

**Notice of Entry of Appearance as Attorney or Representative Before the Immigration Court**

|  |                        |  |
|--|------------------------|--|
| <b>(Type or print)</b><br><b>NAME AND ADDRESS OF REPRESENTED PARTY</b> |                        | <b>ALIEN (A) NUMBER (S)</b><br>(List number(s) of all parties represented in this case.) |
| _____ (First)  | _____ (Middle Initial) | _____ (Last)   |
| _____ (Number and Street)  | _____ (Apt. No.)       |  |
| _____ (City)   | _____ (State)          | _____ (Zip Code)   |
|  |                        | For disciplinary case, enter docket number.  |

**NAME OF ATTORNEY OR REPRESENTATIVE, ADDRESS, FAX & PHONE NUMBERS, & E-MAIL ADDRESS**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  Check here if new address

Please check one of the following:

I am an attorney eligible to practice law in, and a member in good standing of, the bar of the highest court(s) of the following state(s), possession(s), territory(ies), commonwealth(s), or the District of Columbia (use additional space on reverse side if necessary) and I am not subject to any order disbarring, suspending, or otherwise restricting me in the practice of law (if subject to such an order, explain on reverse).

**Full Name of Court**

\_\_\_\_\_

**Bar Number (if applicable)**

\_\_\_\_\_

I am an accredited representative as defined in 8 C.F.R. § 1292.1(a)(4) with the following recognized organization:

- I am a law student or law graduate of an accredited U.S. law school as defined in 8 C.F.R. § 1292.1(a)(2).
- I am a reputable individual as defined in 8 C.F.R. § 1292.1(a)(3).
- I am an accredited foreign government official as defined in 8 C.F.R. § 1292.1(a)(5).
- I am a person who was authorized to practice on December 23, 1952, under 8 C.F.R. § 1292.1(b).

I hereby enter my appearance as attorney or representative for, and at the request of, the party named above. I have read and understand the statements provided on the reverse side of this form that set forth the regulations and conditions governing appearances and representation before the Immigration Court. I declare under penalty of perjury under the laws of the United States of America that the foregoing is true and correct.

**SIGNATURE OF ATTORNEY OR REPRESENTATIVE**

**EOIR ID NUMBER**

**DATE**

**X**

**Indicate type of appearance**

Primary Attorney/Representative

Non-primary Attorney/Representative

**On behalf of Attorney** \_\_\_\_\_ .

**I am providing pro bono representation. Check one: yes  no**

**Proof of Service**

I (Name) \_\_\_\_\_ mailed or delivered a copy of the foregoing Form EOIR-28 on (Date) \_\_\_\_\_

to the  DHS (U.S. Immigration and Customs Enforcement - ICE) at \_\_\_\_\_

**X** \_\_\_\_\_  
Signature of Attorney or Representative

**APPEARANCES** - An appearance shall be filed on a Form EOIR-28 by the attorney or representative appearing in each case before an Immigration Judge (see 8 C.F.R. § 1003.17). When an appearance is made by a person acting in a representative capacity, his/her personal appearance or signature constitutes a representation that, under the provisions of 8 C.F.R. part 1003, he/she is authorized and qualified to represent individuals and will comply with the EOIR Rules of Professional Conduct in 8 C.F.R. § 1003.102. Thereafter, substitution or withdrawal may be permitted upon the approval of the Immigration Judge of a request by the attorney or representative of record in accordance with 8 C.F.R. § 1003.17(b). Please note that appearances for limited purposes are not permitted. *See Matter of Velasquez*, 19 I&N Dec. 377, 384 (BIA 1986). A separate appearance form (Form EOIR-27) must be filed with an appeal to the Board of Immigration Appeals (see 8 C.F.R. § 1003.38(g)).

**AVAILABILITY OF RECORDS** - During the time a case is pending, a party to a proceeding or his/her attorney or representative will be permitted to examine the Record of Proceeding in the Immigration Court having administrative control over the Record of Proceeding, in accordance with the standard procedures of the Court.

**FREEDOM OF INFORMATION ACT** - This form may not be used to request records under the Freedom of Information Act or the Privacy Act. The manner of requesting such records is in 28 C.F.R. §§ 16.1-16.11 and appendices. For further information about requesting records from EOIR under the Freedom of Information Act, see How to File a Freedom of Information Act (FOIA) Request With the Executive Office for Immigration Review, available on EOIRs website at <http://www.justice.gov/eoir>.

**PRIVACY ACT NOTICE** - The information requested on this form is authorized by 8 U.S.C. §§ 1229a, 1362 and 8 C.F.R. § 1003.17 in order to enter an appearance to represent a party before the Immigration Court. The information you provide is mandatory and required to enter an appearance. Failure to provide the requested information will result in an inability to represent a party or receive notice of actions in a proceeding. EOIR may share this information with others in accordance with approved routine uses described in EOIRs system of records notice, EOIR-001, Records and Management Information System, and Practitioner Complaint-Disciplinary Files.

**CASES BEFORE EOIR** - Automated information about cases before EOIR is available by calling 1-800-898-7180 or (240) 314-1500.

**ADDITIONAL INFORMATION:**

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time to complete this form is six (6) minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write to the Executive Office for Immigration Review, Office of the General Counsel, 5107 Leesburg Pike, Suite 2600, Falls Church, Virginia 22041.