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State and Community Awardee Program Implementation Partner Needs Assessment

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Program Implementation Partner Needs Assessment (PIPNA)

The purpose of this assessment is to help your organization identify current strengths, as well as areas of potential growth, related to the implementation of evidence-based programs to prevent teen pregnancy. This information will be used to help you adopt or strengthen evidence-based programs.

Name of Local Organization	
Phone of Local Organization	
Address of Local Organization	
Name of CDC grantee organization	
Name of person conducting	
assessment	

Please complete the following information for each individual involved in completing this organizational assessment.

Nan	ne:		Length of time in organization:
Cur	Current position in your organization (select from the following options)		
	Executive Director		Health/sexuality educator
	Program Director		Outreach Worker
	Assistant Director		Teacher/Coach
	Program staff member		Other (please describe):

Nam	ne:		Length of time in organization:
Curi	Current position in your organization (select from the following options)		
	Executive Director		Health/sexuality educator
	Program Director		Outreach Worker
	Assistant Director		Teacher/Coach
	Program staff member		Other (please describe):

Nan	ne:		Length of time in organization:
Cur	rent position in your organ	izati	on (select from the following options)
	Executive Director		Health/sexuality educator
	Program Director		Outreach Worker
	Assistant Director		Teacher/Coach
	Program staff member		Other (please describe):

How was this assessment conducted (please select one):

In-person interview
Telephone interview
Mail
Web-based survey

PART I: Please provide some information about your organization.

1. Which statement best describes your organization? (Please select one)

2. a. How long has your organization existed in years?

Years:

b. How long has your organization focused on teen pregnancy prevention (TPP)?

<2 yrs
2-5 yrs
6-10 yrs
>10 yrs
TPP is a new focus for us
TPP is not a focus for us

3. How many hourly or salaried personnel do you have in your organization? Schools, school districts, and health departments may skip this question.

Fulltime (≥ 35 hours)	
Part-time	

4. How many hourly or salaried personnel in your local organization work (or will work if this is a new focus) on teen pregnancy prevention (TPP) programming?

Full-time on TPP	
Part-time on TPP	

5. How many volunteer or in-kind individuals work (or will work if this is a new focus) on TPP programming?

Volunteer/In-kind

6. Does your organization have written job descriptions for the executive director (or equivalent) and other staff positions?

	Yes
	No
	Don't Know

7. Does your organization have written personnel policies and procedures (e.g., a Human Resources Manual)?

Yes
No
Don't Know

8. Does your organization have someone on the staff or board who interviews candidates and obtains their references?

Yes
No
Don't Know

9. What is the current annual budget (approximate) of your organization?

10. Does your current budget cover all programming and administrative costs?

Yes
No
Don't Know

11. a. Which of the following <u>fundraising strategies</u> has your organization used during the past **12** months to support teen pregnancy prevention programs?

Strategy	Yes	No
A direct mail campaign		
Fees for services		
Cause-related marketing which collects a portion of sales on consumer items		
Special events such as dinners, fund-raising events, etc.		
Grant-writing		
Other: Please describe		
Not applicable: We have not been involved in teen pregnancy prevention in the past 12 months		

b. Please tell us about the <u>funding sources</u> for your organization during the past 12 months to support teen pregnancy prevention programs and indicate the percentage of total funding for TPP at your organization obtained from that source. Please select all that apply. Approximate values should sum up to 100%.

Fun	Funding Source% of total funding	
	Federal government	
	State government	
	Local government	
	Corporate donors	
	Individual/Private	
	United Way	
	Foundations (national, community, other)	
	Other source (please	
	describe):	

Funding Source	% of total funding
Not applicable: We have not been involved in teen pregnancy prevention months.	during the past 12

12. How would you rate your organization's success in raising funds during the past 12 months for TPP programs?

Excellent
Good
Fair
Poor
N/A we have not raised funds for this purpose

13. Does your organization have a clearly defined mission?

	Yes
	No
	Don't Know

14. Does your organization have a written strategic plan to guide work and development over the next 3-5 years?

Yes
No, Skip to question 17
Don't Know

15. Is your current strategic plan realistic given the current resources of the organization?

	Yes
	No
	Don't Know

16. Is there support from the board and staff of your organization for the strategic plan?

Yes
No
Don't Know

17. Does your organization have a board of directors?

Yes
No
Don't Know

PART II: Please provide some information about the TPP programs you currently provide or plan to provide.

18. In what setting do you carry out (or plan to carry out if this is a new focus) your teTP programs? Please select all that apply.

Schools
After-school
Foster care youth program
Residential or group home
Clinic-based facility
Community Center or similar location
Faith institution
Other (please describe):
Don't know

19. What age group(s) do you intend to reach with your current (or future if this is a new focus) teen pregnancy prevention programs? Please select all that apply.

10 years and younger
11-12 years
13-14 years
15-17 years
18-19 years
20 years and older
Parents of Teens/Preteens
Don't Know

20. Do you intend to select programming to use with a single racial/ethnic group? Please select all that apply.

Black or African American
American Indian or Alaska Native
Native Hawaiian or Other Pacific Islander
Asian
White
Hispanic or Latino
Don't know
No, we do not plan to use a program for a single racial/ethnic group

21. a. Approximately how many young people participate in your teen pregnancy prevention programs each year? If you haven't provided teen pregnancy prevention programs enter 0.

Enter number

b. If you do not currently offer teen pregnancy prevention programs, but plan to in the future, approximately how many young people do you aim to target in the next year?

Enter number	

PART III: Please tell us about available data and planning activities.

22. Has your organization decided to use Getting To Outcomes (GTO) approach to planning, implementing, and evaluating evidence-based TPP programs?

Yes
No
Don't Know

23. Has your organization had formal training on Getting To Outcomes?

Yes
No
Don't Know

24. Have you received assistance and/or coaching in using Getting To Outcomes?

Yes
No
Don't Know

25. a. Which of the following data for the population that you serve do you now have access to? Please select all that apply.

Teen birth rates by county
Teen birth rates by age
Teen birth rates by race/ethnicity
Teen abortion rates
Teen rates of STI/HIV
A list of teen pregnancy prevention programs that currently exist in the community
None of these

b. Did you consider data such as these when selecting target populations with whom to work?

Yes
No
Don't Know

26. a. In the past 12 months, have you conducted a needs assessment to gather information about the needs, assets and resources related to TPP in your community?

	Yes, continue to question 26b
	No, skip to question 27
	Don't Know, skip to question 27

b. How did you conduct the needs assessment (check all that apply):

	Informal discussions with teens
	Focus groups

Community survey
Used existing Youth Risk Behavior Survey data
Used recent needs assessment data from another group (<i>please describe</i>):
Other (please
describe):

27. a. Do you currently have a logic model for your TPP program?

	Yes, please continue to questions 27b-d
	No, please skip to question 28
	Don't Know, please skip to question 28

b. Does the logic model indicate which teen pregnancy-related behaviors you are targeting (e.g., age at first sex, contraceptive use)?

	Yes
	No
	Don't Know

c. Does the logic model identify both risk and protective factors for each behavior (i.e., what affects age at first sex or contraceptive use)?

Yes
No
Don't Know

d. Does the logic model include activities addressing these risk and protective factors?

Yes	
No	
Don't	t Know

28. a. Has your organization delivered a TPP program in the past 12 months?

Yes, continue to question 28b
No, skip to question 35

b. Thinking about the TPP program you delivered most recently, did you identify and think about various existing science-based programs before you chose your program?

Yes
No
Don't Know

29. Before the TPP program you delivered most recently, did you assess the program to determine if it fit with the needs and goals of your community?

Yes
No

Don't	Know
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30. Before the TPP program you delivered most recently, did you assess your internal capacity to deliver the program (e.g., number of staff, staff training, technical resources, and program budget)?

Yes
No
Don't Know

31. Thinking about the TPP program you delivered most recently, did you develop a written work plan for your program delivery?

	Yes
	No
	Don't Know

32. a. During the past 12 months, did you evaluate the effectiveness of your teen pregnancy prevention program.

Yes, continue to question 32b
No, skip to question 34
Don't Know, please skip to question 34

b. Which of the following evaluation strategies did you use to assess the effectiveness of your program? Please select all that apply.

Evaluation of the way each activity was implemented to see if it was delivered exactly as designed (with fidelity)
Evaluation of youth participation to determine recruitment and retention by the intended target population.
Outcome evaluation to measure the change in each targeted behavior
Outcome evaluation to measure whether you are changing the risk or protective factors associated with said behaviors
Don't know
Other (please specify):

33. a. Did you plan changes to the program based on the evaluation results?

Yes, continue to question 33b
No, please skip to question 34
Don't Know, please skip to question 34

b. Which of the following describes the changes made to the program? (Check all that apply)

Selected a program that was a better fit (<i>please specify</i>):
Modified the existing curriculum using adaptation guidance
Discontinued the current program
Other (please specify):

34. During the past 12 months, did you market your TPP programs to partners, funders, or others who might help you continue delivering or funding the programs in the future?

Yes
No
Don't Know

35. How familiar are you with Getting to Outcomes (GTO)?

Not	at all
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Somewhat
Very

36. Have your been trained on the iGTO web-based system for teen pregnancy prevention?

Yes
No
Don't Know

37. Have you used the iGTO web-based system to complete any of the above activities?

Yes
No
Don't Know

38. How much do you and your team agree or disagree with each of the following statements [by team, we mean those who will work with you to provide TPP programs]?

Skill set	Strongly Agree 1	2	3	Neutra I 4	5	6	Strongly Disagree 7
Goals and objectives are primarily for funders and grant applications							
Our programs would be improved by modifying them based on evaluation data							
The extra time and costs required to implement scientifically proven programs greatly outweigh the benefits							
Program staff often know whether a program is working well without having to do a formal evaluation							
Implementing a program that is mismatched with the values of the local community will lead to poor implementation and outcomes							
Time spent writing out all the activities of a program on a timeline could be better spent on implementation							
We could better achieve our mission by devoting resources to regularly gathering information about the teen pregnancy prevention needs of the community							
Funding is available for a teen pregnancy prevention program that produces positive results.							
Changing programs based on evaluation data will likely cause problems							
When implementing new programs we would benefit from only choosing ones that are scientifically proven							
Given all the time constraints on staff, formal evaluations of programs are not critical to do							

Skill set	Strongly Agree 1	2	3	Neutra I 4	5	6	Strongly Disagree 7
It is likely that a successful teen pregnancy prevention program will continue to receive funding with little effort							
Programs should be changed over time if evaluation data says so							
Resources (e.g., staff time, funds) devoted to data collection to understand the teen pregnancy prevention needs of our community could be better spent elsewhere							
Staff should only implement program activities that can be linked to our goals and objectives							
Using measurable objectives in the planning process is a step that must be taken in order to demonstrate our success							
Before implementing programs, it is important to critically assess whether we have adequate resources/ capacity to implement the program (e.g., number of staff, staff training, technical resources, program budget)							

39. Imagine that your team is thinking about implementing a new program in your community. For the tasks listed below, please rate each item on a scale of 1 to 5 based on how much assistance you think that you and your team would need in order to complete each task. A rating of 1 indicates the need for a great deal of assistance, while a rating of 5 indicates the ability to complete the task without any assistance.

Task	A great deal of assistanc e needed 1	2	Some assistance needed 3	_4	No assistance needed 5
Develop program goals for your new activity					
Assess how well your new program activity will fit within other existing program activities offered to the same target population					
Define a target population for your new activity					
Measure participant satisfaction					
Evaluate the activity to ensure that it is meeting goals and objectives by analyzing and interpreting data					
Identify those who will be responsible for each task					
Specify the amount of change expected in your objectives					
Assess community strengths in programming by examining existing resources such as existing programs and availability of volunteers					
Determine if an existing evidence-based program would meet your goals and objectives					
Examine how the new program will fit with the values of your organization					
For each program activity, measure how well the implementation followed the original program design (i.e., fidelity)					
Ensure that all new program activities are linked to the goals and objectives by using a logic model					
Determine if any evidence-based programs are applicable to your target population					
Assess the causes and underlying risk factors for teen pregnancy in your community					
Assess whether there are adequate resources to implement the new program (e.g., number of staff, staff training, technical resources, funding)					
Create timelines for completing all program tasks					
Develop a budget that outlines the funding required for each program activity					

Task	A great deal of assistanc e needed 1	2	Some assistance needed 3	4	No assistance needed 5
Develop a plan to sustain the program if it is successful (i.e., determine future funding sources)					
Use results from an evaluation to improve program delivery the next time it is offered					

40. Listed below are the same tasks from question 26. Place a check by those tasks for which your team would like technical assistance or training in the next 12 months.

Task
Develop program goals for your new activity
Assess how well your new program activity will fit within other existing program activities offered to the same target population
Define a target population for your new activity
Measure participant satisfaction
Evaluate the activity to ensure that it is meeting goals and objectives by analyzing and interpreting data
Identify those who will be responsible for each task
Specify the amount of change expected in your objectives
Assess community strengths in programming by examining existing resources such as existing programs and availability of volunteers
Determine if an existing science-based program would meet your goals and objectives
Examine how the new program will fit with the values of your organization
For each program activity, measure how well the implementation followed the original program design (i.e., fidelity)
Ensure that all new program activities are linked to the goals and objectives by using a logic model
Determine if any science-based programs are applicable to your target population
Assess the causes and underlying risk factors for teen pregnancy in your community
Assess whether there are adequate resources to implement the new program (e.g., number of staff, staff training, technical resources, funding)
Create timelines for completing all program tasks
Develop a budget that outlines the funding required for each program activity
Develop a plan to sustain the program if it is successful (i.e., determine future funding sources)
Use results from an evaluation to improve program delivery the next time it is offered
Use iGTO to support program selection and implementation
No TA requested on any of these topics.

THANK YOU!