

(Sample respondent letter for use in April or July)

[Date]

Dear producer:

The Agricultural Yield Survey is the primary tool used by USDA's National Agricultural Statistics Service (NASS) to measure crop production throughout the growing season. Your operation has been selected to participate in this program for 2010.

Between now and [month], a NASS representative will contact you in the beginning of each month to collect important crop information. During the first month, we will ask for information on acres planted, acreage for harvest and expected yield per acre. In the following months, we will ask you to update your expected yield per acre. For your convenience, you may provide this information by phone, mail or online (see enclosed instructions).

Your participation in this program will help ensure that all sectors of the U.S. agricultural industry, including other producers like you, have access to the most accurate data when making their business decisions. Be assured that your responses will be kept completely confidential, as required by federal law.

Thank you in advance for your support of our programs and [State] agriculture. If you have any questions or concerns, please contact me at (xxx) xxx-xxxx.

Sincerely,

[Director's Name]

Director, [State] Field Office
U.S. Department of Agriculture
National Agricultural Statistics Service

Enclosure