

Instructions For Form FSA-2302

DESCRIPTION OF FARM TRAINING AND EXPERIENCE

Used by new applicants or applicants adding a new enterprise to provide details on their farm training and experience.

Submit the original of the completed form in hard copy or facsimile to the appropriate USDA servicing office. Customers who have established electronic access credentials with USDA may electronically transmit this form to the USDA servicing office, provided that the customer submitting the form is the only person required to sign the transaction.

Features for transmitting the form electronically are available to those customers with access credentials only. If you would like to establish online access credentials with USDA, follow the instructions provided at the USDA eForms web site.

Applicants complete Items 1 through 4B.

Fld Name	Instruction
Item No.	
1 Applicant's Name	Enter the applicant's name.
2 Training	Enter a brief description of the training you, or any entity member, have received in farm principles such as farm financial and production management, recordkeeping, and marketing.
3 Experience	Enter a brief description of your farming experience, include the jobs, duties and responsibilities you have had in farming operations.
4A Signature	Enter the applicant's signature. If you are mailing or faxing this form, print the form and manually enter your signature. If you have established credentials with USDA to submit forms electronically, use the buttons provided on the form for transmitting the form to the USDA servicing office. The application will be processed; however, the original, signed copy of the form must be submitted to the USDA office before FSA can take final action on the application.
4B Date	Enter the date the applicant signed the form.