

INSTRUCTIONS: Use this form when a single information collection document involves multiple reporting and recordkeeping requirements. The totals of the figures in cols. should be entered in item 13 of OMB-83-1: cols. (D) &/or (I) = 13a (respondent is only counted once); cols. F & I = 13b; cols. H & K = 13c.

TITLE OF INFORMATION COLLECTION DOCUMENT
Cooperative Agricultural Pest Survey (CAPS)

OMB NO.
0579-0010

(K)Total/(I)Total = (J)Average
(F)Total/(D)Total = (E)Average (H)Total/(F)Total = (G)Average

DATE PREPARED

NOTE: The columns will calculate automatically. If Col. E's response is something other than annually, i.e., 1/6 years, list as "1/6" & decimal will display.

August

IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN						
SECTION OF REGS. (A)	DESCRIPTION (B)	FORMS NO (S) (If "none" so state) (C)	REPORTS					RECORDS	
			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)
	Cooperative Agricultural Pest Survey (State)	None	54	20.00	1,080.00	0.08	90.00		
	Specimens for Determination (State)	PPQ 391	54	250.00	13,500.00	0.25	3,375.00		
	Disclosure of Lobby Activities (State)	SF LLL	54	1.00	54.00	1.00	54.00		
	Cooperative Agreement (State/University)	None	54	1.00	54.00	2.00	108.00		
	Subtotal				14,634.00		3,519.00		
	Forms/Burden Approved under other OMB numbers								
	Budget Information - Non-Construction Program (State) (4040-0006)	SF 424A	54	1.00	54.00	0.75	41.00		
	Grant Performance Report (State) (4040-0007)	SF 424B	54	1.00	54.00	0.25	14.00		
	SUBTOTAL				14,634.00		3,519.00	0.00	
	TOTAL OF ALL PAGES				14,634.00		3,519.00	0.00	
	TOTAL - COLUMNS "F" AND "I" = OMB 831, 13 b; COLUMNS "H" AND "K" = OMB 831, 13c				14,634.00		3,519.00		

INSTRUCTIONS: Use this form when a single information collection document involves multiple reporting and recordkeeping requirements. The totals of the figures in cols. should be entered in item 13 of OMB-83-1: cols. (D) &/or (I) = 13a (respondent is only counted once); cols. F & I = 13b; cols. H & K = 13c.

TITLE OF INFORMATION COLLECTION DOCUMENT
Cooperative Agricultural Pest Survey (CAPS)

OMB NO.
0579-0010

(K)Total/(I)Total = (J)Average
(F)Total/(D)Total = (E)Average (H)Total/(F)Total = (G)Average
NOTE: The columns will calculate automatically. If Col. E's response is something other than annually, i.e., 1/6 years, list as "1/6" & decimal will display.

DATE PREPARED
August

IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN						
SECTION OF REGS. (A)	DESCRIPTION (B)	FORMS NO (S) (If "none" so state) (C)	REPORTS					RECORDS	
			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)
	Common Form								
	Application Form for Federal Assistance (State) (4040-0004 as an RCF)	SF 424	54	1.00	54.00	0.75	41.00		
					0.00	0.00	0.00		
					0.00	0.00	0.00		
					0.00	0.00	0.00		
					0.00	0.00	0.00		
	SUBTOTAL				54.00		41.00	0	

28, 2013

TOTAL
RECORD-
KEEPING HOURS
(Col. I x J)

(K)

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

28, 2013

TOTAL
RECORD-
KEEPING HOURS
(Col. I x J)

(K)

0.00

0.00

0.00

0.00

0.00

0.00