

**(0570-0017) 7 CFR 4279-B - Guaranteed Loanmaking - Business and Industry Loans** 01/29/2021**REPORTING REQUIREMENTS - NO FORMS**

Section of Regulations	Title	Form Number (if any)	Estimated Lender Respondents	Estimated Borrower Respondents	Reports Filed Annually	Total Annual Responses	Est'd # of Man-hours per response	Estimated Total Man-hours	Wage Class
4279.113(y)	Financing housing development sites	Written	-	6	on occasion	6	5.0	30.0	\$ 74
4279.119 (a)(2)	Loan guarantee limits	Letter	5	-	on occasion	5	0.5	2.5	\$ 74
4279.125(b)	Interest rate change	Letter	20	-	on occasion	20	0.5	10.0	\$ 74
4279.131(a-f) 4279.161(b)(8)	Credit quality analysis	Written	600	-	on occasion	600	2.5	1,500.0	\$ 74
4279.137	Financial statements	Written	25	-	on occasion	25	0.20	5.0	\$ 74
4279.143(a)	Hazard insurance	Assignment	-	25	on occasion	25	1.5	37.5	\$ 74
4279.143(b-c)	Life insurance	Assignment	-	100	on occasion	100	1.5	150.0	\$ 74
4279.143(d-e)	Flood and other insurance	Assignment	-	25	on occasion	25	1.5	37.5	\$ 74
4279.144 & 4279.161(b)(6)	Appraisal reports	Written report	-	50	on occasion	50	2.0	100.0	\$ 74
4279.150 & 4279.161(b)(13)	Feasibility studies	Written report	-	180	on occasion	180	24.0	4,320.0	\$ 74
4279.156	Planning and performing development	Written reports	200	-	on occasion	200	4.0	800.0	\$ 74
4279.161(a) (1)(3-4)	Preapplication requirements	Letter & written evidence	50	50	on occasion	100	2.0	200.0	\$ 74
4279.161(b) & (c)	Application requirements	Document & other evidence	300	300	on occasion	600	3.5	2,100.0	\$ 74

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REPORTING REQUIREMENTS - NO FORMS (Cont'd)									
Section of Regulations	Title	Form Number (if any)	Estimated Lender Respondents	Estimated Borrower Respondents	Reports Filed Annually	Total Annual Responses	Est'd # of Man-hours per response	Estimated Total Man-hours	Wage Class
4279.174(a-b)	Transfer of lender	Letter & evidence	20	-	on occasion	20	1.0	20.0	\$ 74
4279.180	Changes in borrower	Letter & evidence	4	-	on occasion	4	1.0	4.0	\$ 74
4279.181(a-n)	Conditions precedent to issuance of guarantee	Written	550	-	on occasion	550	2.0	1,100.0	\$ 74
4279.186	Issuance of Loan Note Guarantee	Document	550	-	on occasion	550	1.0	550.0	\$ 74
4279.187	Refusal to execute Loan Note Guarantee	Letter/written evidence	10	-	on occasion	10	3.0	30.0	\$ 74
REPORTING REQUIREMENTS - FORMS									
4279.161(b)(2) <b>Form 4279-1</b>	Application for Loan Guarantee (B&I)	B&I	277	278	on occasion	555	1.0	555.0	\$ 74
4279.161(c) <b>Form 4279-1A</b>	Application for Loan Guarantee (B&I One-Doc)	B&I	25	25	on occasion	50	1.0	50.0	\$ 74
4279.161(a)(2) <b>Form 4279-2</b>	Certification of Non-Relocation & Market Capacity Report	B&I		20	on occasion	20	2.0	40.0	\$ 74
4279.173 <b>Form 4279-3</b>	Conditional Commitment	B&I	575	-	on occasion	575	1.5	862.5	\$ 74
4279.186(a) <b>Form 4279-4</b>	Lenders Agreement	B&I	350	-	on occasion	350	2.0	700.0	\$ 74
4279.75(a) <b>Form 4279-6</b>	Assignment Guarantee Agreement	B&I	400	-	on occasion	400	0.5	200.0	\$ 74

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4279.149(a)					on				
<b>Form 4279-14</b>	Unconditional Guarantee	B&I		550	occasion	550	0.5	275.0	\$ 74
<b>TOTAL DOCKET</b>				1,609		5,570		13,679	

**RECORDKEEPING REQUIREMENTS**

All recordkeeping requirements are reported in 4287.107(d) -- (0570-0016)

**REPORTING REQUIREMENTS - FORMS APPROVED UNDER OTHER NUMBERS**

Section of Regulations	Title	Form Number (if any)	Estimated Number of Respondents	Estimated Number of Respondents	Reports Filed Annually	Total Annual Responses	Est'd # of Man-hours per response	Estimated Total Man-hours	Wage Class
4279.161(b)(3)	Request for Environmental Review	1940-20 (0575-0094)	250	250	1	250	6.0	4,500.0	
4279.186(a)(3)	Guaranteed Loan Closing Report	1980-19 (0570-0137)	550	550	1	550	1.0	750.0	

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Cost to the Public	CHANGES IN BURDEN					
	Section of Regulations	Title	Previous Burden	New Burden	Difference	Type of Change
\$ 2,220	4279.113(y)	Financing housing development sites	30.0	30.0	-	
\$ 185	4279.119 (a)(2)	Loan guarantee limits	12.0	2.5	(9.5)	
\$ 740	4279.125(b)	Interest rate change	10.0	10.0	-	
\$ 111,000	4279.131(a-f) 4279.161(b)(8)	Credit quality analysis	2,000.0	1,500.0	(500.0)	
\$ 370	4279.137	Financial statements	150.0	5.0	(145.0)	
\$ 2,775	4279.143(a)	Hazard insurance	75.0	37.5	(37.5)	
\$ 11,100	4279.143(b-c)	Life insurance	300.0	150.0	(150.0)	
\$ 2,775	4279.143(d-e)	Flood and other insurance	75.0	37.5	(37.5)	
\$ 7,400	4279.144 & 4279.161(b)(6)	Appraisal reports	800.0	100.0	(700.0)	
\$ 319,680	4279.149(a-b) Guarantees	Personal and corporate Guarantees	200.0	-	(200.0)	
\$ 59,200	4279.150 & 4279.161(b)(13)	Feasibility studies	4,320.0	4,320.0	-	
\$ 14,800	4279.155	Loan Priorities	150.0	-	(150.0)	
\$ 155,400	4279.156	Planning and performing	800.0	800.0	-	
	4279.161(a) (1)(3-4)	Preapplication Requirements	200.0	200.0	-	
	4279.161(b) & (c)	Application Requirements	2,800	2,100.0	(700.0)	

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<b>CHANGES IN BURDEN (Cont'd)</b>						
Cost to the Public	Section of Regulations	Title	Previous Burden	New Burden	Difference	Type of Change
	4279.174(a-b)	Transfer of lender	20.0	20.0	-	
\$ 1,480	4279.18	Changes in borrower	4.0	4.0	-	
\$ 296	4279.181(a-n)	Conditions precedent to issuance of guarantee	1,500.0	1,100.0	(400.00)	
\$ 81,400	4279.186	Issuance of Loan Note Guarantee	750.0	550.0	(200.00)	
\$ 40,700	4279.187	Refusal to execute Loan Note Guarantee	30.0	30.0	-	
\$ 2,220	<b>CHANGES IN BURDEN - FORMS</b>					
	4279.161(b)(2) Form 4279-1	Application for Loan Guarantee (B&I)	1,600.0	555.0	(1,045.00)	
\$ 41,070	4279.161(b) & (c) Form 4279-1A	Application for Loan Guarantee (B&I One-Doc)	1,200.0	50.0	(1,150.00)	
\$ 3,700	4279.161(a)(2)	Certification of Non-Relocation & Market Capacity Report	300.0	40.0	(260.00)	
\$ 2,960	Form 4279-2					
	4279.173	Conditional	1,155.0	862.5	(292.50)	
	Form 4279-3	Commitment	150.0			
\$ 63,825	4279.186(a)	Lenders Agreement	700.0	700.0	-	
\$ -	Form 4279-4		200.0			
\$ 51,800	4279.75(a)	Assignment Guarantee	300.0	200.0	(100.00)	
	Form 4279-6	Agreement	5.0			
\$ 14,800	4279.149(a)	Unconditional guarantee	71.0	275.0	204.00	
	Form 4279-14					

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	<b>TOTAL DOCKET</b>		19,907	13,679	-
\$ 20,350					
1,012,246					

<b>Total previous burden</b>	19,907	\$ 1,473,118
<b>Total new burden</b>	13,679	\$ 1,012,246
<b>Total difference</b>	(6,228)	(460,872)


Cost to the Public

Cost to the Federal Government

Cost to the Federal Government	
Activity	
Review preapplication material, DOL	
Assigning of Loan Priority Points	
Review application & lender analysis; site visit, negotiations, & env. assessment	
Approve loan and obligate funds	
Review documents and issue guarantee	
ANNUALIZED TOTAL	
The reviews are typically completed by GS-11 & 12 State Loan Specialists and GS-13 State Program Directors. The loans are typically approved by the State Director.	
The GS-8 or 9 State Loan Technician typically does the data entry in the computer system.	

Cost to the Federal Government

al Government							
Number		# of Hours		# of Hours		Rate	TOTAL
100		6		6		\$ 49	\$ 29,400
600		0.5		0.5		\$ 49	\$ 14,700
625		20		20		\$ 49	\$ 612,500
595		8		8		\$ 49	\$ 233,240
570		6		6		\$ 49	\$ 167,580
							\$1,057,420