligence in connection with this transaction, including checking the **Excluded Parties List System** (<http://www.epls.gov/epls/search.do>) (“EPLS”) and the **Specially Designated Nationals (“SDN”) List** of the **Department of the Treasury, Office of Foreign Assets Control (“OFAC”)** (<http://www.ustreas.gov/offices/enforcement/ofac/sdn/>). Applicant will not knowingly enter into any sales, leasing or financing agreements in connection with this transaction with any individual or entity that is listed on the EPLS or the SDN List (or is otherwise prohibited from conducting business with U.S. public and private entities pursuant to OFAC Regulations).

C. If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” (<http://www.exim.gov/pub/ins/pdf/lll.pdf>) in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

D. Neither Applicant nor any agent or representative acting on Applicant’s behalf, has or will engage in any activity in connection with this transaction that is a violation of 1) the **Foreign Corrupt Practices Act of**

1977, 15 U.S.C. § 78dd-1, et seq.; 2) the **Arms Export Control Act**, 22 U.S.C. § 2751 et seq., 3) the **International Emergency Economic Powers Act**, 50 U.S.C. § 1701 et seq., 4) the **Export Administration Act of 1979**, 50 U.S.C. § 2401 et seq., and, 5) the regulations issued by the **OFAC**. Applicant also certifies that neither Applicant nor any agent or representative acting on Applicant's behalf, has been found by a court of the United States to be in violation of any of the foregoing statutes or regulations within the preceding 12 months, and to the best of its knowledge, the performance by the parties to this transaction of their respective obligations does not violate any of the foregoing or any other applicable law.

E. Neither the Applicant nor any agent or representative acting on Applicant's behalf in connection with this transaction is currently under charge or has been, within the past 5 years, convicted in any court of any country, or subject to national administrative measures of any country, for bribery of public officials.

F. The representations made and the facts stated in this application and its attachments **are true and Applicant has not misrepresented or omitted any material facts**. Applicant further covenants that if any statement(s) set forth in this application becomes untrue, or is discovered to have been untrue when made, Applicant will promptly inform Ex-Im Bank of such change. Applicant further understands that in accepting or approving this application, Ex-Im Bank is relying upon Applicant's statements set forth in the application and on the foregoing certifications, and all statements and certifications to Ex-Im Bank are subject to the penalties for false or misleading statements to the U.S. Government (18 USC § 1001, et. seq.).

Notices

The applicant is hereby notified that information requested by this application is done so under authority of the Export-Import Bank Act of 1945, as amended (12 USC 635 et. seq.); provision of this information is mandatory and failure to provide the requested information may result in Ex-Im Bank being unable to determine eligibility for support. If any of the information provided in this application changes in any material way or if any of the certifications made herein become untrue, the applicant must promptly inform Ex-Im Bank of such changes. The information provided will be reviewed to determine the participants' ability to perform and pay under the transaction referenced in this application. Ex-Im Bank may not require the information and applicants are not required to provide information requested in this application unless a currently valid OMB control number is displayed on this form (see upper right of each page). Ex-Im Bank reserves the right to decline to process or to discontinue processing of an application.

Paperwork Reduction Act Statement: We estimate that it will take you about 2 hours to complete this form. This includes the time it will take to read the instructions, gather the necessary facts and fill out the form. However, you are not required to provide information requested unless a valid OMB control number is displayed on the form. If you have comments or suggestions regarding the above estimate or ways to simplify this form, forward correspondence to Ex-Im Bank and the Office of Management and Budget, Paperwork Reduction Project, OMB # 3048-0013 Washington, D.C. 20503.

Applicant (Company) Name: _____

Name and Title of Authorized Officer: _____

Signature of Authorized Officer: _____

Date: _____

Long-Term Loan or Guarantee Application

ATTACHMENT A: Large Aircraft Transactions

OMB 3048-0013
Expires 3-31-2013

1. **Spare Parts Financing.** Indicate if any spare parts or spare engines are included in the export sale and provide the requested information on these items.
2. **Credit Information.** The information requested in this section is generally required for all applications. If the transaction is secured with a sovereign guarantee, all or part of the detailed operational information requested in items E, F, and G below may not be necessary. Likewise, if the airline is a repeat customer of Ex-Im Bank, much of the historical financial and operating information may already have been provided to Ex-Im Bank, and additional information could be limited to updating the existing information. In either situation, please contact the Transportation Division to discuss the possibility of limiting the amount of information required by Ex-Im Bank. If any of the information listed in this section is not obtainable, Ex-Im Bank can discuss other options for credit analysis with the applicant.
 - a. Airline history and ownership, and background data on senior management/directors.
 - b. Contract price of aircraft, net of all credit memoranda and other discounts extended by the suppliers of the airframe, engines, and other components.
 - c. Amount of buyer furnished equipment (BFE) included in the contract price, description of BFE, and location where BFE will be installed.
 - d. Reason for purchase (replacement or expansion of fleet), proposed routes, and suitability of aircraft model in terms of fleet make-up and intended routes.
 - e. Description of each business segment of airline operations (passenger, freight, maintenance, catering, and other related businesses), and the portion of revenue and operating profit attributable to each segment.
 - f. Identification of major geographic markets and description of competitive position, market share, and strategy regarding competition, yield management, and cost control in each market. Include the airline's marketing plan and details of affiliations and partnerships with other carriers.
 - g. The operating statistics listed below or similar statistics containing the same general information for the most recent three years and, if available, up to five years. Provide the listed statistics for domestic and international operations, as well as for each geographic region or route type and each business segment.

ASKs (Available Seat Kilometers)	Load Factors
ATKs (Available Ton Kilometers)	Yield (passenger and cargo)
RPKs (Revenue Passenger Kilometers)	Aircraft Utilization Rate
RTKs (Revenue Ton Kilometers)	Number of Employees
Operating Expenses per Available Seat Kilometers	
 - h. Present and projected route structure, including basis for selecting new or expanded routes.
 - i. Audited balance sheet, income, and cash flow statements and annual reports for the three most recent fiscal years, and interim statements for the most recent period, if applicable. Annual statements must be prepared in accordance with internationally accepted accounting principles and audited in accordance with international standards.
 - j. Projected balance sheet, income, and cash flow statements for a five-year period, accompanied by supporting assumptions.
 - k. Moody's or Standard & Poors ratings, if available.

PRELIMINARY/FINAL COMMITMENT APPLICATION
ATTACHMENT A: Large Aircraft Transactions

OMB 3048-0013
Expires 3-31-2013

1. Lender's detailed term sheet of proposed financing structure (*not required for Preliminary Commitments*). Include relevant information on the special purpose vehicle (SPV) for lease structures, including the domicile and proposed ownership of the SPV. If a tax lease structure is contemplated, include a description and flow chart of the proposed tax lease structure.
2. **Security Requirements.** Ex-Im Bank will determine whether the security for a specific large aircraft transaction will be a sovereign guarantee, a lien on the aircraft, or both. For large aircraft transactions in which the security includes the aircraft, Ex-Im Bank will require that a valid and enforceable lien be placed on the aircraft to be financed. The information listed below concerning registration and mortgages is required if Ex-Im Bank has no prior experience with asset-based structures in the airline's country or if the laws pertaining to registration and mortgages have been amended. Please contact the Transportation Division to determine if such experience exists. Supplemental information on these issues may be required during the processing of the application and Ex-Im Bank may ask the applicant to pay for outside counsel or consultants selected by Ex-Im Bank to research particular issues. Include with the application any additional information that may facilitate Ex-Im Bank's determination of security.

a. **Aircraft Registration**

Is the country of registration a party to the Chicago Convention of 1944 on International Civil Aviation?

Are there statutes or regulations in the country dealing with the registration of aircraft? If so, provide an English translation of such statutes or regulations.

Is there an aircraft registry? If so, describe how it operates.

What specific steps (including any provisions that must be contained in the relevant documents) must be taken to register and deregister an aircraft?

b. **Aircraft Mortgages**

Is the country of registration a party to the Convention of 1948 on International Recognition of Rights in Aircraft (the "Geneva Convention")?

Describe the statutes or regulations in the country dealing with mortgages of aircraft.

Can a valid and perfected first priority mortgage on the aircraft and engines be created for the benefit of Ex-Im Bank?

What claims may have a "super" priority over a mortgagee or lessor of an aircraft?

Following a default, can an aircraft be repossessed without judicial interference?

Can a judgment be awarded in U.S. dollars and, if so, are any special approvals necessary?

Will a foreign judgment or a judgment by an arbitrator be recognized in the airline's country?

**If you have questions about this attachment, please contact the Transportation Division
(Telephone: 202-565-3550 or Fax: 202-565-3558).**

LONG-TERM LOAN OR GUARANTEE APPLICATION
ATTACHMENT B: Environmental Screening Document

OMB 3048-0013
Expires 3-31-2013

Must Accompany All Applications For Long-Term Financial Support

The information provided on this form is used to environmentally categorize the application and thereby determine the information needed (if any) for Ex-Im Bank to evaluate the environmental effects of the transaction, a process that is crucial to the appropriate and timely review of your application. Please check the boxes that apply.

Are the products or services covered in your application destined for an identified project?

No, explain _____

Yes, a) identify the project _____

b) provide a brief description, including output, capacity, size, etc. _____

c) indicate whether new project, rehabilitation or expansion _____

Project Location

Is the project located in or near an environmentally sensitive site or area? (Check all applicable):

- Tropical Forest
- Nationally Designated Wetlands or Seashore / Protected Wildlands / Nationally Designated Refuges
- National Parks
- Coral Reefs or Mangrove Swamps
- Habitat of Endangered Species
- Location affecting indigenous or tribal populations
- Location having Historical / Archaeological Significance
- Large Scale Resettlement? (Potential Number of People Affected: _____)
- Properties on the World Heritage List

Project Sector Or Industry

Check classification(s) describing the project for which the exports are destined:

- | | |
|---|---|
| <input type="checkbox"/> Large infrastructure:
Airport
Ports/harbors
Pipelines
Highways
Other large infrastructure | <input type="checkbox"/> Iron & Steel Plant
<input type="checkbox"/> Smelter
<input type="checkbox"/> Pulp & Paper Plant
<input type="checkbox"/> Petroleum Refinery or Petrochemical Plant
<input type="checkbox"/> Chemical / Pharmaceutical
Natural Gas Liquefaction Plants
<input type="checkbox"/> Industrial plants – large scale |
| <input type="checkbox"/> Agro-industries – large scale | <input type="checkbox"/> Transportation (Aircraft, Locomotives, Boats) |
| <input type="checkbox"/> Forestry | <input type="checkbox"/> Telecommunications or Satellites |
| <input type="checkbox"/> Mining & Mineral Processing Plant
Oil & gas field development | <input type="checkbox"/> Air traffic control or navigational aids |
| <input type="checkbox"/> Hydropower Plant / Water Reservoir | <input type="checkbox"/> Railway signaling |
| <input type="checkbox"/> Thermal power plant
<input type="checkbox"/> over 140 MWe
<input type="checkbox"/> under 140 MWe | <input type="checkbox"/> Hospitals and medical equipment |
| <input type="checkbox"/> Nuclear power plant | <input type="checkbox"/> Pre-project services, feasibility/environmental study |
| <input type="checkbox"/> Geothermal Power | <input type="checkbox"/> Consulting services |
| <input type="checkbox"/> Waste management | <input type="checkbox"/> Other, specify: _____ |

Name of Applicant _____ **Date** _____

For inquiries and information please contact the Engineering & Environment Division at (202)565-3570.

LONG-TERM LOAN OR GUARANTEE APPLICATION
ATTACHMENT C: Tied Aid Capital Projects Fund

1. Check if you are requesting appropriate Ex-Im Bank support to preclude or counter foreign tied aid offers.
2. Check if one or more foreign governments are offering, or planning to offer, unusually long repayment periods, unusually low interest rates, and/or mixed grant-credit financing for *the specific contract for which Ex-Im Bank support is sought*. Attach available documentary evidence of a foreign tied aid credit offer. If such evidence is not available, specify your reasons for suspecting foreign tied aid.
3. Check if you authorize Ex-Im Bank to ask the OECD Secretariat to issue a confidential “no aid” comm. on line request to OECD member governments. Acceptance of this request would preclude future foreign and U.S. aid financing for the project.
4. Check if you believe that loss of this contract will jeopardize follow-on sales opportunities for similar sales in the same market. Provide the type and estimated value of potential follow-on sales.
5. Provide the following information, if known, for each foreign government’s tied aid offers.

Foreign Offer #1

Foreign Offer #2

Donor government

Foreign exporters supported

Total offer amount

Currency of offer

Credit portion amount

Credit portion interest rate

Credit portion grace period

Credit portion repayment period

Grant portion, if any

If you have questions about this attachment, please contact the Business Development Division (Telephone: 202-565-3946 or Fax: 202-565-3931).

ATTACHMENT D: Anti-lobbying Declaration/Disclosure
for Medium or Long-Term Guarantees

The provisions of this Attachment D apply to the following, as applicable: direct loans, medium-term insurance policies and final commitments for medium or long-term guarantees.

1. Anti-Lobbying Law.

Under a U.S. law (31 U.S.C. 1352), recipients of U.S. government loans (which includes direct loans from Ex-Im Bank), grants, contracts, and cooperative agreements, are prohibited from spending Federally appropriated funds to influence certain U.S. government employees, including Ex-Im Bank employees, in connection with the awarding of any such Federal award.

Recipients of U.S. government loans, grants, contracts and cooperative agreements may spend non-Federally appropriated funds for such lobbying purposes; however, they are required to declare and disclose such lobbying expenditures related to a specific transaction.

The law also requires recipients of Ex-Im Bank guarantees and insurance to declare and disclose any lobbying activities in connection with the particular guarantee or insurance policy. Declaration and Disclosure Forms are to be filed by applicants and recipients, including certain exporters and suppliers, as defined below.

2. Compliance Procedures. 2a. Who Must File.

All applicants for direct loans, medium-term insurance policies and final commitments for medium or long-term guarantees must file the appropriate Declaration, in the form annexed to this Attachment D, regardless of whether any funds have been spent for lobbying purposes.

For applicants for direct loans, if any funds have been spent for lobbying purposes in connection with this direct loan, a Disclosure Form must also be filed as directed in the annexed Declaration. The Disclosure Form is OMB Standard Form LLL, "Disclosure Form to Report Lobbying," (<http://www.exim.gov/pub/ins/pdf/lll.pdf>).

For applicants for medium-term insurance policies and for final commitments for medium-term and long-term guarantees, if any funds have been spent for lobbying purposes in connection with the insurance policy or guarantee that is the subject of the transaction, a Disclosure Form must also be filed as directed in the annexed Declaration. The Disclosure Form is OMB Standard Form LLL, "Disclosure Form to Report Lobbying," (<http://www.exim.gov/pub/ins/pdf/lll.pdf>).

The Declaration and/or Disclosure Forms must be received by Ex-Im Bank from the applicant before Ex-Im Bank will consider the application for a final commitment.

All recipients under Ex-Im Bank programs, who are not the applicant for a final commitment, must file the appropriate Declaration and, if they have spent funds for lobbying purposes in connection with the Ex-Im Bank transaction, a Disclosure Form. Recipients include borrowers who receive Ex-Im Bank direct loans, exporters who receive Ex-Im Bank insurance and lenders who receive Ex-Im Bank insurance or guarantees.

The Declaration and/or Disclosure Forms must be received by Ex-Im Bank from the recipients before Ex-Im Bank will enter into a loan, or issue an insurance policy or guarantee.

All suppliers who have entered into a contract in excess of \$100,000 with the recipient of an Ex-Im Bank direct loan or grant must file a Declaration and, if funds have been spent for lobbying purposes, a Disclosure Form.

Such suppliers must file the Declaration and/or Disclosure Forms upon being awarded the supply contract.

2b. Exemptions.

The law has been interpreted so that it does not apply to foreign governments, their instrumentalities or their wholly-owned companies. Therefore, these entities are exempt from filing both the Declaration and Disclosure Forms.

The law's disclosure requirements do not apply to loan, insurance or guarantee transactions where the U.S. Government-financed portion is \$150,000 or less.

2c. How To File.

Complete the appropriate Declaration Form on the following page. If you are required to file a Disclosure Form, it will be provided by Ex-Im Bank upon request. Any person who fails to file the required forms shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Attachment E: Anti-Lobbying Declaration/Disclosure
for Long-Term Loan or Guarantee Application**

A. Certification for Contracts, Grants, Loans and Cooperative Agreements.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Applicant/Recipient Company _____

Signature _____

Name Title _____

B. Statement for Loan Guarantees and Loan Insurance.

The undersigned certifies, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of a Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Applicant/Recipient Company _____

Signature _____

Name Title _____

LONG-TERM LOAN OR GUARANTEE APPLICATION

ATTACHMENT F: Project and Structured Finance

OMB 3048-0013
Expires 3-31-2013

I. Project Finance.

The term “project finance” refers to the financing of projects that are dependent on the project cash flows for repayment as defined by the contractual relationships within each project. These projects do not rely on the typical export credit agency security package which has recourse to a foreign government, financial institution or established corporation to meet a reasonable assurance of repayment criterion. By their very nature, projects rely on a large number of integrated contractual arrangements for successful completion.

1. Ex-Im Bank Project Finance.

- **Maximum Support Possible.** Where appropriate, Ex-Im Bank will offer the maximum support allowed within the rules of the OECD Arrangement, to include:
 - a) *Financing of interest accrued during construction related to the Ex-Im Bank financing.*
 - b) *Allowance of up to 37% foreign content in the U.S. package.*
 - c) *Maximum repayment term allowed under the OECD guidelines.*
- **No Size Limitation.** There are no minimum or maximum size limitations.
- **Flexible Coverage.** Any combination of either direct loans or guarantees for commercial bank loans with political risk only or comprehensive coverage are available for a given project.
- **Flexible Equity Arrangements.** There are no predetermined equity requirements. Ex-Im Bank will review and determine the appropriate equity structure on a case-by-case basis. The equity sponsor’s ownership position cannot be transferred without Ex-Im Bank’s consent.
- **Ex-Im Bank Exposure Fee Commensurate with Risk.** Exposure fees will vary depending on the risk assessment of the project and the type of coverage requested during construction and post completion. The exposure fee can be paid up-front or with each disbursement and can be financed.
- **Ex-Im Bank’s environmental procedures** will apply.
- **Rapid Case Processing.** With the help of outside financial consultants, Ex-Im Bank will give a preliminary indication of support, called a Preliminary Project Letter (PPL), within 45 days from the date evaluation begins by the outside consultant. Should the project be sufficiently developed, the sponsor may proceed directly to a final commitment from the PPL, as determined by the Project Finance Division.
- **Financial Consultants.** Ex-Im Bank has advisers on specific project finance cases. Please contact the Structured Finance Group.

2. Application Process.

- **Submission.** The project finance application must include: 1) the standard *Ex-Im Bank LT Application*, and 2) an electronic copy of the materials listed in this attachment. These materials should be marked “Project Finance Application” and submitted to Ex-Im Bank.
- **Preliminary Review.** Ex-Im Bank will review the submitted material within five to ten business days of the date that the application is received by the Structured Finance Division. This review will determine if the application includes the information required to proceed with an evaluation.
- **Incomplete Applications.** If the application presented is determined to be incomplete by the Structured Finance Division, the applicant will be contacted with an explanation of the application’s deficiencies. If the application is not determined to be suitable for limited recourse project financing but could still be considered for another form of Ex-Im Bank financing, it will be forwarded to the appropriate division and the applicant will be notified.
- **Choice of Financial Consultant.** A financial consultant will be selected by Ex-Im Bank to evaluate the application. Determination of the specific financial consultant will depend on several factors including geographic and sector expertise, and ability to meet project deadlines.
- **Evaluation Fee.** Before the financial consultant begins review, the applicant will be required to pay an evaluation fee.
- **Other Fees.** For most projects, Ex-Im Bank will require, either in conjunction with other lenders or for its own use, the advice of independent outside legal counsel, independent engineers, and insurance advisers. In addition, there may be other fees associated with conducting proper due diligence. Payment for these and any other fees will be the responsibility of the project sponsors or the applicant.
- **Preliminary Project Letter.** Assuming the evaluation process is satisfactory, the Structured Finance Division will issue a PPL. The PPL indicates that Ex-Im Bank is prepared to move forward on a financing offer and the corresponding general terms and conditions. These terms and conditions will be based upon the information available at the time of application. The evaluation and issuance of the PPL will be completed within 45 days of commencement of the evaluation.
- **Evaluation Post-PPL.** After issuance of the PPL, Ex-Im Bank will work with the applicant to secure a final commitment. On a case-by-case basis, Ex-Im Bank may continue to utilize the financial consultant.

LONG-TERM LOAN OR GUARANTEE APPLICATION

ATTACHMENT F: Project and Structured Finance

OMB 3048-0013
Expires 3-31-2013

3. Project Criteria and Application Information Requirements.

a. General Project.

Definition

- Ideally the project should have long-term contracts from creditworthy entities for the purchase of the project's output and the purchase of the project's major project inputs such as fuel, raw materials, and operations and maintenance. Such contracts should extend beyond the term of the requested Ex-Im Bank financing. Where such contracts do not exist, additional equity and/or other credit support is expected.
- The project should contain an appropriate allocation of risk to the parties best suited to manage those risks. Sensitivity analysis should result in a sufficient debt service coverage ratio to ensure uninterrupted debt servicing for the term of the debt.
- Total project cost should be comparable to projects of similar type and size for a particular market.
- Product unit pricing and costs should reflect market-based pricing.
- Devaluation risk needs to be substantially mitigated through revenues denominated in hard currencies, revenue adjustment formulas based on changing currency relationships, or other structural mechanisms.

Information required

1. Summary of all aspects of the project, as contained in an independently prepared feasibility study and/or a detailed information memorandum, prepared by a qualified party. The study or memorandum should include the project description, location, legal status, ownership, and the background and status of key elements of the project structure, such as agreements, licenses, local partner participation, and financing.
2. Draft agreements for key elements of the project, including supply and offtake agreements.
3. A breakdown of anticipated project costs through commissioning, including interest during construction and working capital requirements, by major cost category and country of origin.
4. A summary of the anticipated project financing plan and security package, including: the proposed source, amount, currency and terms of the debt and equity investments; the sources of finance in the event of project cost overruns; and description of escrow accounts. Information on the terms, security requirements, and status of financing commitments of other lenders to the project, if applicable, should be provided.
5. Projected annual financial statements covering the period from project development through final maturity of the proposed Ex-Im Bank financing, to include balance sheet, profit and loss, source and application of funds statements, and debt service ratios. Projections should include a sensitivity analysis for not only the expected scenario but pessimistic and optimistic cases as well. This information should also be electronically provided with the project's financial model. The structure of the financial model should be in a format that is user friendly. Ex-Im Bank must be able to review and adjust the assumptions in the model.
6. Assumptions for the financial projections, including but not limited to the basis for sales volume and prices; operating and administrative costs; depreciation, a mortization and tax rates; and local government policy on price regulation.
7. Market information, to include: ten years of historical price and volume data; present and projected capacity of industry; product demand forecast with assumptions; description of competition and projected market share of the project as compared to the shares of the competition; identity and location of customers; and marketing and distribution strategy.
8. A description of the principal risks and benefits of the project to the sponsors, lenders, and host government.
9. A description of the types of insurance coverage to be purchased for both the pre- and post-completion phases of the project.

b. Participants.

Definition

- Project sponsors, offtake purchasers, contractors, operators, and suppliers must be able to demonstrate the technical managerial and financial capabilities to perform their respective obligations within the project.

Information Required

1. Sponsors must provide a brief history description of their operations, a description of their relevant experience in similar projects, and three years of audited financial statements, in English.
2. If the sponsors are part of a joint venture or consortium, information on all participants should be provided. A shareholders' agreement should also be provided.
3. Offtake purchasers and suppliers should provide a history and description of operations, at least three years of audited financial statements, in English, and a description of how the project fits in their long-term strategic plan.
4. Contractors and operators must provide resumes of experience with similar projects and recent historical financial information.

LONG-TERM LOAN OR GUARANTEE APPLICATION ATTACHMENT F: Project and Structured Finance

c. Technical.

- Project technology must be proven and reliable, and licensing arrangements must be contractually secured for a period extending beyond the term of the Ex-Im Bank financing.
- A technical feasibility study or sufficiently detailed engineering information needs to be provided to demonstrate technical feasibility of the project.

Information Required

1. Technical description and a process flow diagram for each project facility.
2. Detailed estimate of operating costs.
3. Arrangement for supply of raw materials and utilities.
4. Draft turnkey construction contract and description of sources of possible cost increases and delays during construction, including detailed description of liquidated damage provisions and performance bond requirements.

5. Project implementation schedule, showing target dates for achieving essential project milestones.
6. A site-specific environmental assessment, highlighting concerns, requirements and solutions. The information to be provided should demonstrate compliance with Ex-Im Bank's environmental guidelines.

d. Host Country Legal/Regulatory Framework and Government Role.

Definition

- Host government commitment to proceeding with the project needs to be demonstrated.
- Legal and regulatory analysis needs to demonstrate that the country conditions and the project structure are sufficient to support long-term debt exposure for the project through enforceable contractual relationships.
- Ex-Im Bank's relationship with the host government will be addressed on a case-by-case basis.

Information Required

1. A description of the host government's role in the project, and progress made toward obtaining essential government commitments, including authorizations from appropriate government entities to proceed with the project.
2. A definition of the control, if any, that the government will have in the management and operation of the project, and status of any assurances that the government will not interfere in the project's operation. If the government is also a project sponsor, these issues will be of particular importance.
3. Evidence of the government's current and historical commitment and policies for availability and convertibility of foreign currency.
4. Status and strategy for obtaining government undertakings to support any government parties involved in the project, to the extent that such undertakings are needed to provide adequate credit support for such entities.

II. Structured Finance.

"Structured" transactions will have an established corporation as a borrower but may rely upon sources of collateral or security in addition to the corporation's balance sheet. The information required for structured finance applications is the same as that requested in "Attachment G" plus any additional data describing the proposed structure and security package.

If you have questions about this attachment, please contact the Structured Finance Division (Telephone: 202-565-3690 or Fax: 202-565-3695).

LONG-TERM LOAN OR GUARANTEE APPLICATION

ATTACHMENT G: Credit Information

This attachment applies to all Long-Term Loan or Guarantee Applications, except for Large Aircraft and Project Finance Transactions. Provide the General Information and Supplemental Financial Information requested below (as applicable) on the borrower and, if any, guarantor. If any items are not available, provide an explanation. Following Ex-Im Bank's initial review of the application, an Ex-Im Bank Credit Officer may request additional credit information.

In the event that the borrower lacks sufficient credit strength in terms of asset size, operating history or cash flows to provide a reasonable assurance of repayment, an Ex-Im Bank Credit Officer will contact you to discuss whether "Structured Finance" credit enhancements are appropriate. Such enhancements may include one or more of the following:

- Special purpose accounts, including offshore payment accounts, escrow or reserve accounts, or other accounts that would be subject to Ex-Im Bank's control.
- Covenants and default provisions such as financial ratio or debt service coverage requirements that would, if violated, prevent payment of dividends to the company owners.
- Insurance requirements that might be more strict than those typically applicable under corporate insurance policies.
- Letters of credit or other sources of funds that would be pledged by the sponsor to Ex-Im Bank through a bank or other third party.

GENERAL INFORMATION

1. **Company description and ownership.** Provide a concise description of company origin, legal status, facilities, business activities (and any major changes during the last three years), and primary market(s). Describe the principal customer base (e.g., manufacturers, wholesalers) and provide the percentage of domestic versus export sales and the amount of sales to each major export market. Provide the name and address of each owner of at least 10% of company shares and his/her ownership percent.
2. **Related party information.** Provide the names and description of subsidiaries, affiliates and commonly owned companies. Indicate which, if any, of these related parties account for more than 25% of the borrower's sales or purchases during the last fiscal year.
3. **References.**
 - a. **Bank references.** Provide a creditor bank reference prepared within six months of the application date. A bank reference is not required for sovereign or political risk transactions. Report should include bank name, address, length of relationship, amount, currency, terms of secured and unsecured credit and repayment experience.
 - b. **Credit Report:** Provide a credit report (such as D and B) prepared within six months of the application date. Not required for sovereign or financial institution transactions.
4. **Financial Statements.** Provide independently audited balance sheets, income statements and cash flow statements, in English, for the last three fiscal years. Include the auditor's notes to the financial statements. If the most recent fiscal year ended more than nine months prior to the application date, provide interim statements. When interim statements are provided, also provide interim statements for the same period of the previous year (for comparative purposes). If there are substantial related party transactions as described in #2, the financial statements must adequately disclose the consolidated financial condition of the borrower/guarantor and the named related parties. Financial statements are not required for sovereign or political risk transactions.
5. **Financial projections.** Provide projected annual income statement, balance sheet and cash flow forecasts for the period of the Ex-Im Bank financing, accompanied by supporting assumptions. Projections are not required if the borrower or guarantor is a financial institution, or for sovereign or political risk transactions.

LONG-TERM LOAN OR GUARANTEE APPLICATION

ATTACHMENT G: Credit Information

6. **Market indications.** Provide debt ratings assigned by Standard and Poor's, Moody's, Fitch-IBCA and Duff & Phelps, as well as other international and local rating agencies. Include the debt rating reports issued by the rating agency, and if applicable, the prospectus for debt or equity offered during the two years prior to the application date.
7. **Credit Agreement Information.** Provide a summary of the covenants, events of default, security interest and inter-creditor arrangements for existing creditors of the borrower or other entity considered to be the primary source of repayment.

SUPPLEMENTAL FINANCIAL INFORMATION

This information is required for comprehensive-cover transactions where the primary source of repayment is not a financial institution or a sovereign entity. Provide the information requested below on the borrower or guarantor that is designated as the primary source of repayment in accordance with the following guidance:

- if the requested information is provided in the notes to the financial statements, refer to the notes and indicate the note number.
- if the requested information is provided in a credit write-up that is enclosed, refer to the write-up and indicate the page number.
- unless otherwise indicated, provide information for each fiscal year for which financial statements are submitted.
- Items regarding changes in amounts or percentages refer to changes measured in U.S. dollars.
- a "change" means any change, either an increase or a decrease.

Operating Performance

1. Describe the expected operational and financial impact of the goods and/or services being purchased.
2. If any customer accounted for more than 25% of sales revenue in the last fiscal year, provide the customer's name, industry, percentage of revenue, length of relationship, sales terms, and whether or not the customer is a related or commonly owned entity.
3. If sales revenue changed by more than 15%, provide reasons.
4. Provide the level of production (in units) for principal product lines for each fiscal year and, if the production level changed by more than 15%, provide reasons.
5. For each component of cost of goods sold for the last fiscal year, provide the component type, amount, origin (domestic or foreign), and range of terms offered by suppliers.
6. If cost of goods sold as a percentage of sales revenue changed by more than 5%, provide reasons.
7. If any non-operating expense (other than interest or income taxes) represented more than 20% of operating profit, describe the expense.
8. If an operating loss or a net loss was incurred, provide reasons.

Balance Sheet

9. If total investments were more than 15% of total assets at the end of the last fiscal year, provide for each investment the type, amount, currency, security issuer, and/or company owned.
10. If there has been a change of more than 20% in receivables days-on-hand, provide the reasons and the range of terms granted for trade receivables.
11. If aggregate related company receivables, commonly owned company receivables, and non-trade related receivables exceeded 15% of total assets, provide the amount and purpose of each category of receivables.
12. If inventory was more than 20% of total assets at the end of the last fiscal year and/or inventory days-on-hand increased more than 20%, provide reasons.
13. If payables days-on-hand increased more than 20%, provide reasons and the terms granted by each supplier that represented more than 20% of payables.
14. If capital expenditures anticipated during the next 2 fiscal years exceed 15% of net fixed assets at the end of the last fiscal year, provide the amount, purpose, and financing plans for the capital expenditures.

LONG-TERM LOAN OR GUARANTEE APPLICATION

ATTACHMENT G: Credit Information

15. Provide the source, amount, currency, terms, and security/guarantees for credit lines available from financial institutions and credits owed to financial institutions.
16. Provide the aggregate amount of principal maturities due to all creditors in each of the next five fiscal years.
17. Provide the source, amount, and dates of equity cash infusions in each of the last three fiscal years and anticipated during the next fiscal year.
18. If any asset, liability, or equity account represented more than 15% of total assets and has not been previously described, provide the amount and a description of the account.

Off Balance Sheet Items

19. If the aggregate amount of contingent/off balance sheet items was more than 10% of total assets at the end of the last fiscal year, provide a description of the items.

Interim Statements

20. Explain any material changes in the interim financial statements relative to the statements for the last fiscal year.

Subsequent Events

21. Provide details of events subsequent to the end of the last fiscal year that could have a material effect on the creditworthiness of the company, and plans to deal with any material adverse changes.