

U.S. DEPARTMENT OF EDUCATION
IMPACT AID PROGRAM

**INSTRUCTIONS FOR COMPLETING THE
FYs 2010-2013 AMENDMENTS FOR
IMPACT AID, SECTION 8002**

PROGRAM CONTACT INFORMATION

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DEADLINE: 11:59 p.m. EDT, TBA

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Contents

- The Impact Aid Section 8002 Program.....3
- When To Amend.....3
 - Deadline.....3
- How To Amend.....3
- Mandatory Forms.....4
- Cover Page.....4
 - Applicant Name and Address.....4
 - Contact Person.....4
- Table 3.....4
- Table 4.....5

The Impact Aid Section 8002 Program

Payments for Federal Property under Section 8002 of the Elementary and Secondary Education Act (ESEA) assist local school districts that have lost a portion of their local tax base because of federal ownership of property. To be eligible, a school district must demonstrate that the federal government has acquired, since 1938, real property with an assessed valuation of at least 10 percent of all real property in the district at the time of acquisition.

Due to amendments made by P.L. 112-239, the National Defense Authorization Act for Fiscal Year 2013, additional data are needed from Section 8002 applicants to complete payments for fiscal years (FYs) 2010-2013. These changes are reflected in Tables 3 and 4 of the application. Before completing the application, you should review Section 8002 of the ESEA and the new requirements of P.L. 112-239.

Who Must Amend

Any local educational agency (LEA) that applied for assistance under Section 8002 for FYs 2010-2013 should amend. LEAs that did not receive a FY 2010 foundation payment following enactment of P.L. 112-239 must submit the requested information by the deadline or will be ineligible for all funds under section 8002 for FYs 2010-2013, including any funds already received. The U.S. Department of Education would be required to recover all Section 8002 funds previously released to ineligible LEAs for those fiscal years.

LEAs that have received a foundation payment for FYs 2010-2013 following the enactment of P.L. 112-239 must submit the requested amendments by the deadline to be considered for a portion of the remaining funds under section 8002(h)(3) for FYs 2010-2013.

When To Amend

Deadline—The deadline for submitting this electronic application is TBA.

11:59 p.m., Eastern Daylight Time

An application is timely amended if the IAP receives the amendment on or before the deadline, by fax or email. **Do not wait until the amendment deadline to email or fax the amendment and risk missing the deadline.** Keep your fax machine's confirmation printout or your email receipt to document your timely submission.

How To Amend

You must submit a separate set of forms for each fiscal year, 2010 through 2013. Your authorized LEA representative must sign and date the cover page for each year. After completing the documents, scan the pages as a PDF file, and send the file by email to Impact.Aid@ed.gov. If you cannot scan and email the documents, you may fax them to the Impact Aid Program at (866) 799-1272, our toll-free fax number. If you need further assistance in preparing this application, please call the IAP at 202-260-3858.

If you choose to fax the forms, use the fax cover sheet provided with the amendment forms. Your application is not complete until you have emailed or faxed the required pages with signatures to the Impact Aid Program.

In addition, you must forward a copy of the amendments to your State educational agency (SEA) at the same time you submit it to the U.S. Department of Education. Your SEA Impact Aid contact is included in a list on our website at www.ed.gov/about/offices/list/oese/impactaid/searl.html.

All other parts of your original applications for FYs 2010-2013 remain valid. The program assurances previously signed apply to the amendments.

Mandatory Forms

Your amendments for FYs 2010-2013 must contain all of the following forms:

- Cover Page
- Table 3
- Table 4

Cover Page

Applicant Name and Address—Enter your LEA’s name and address. The name should be your LEA’s legal name and the address should be the mailing address of your school district offices. You may update this information. We use this address to mail information to you.

Contact Person—The Contact Person information should be for the person on your LEA’s staff who is most knowledgeable about this application. Please be careful to provide an accurate email address. The IAP uses this address to provide applicants with timely information throughout the year.

Table 3

TOTAL ACREAGE AND TAXABLE VALUE IN THE LOCAL EDUCATIONAL AGENCY

To assist the Secretary in determining the taxable value of the eligible federal property, an authorized LEA official must obtain the information for columns 2 and 3 and provide the source of the official data, such as a document from a State’s website or website address. Submit this documentation as a PDF email or fax as part of the LEA’s application amendment. If the information was obtained directly from a local official, you must submit a certification by that official that includes the person’s name, title, email address, and telephone number. If the LEA is located in more than one taxing jurisdiction (e.g., two counties) or contains more than one taxing jurisdiction (e.g., two townships), enter the information for each jurisdiction on a separate line.

1. In column 1, enter the name of the taxing jurisdiction. This information must match the jurisdictions listed on Table 1.

2. In column 2, enter the total number of acres located in the LEA or taxing jurisdiction. Include all types of property (taxable and non-taxable, including the Federal acres) in the total acreage amount.

3. In column 3, enter the total taxable value, for the purpose of levying property tax for school purposes for current expenditures, of real property located within the boundaries of the LEA for the prior fiscal year (e.g. for the FY 2010 application, enter the taxable value for the 2008-09 year, or the specific taxable value as of January 2009). If the LEA is located in more than one taxing jurisdiction (e.g., two counties) or contains more than one taxing jurisdiction (e.g., two townships), enter the information for each jurisdiction separately.

Table 4

TAX LEVY INFORMATION

Enter the local real property tax levy, in mills or dollars, that was used to raise funds for current operating expenditures for the local educational agency (LEA) for the prior fiscal year (e.g., FY 2008-2009 data for the FY 2010 amendment). Enter a single tax rate for school operations expenditures for all types of real property in the jurisdiction. When funds for current operating expenditures for the LEA are raised by more than one taxing jurisdiction, enter the tax rate information for each additional jurisdiction on a separate line.