

## Proposed Changes to Instructions Contained within Form ED-900

**(Current Language locations highlighted in orange on form)**

Sec.	Current Language	Proposed Language
N/A	<p><b><u>NOTE ON EDA'S APPLICATION PROCESS</u></b></p> <p>To limit the burden on the applicant, EDA only requests certain items of documentation if EDA determines that the applicant's project merits further consideration. Applicants should note that the following items will be subsequently requested if, and only if, EDA selects their project for further consideration:</p> <p><u>For all types of projects:</u></p> <ul style="list-style-type: none"> <li>-- A copy of the CEDS or alternate EDA-approved planning document</li> <li>-- Letters of commitment to document non-EDA funding</li> </ul> <p><u>For construction projects only:</u></p> <ul style="list-style-type: none"> <li>-- USGS map of project site</li> <li>--Letters of commitment from private beneficiaries</li> <li>--Comments from the metropolitan area review/clearinghouse agency</li> <li>--A legal opinion and other documentation, as necessary, verifying the applicant's answer to questions regarding project ownership, operation, maintenance, and management</li> <li>--An engineering report</li> <li>--An environmental narrative</li> <li>--Documented approval from the State Historic Preservation Officer (SHPO)</li> </ul> <p><u>For Revolving Loan Fund projects only:</u></p> <ul style="list-style-type: none"> <li>--Revolving Loan Fund Plan</li> </ul> <p><u>For non-profit applicants only:</u></p> <ul style="list-style-type: none"> <li>--Certificate of good standing from the state</li> <li>--A copy of the organization's Articles of Incorporation and By-Laws</li> <li>--Resolution from a general purpose subdivision of government of a state acknowledging that the organization is acting in cooperation with officials of that subdivision</li> <li>--Comments from a general purpose government entity (construction projects only)</li> </ul>	<p><b><u>NOTE ON EDA'S APPLICATION PROCESS</u></b></p> <p>EDA's application requests only the documentation required to determine whether the applicant's project should be selected on its competitive and technical merits relative to other projects submitting for funding in a given cycle. If a project is selected for funding through the competitive process, EDA will request the following items in order to ensure the project meets all applicable requirements for EDA to make an award.</p> <p><u>For construction projects only:</u></p> <ul style="list-style-type: none"> <li>--Comments from the metropolitan area review/clearinghouse agency</li> <li>--A legal opinion and other documentation, as necessary, verifying the applicant's answer to questions regarding project ownership, operation, maintenance, and management</li> <li>--Documented approval from the State Historic Preservation Officer (SHPO)</li> </ul> <p><u>For non-profit applicants only:</u></p> <ul style="list-style-type: none"> <li>--Resolution from a general purpose subdivision of government of a state acknowledging that the organization is acting in cooperation with officials of that subdivision</li> <li>--Comments from a general purpose government entity (construction projects only)</li> </ul>
A.2	<p><i>If EDA determines that your project merits further consideration, and if your project</i></p>	<p>Please provide a USGA map of the site by using the "Attachments" form that is part of the</p>

	<p>includes construction, you will be required to provide a USGA map of the site. You may provide this now using the "Attachments" form that is part of the application package downloaded form <a href="http://www.Grants.gov">www.Grants.gov</a> or in hard copy.</p>	<p>application package downloaded form <a href="http://www.Grants.gov">www.Grants.gov</a>.</p>
A.3.a	<p>If <b>No</b>, what alternate planning document do you wish to govern this investment? Note: You will be asked to provide a copy of this planning document if your project is selected for further consideration. You may provide this now using the "Attachments" form that is part of the application package downloaded form <a href="http://www.Grants.gov">www.Grants.gov</a> or in hard copy.</p>	<p>If <b>No</b>, what alternate planning document do you wish to govern this investment? Please provide a copy of this planning document using the "Attachments" form that is part of the application package downloaded form <a href="http://www.Grants.gov">www.Grants.gov</a>.</p>
A.9.b	<p>Note: If EDA determines that your project merits further consideration, and if your project includes construction, you will be required to provide letters of commitment. You may provide this now using the "Attachments" form that is part of the application package downloaded form <a href="http://www.Grants.gov">www.Grants.gov</a> or in hard copy.</p>	<p>Please provide letters of commitment for all non-EDA funds committed to the project by using the "Attachments" form that is part of the application package downloaded form <a href="http://www.Grants.gov">www.Grants.gov</a>.</p>
B.5	<p>Note: If EDA determines that your project merits further consideration, you will be required to provide letters of commitment from the project's beneficiaries, verifying the above information.</p>	<p>Please provide letters of commitment from the project's beneficiaries, verifying the above information by using the "Attachments" form that is part of the application package downloaded form <a href="http://www.Grants.gov">www.Grants.gov</a>.</p>
D.2	<p>Note: You will be asked to provide this at a later date if your project is selected for further consideration. You may provide this now using the "Attachments" form that is part of the application package downloaded form <a href="http://www.Grants.gov">www.Grants.gov</a> or in hard copy.</p>	<p>Please provide a copy of this Certificate of Good Standing by using the "Attachments" form that is part of the application package downloaded form <a href="http://www.Grants.gov">www.Grants.gov</a>.</p>
D.3	<p>Note: You will be asked to provide this at a later date if your project is selected for further consideration. You may provide this now using the "Attachments" form that is part of the application package downloaded form <a href="http://www.Grants.gov">www.Grants.gov</a> or in hard copy.</p>	<p>Please provide a copy of the Articles of Incorporation and By-Laws by using the "Attachments" form that is part of the application package downloaded form <a href="http://www.Grants.gov">www.Grants.gov</a>.</p>
L.3	<p>If EDA determines that your project merits further consideration, you will be asked to provide a Revolving Loan Fun Plan.... Also, please note that you will be asked to provide a copy of the CEDS or alternate EDA-approved economic development plan or strategy for your region at a later date if your project is selected by EDA for further consideration.</p>	<p>Please provide a Revolving Loan Fun Plan.... Also, please provide a copy of the CEDS or alternate EDA-approved economic development plan or strategy for your region. Both of these documents should be provided using the "Attachments" form that is part of the application package downloaded form <a href="http://www.Grants.gov">www.Grants.gov</a>.</p>

<p>M. 3</p>	<p>An engineering report must be submitted <b>if EDA selects the project for further consideration</b> and must include.... (see full list in ED-900)</p> <p>Will you be able to provide this information?</p> <p><i>Note: if this information is available at this time, you may submit it as an electronic attachment through <a href="http://www.Grants.gov">www.Grants.gov</a> or in hardcopy.</i></p>	<p>An engineering report must be submitted and must include.... (see full list in ED-900)</p> <p>Can you provide this information?</p> <p>Please provide this information as an electronic attachment through <b>www.Grants.gov</b>.</p>
<p>M.8.g</p>	<p><b>If EDA selects the project for further consideration</b>, EDA may request additional information to obtain an understanding of the current environmental conditions and the project elements that will affect the environment.</p> <p>It is important to understand the comprehensive... (See ED-900 for detailed NEPA requirements)</p> <p>Will you be able to provide the above information?</p> <p><i>Note: If EDA selects the project for further consideration, the template for the environmental narrative that the applicant will be required to submit is available at the "Funding Opportunities" portion of <a href="http://www.eda.gov">www.eda.gov</a>. If you currently have this information, you may submit it as an electronic attachment (using the "Attachments" form that is part of the application package downloaded from <a href="http://www.Grants.gov">www.Grants.gov</a>) or in hard copy.</i></p>	<p>It is important to understand the comprehensive... (See ED-900 for detailed NEPA requirements)</p> <p>Can you provide the above information?</p> <p>The template for the environmental narrative that the applicant is required to submit is available at the "Funding Opportunities" portion of <a href="http://www.eda.gov">www.eda.gov</a>. Please submit it as an electronic attachment using the "Attachments" form that is part of the application package downloaded from <a href="http://www.Grants.gov">www.Grants.gov</a>.</p>