

Interview guide and phone script – National Stakeholders

Hello, this is _____ with the Battelle Center for Analytics and Public Health.

Battelle has been retained by the Department of Health and Human Services (HHS) to conduct an assessment of local community-level implementation of the Action Plan for the Prevention, Care and Treatment of Viral Hepatitis (Action Plan). The Action Plan provides a comprehensive strategy for addressing viral hepatitis A and B. The assessment is intended to help better understand local community-level implementation of the Action Plan and any barriers that might be occurring. If you agree to participate in the interview, we will ask you a series of questions related to the Action Plan. This interview will take about 30 minutes of your time.

Your participation is completely voluntary. You can decide whether or not to participate. If you do agree to participate, you may stop at any time. You may also chose to not answer any questions. Should you choose to participate, your answers will be maintained in a secure manner and you will not be identified by name or description in any reports.

Do you have any questions for me?

Would you be willing to participate in the interview?

We would also like to audio tape the interview for transcribing purposes only. Once the interviews have been transcribed, the tapes will be erased.

Would you be willing to have the interview audio taped?

Interview Questions

1. Can you talk a bit about what you know about the Action Plan for the Prevention, Care and Treatment of Viral Hepatitis (Action Plan)?
2. Did [your agency/organization] play a role in developing any part of the Action Plan? If so, what role did your agency/organization play?
 - What role have you personally played?
3. What role does your agency/organization expect to play in implementing the Action Plan as it moves forward?

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- Does this role involve working with any state or local community partners? National partners?
 - If so, who are the partners you plan to work with?
 - If so, how will you be working with partners?
4. Can you discuss the role that you see state and local organizations playing with regards to implementation of the Action Plan?
- (Probe: if not familiar with the Action Plan, what role do you see state and local organizations playing with regards to viral hepatitis prevention, care and treatment activities?)
5. What do you see as some challenges with implementation of the Action Plan on a national level?
- What can be done to address these challenges?
6. What do you see as some challenges associated with state and community level implementation of the Action Plan?
- Where might these challenges be coming from?
 - What do you think can be done to address these challenges?
- (Probe: if not familiar with the Action Plan, what do you see as some challenges associated with state and local implementation of viral hepatitis prevention, care and treatment activities?)
7. What are some of the facilitators that will allow the Action Plan to be implemented? What will encourage Action Plan implementation?
8. Are there other organizations that should be more active on viral hepatitis? Which ones?
9. How can [your agency/organization] support the work of state and local organizations as it relates to the Action Plan and viral hepatitis prevention, care and treatment?
10. How can other national organizations, both federal and non-federal, support state and local activities?
11. What can be done to enhance the number of organizations and individuals who are aware of the scope and magnitude of viral hepatitis as a public health problem in America and around the world?