

Study of Upward Bound Implementation

& Outcomes

Thank you in advance for the time spent completing this questionnaire—it is vital to the success of this important U.S. Department of Education study. Be assured that your answers will be completely confidential; no information will be reported that identifies you or this Upward Bound project.

We are interested in learning more about Upward Bound’s required service areas. We want to know specifics on how you provide the services to Upward Bound participants, how many students take up the services, and any details that are critical to understanding what you are providing to participants.

There are questions that are specific to the 2012-2013 academic school year, as well as the 2012 summer program The specific service areas we will focus on are:

1. **Academic Tutoring**
2. **Academic Coursework**
3. **Academic Advising**
4. **College Entrance Exam Preparation**
5. **College Exposure**
6. **College Application Assistance**
7. **Financial Aid**
8. **Summer Program**

Let’s start with some general questions about you and your Upward Bound project.

**General Information**

Q1. First, we want to confirm your name and email address.

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Q2. How long have you been the project director?

\_\_\_\_\_ Number of Years

Q3. As of [survey reference date], how many UB participants were enrolled in this Upward Bound project? Please estimate the number of UB participants by grade.

* + 8th grade UB participants
  + 9th grade UB participants
  + 10th grade UB participants
  + 11th grade UB participants
  + 12th grade UB participants

Q4. As of [survey reference date], how many active target schools were you working with through your grant?

\_\_\_\_\_ Number of Schools

Q4a. And just to confirm, your active target schools are…(MARK ALL THAT APPLY)

1. Rural
2. Urban
3. Suburban

Q5. Is the host institution for this Upward Bound project a…

1. 2-year institution
2. 4-year institution
3. Community-based non-profit organization
4. Something else, (specify:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)

Q6. How many years has this Upward Bound project been serving UB participants?

\_\_\_\_\_ Number of Years

Q7. As of [survey reference date] how many full time permanent staff did you have?

\_\_\_\_\_ Number of Full-Time Staff

Q8. As of [survey reference date], how many part-time permanent staff did you have?

\_\_\_\_ Number of Part-Time Staff

Thanks for providing those details. Now we will ask about the service areas offered by Upward Bound.

**Academic Tutoring**

**Academic Tutoring**

Let’s begin with questions about the academic tutoring services provided by your UB project

during the 2012-2013 school year and the 2012 summer program.

***Student Participation***

A1. To get started, we’d like to get details on who is offered academic tutoring, how much time is available for UB participants to spend in tutoring, and what percentage participates regularly.

First, is participation in academic tutoring…

1. Mandatory for **all UB participants**, regardless of academic standing
2. Mandatory for **some** **UB participants (**for example, those not achieving certain grades in specific subjects or falling below a specific GPA or failing to pass state-mandated assessments)
3. **Voluntary** for all UB participants

A2. Was academic tutoring offered during the 2012 summer program?

1. Yes
2. No

A3. For each grade that you serve, please answer all questions for that particular grade.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Academic Tutoring | | | | | |
|  |  | **2012-2013 School Year** | | **2012 Summer Program** | |
|  | **Grade**  Select all grades that are offered tutoring. | **Hours**  On average, how many hours per week are tutoring services available? | **Percentage**  What % of UB participants participate **regularly** in tutorials (i.e. attend most weeks it’s available)? | (Show If A2=1)  **Hours**  On average, how many hours per week were tutoring services available? | (Show If A2=1)  **Percentage**  What % of UB participants participated **regularly** in tutorials? |
| 1. 8th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 8th graders | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 8th graders |
| 1. 9th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 9th graders | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 9th graders |
| 1. 10th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 10th graders | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 10th graders |
| 1. 11th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 11 graders | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 11 graders |
| 1. 12th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 12th graders | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 12th graders |

A2. Select which methods of delivery are/were used when providing academic advising to UB participants?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | Types of settings in which tutorials are offered.  ***(all that apply)*** | Which is used **most commonly**?  ***(select one)*** | (Show if A2=1)  Types of settings in which tutorials were offered.  ***(all that apply)*** | (Show if A2=1)  Which was used **most commonly**?   ***(select one)*** |
| 1. Tutoring in a group setting? |  |  |  |  |
| 1. One-on-one tutoring? |  |  |  |  |
| 1. Peer tutoring? |  |  |  |  |
| 1. On-line tutoring? |  |  |  |  |

A3. How do/did you determine the intensity of the academic tutoring offered?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | Used to determine the intensity of academic tutoring.  ***(all that apply)*** | Which is used **most commonly**?  ***(select one)*** | (Show if A2=1)  Used to determine the intensity of academic tutoring  ***(all that apply)*** | (Show if A2=1)  Which was used **most commonly**?  ***(select one)*** |
| 1. School records (progress reports, report cards, test scores)? |  |  |  |  |
| 1. Teacher referrals? |  |  |  |  |
| 1. Counselor referrals? |  |  |  |  |
| 1. Parents provide input on student needs? |  |  |  |  |
| 1. UB participants express their needs? |  |  |  |  |
| 1. UB participants are assessed to identify areas that need strengthening? |  |  |  |  |
| 1. All UB participants are offered the same intensity of academic tutoring? |  |  |  |  |
| 1. Some other way, SPECIFY? |  |  |  |  |

A4. How do/did you track progress in academic tutoring?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | Used to track student progress*.*  ***(all that apply)*** | Which is used **most commonly** to track student progress?  ***(select one)*** | (Show if A2=1)  Used to track student progress*.*  ***(all that apply)*** | (Show if A2=1)  Which was used **most commonly**?  ***(select one)*** |
| 1. Review of grades? |  |  |  |  |
| 1. Feedback requested from teachers? |  |  |  |  |
| 1. Formative assessment conducted (pre and post)? |  |  |  |  |
| 1. Other, SPECIFY? |  |  |  |  |
| 1. Not Tracked |  |  |  |  |

***Tutoring Staff***

A5a. Please indicate the type of staff that provide(d) academic tutoring.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | Select any that describes your tutoring staff.  ***(all that apply)*** | Which group is **most common** among the tutoring staff?  ***(select one)*** | (Show if A2=1)  Select any that described your tutoring staff.  ***(all that apply)*** | (Show if A2=1)  Which group was **most common** among the tutoring staff?  ***(select one)*** |
| 1. Volunteers |  |  |  |  |
| 1. Paid, full-time UB staff |  |  |  |  |
| 1. Paid, part-time UB staff |  |  |  |  |

A5b. What is/was the educational background of your tutors?

|  |  |  |
| --- | --- | --- |
|  | 2012-2013 School Year | 2012 Summer Program |
|  | What is the **most common** educational background of tutors?  ***(select one)*** | (Show if A2=1)  What was the **most common** educational background of tutors?  ***(select one)*** |
| 1. Current high school student |  |  |
| 1. Current college student |  |  |
| 1. College graduate - Associate’s Degree |  |  |
| 1. College graduate - Bachelor’s Degree |  |  |
| 1. College graduate - Graduate degree (e.g., Master’s Degree or Ph.D.) |  |  |

**IF A5b\_a is selected in Column B, skip to A5d.**

A5c. Please indicate the most common primary occupation of your typical tutor.

|  |  |  |
| --- | --- | --- |
|  | 2012-2013 School Year | 2012 Summer Program |
|  | What is the **most common** primary occupation among the tutors?  ***(select one)*** | (Show if A2=1)  What was the **most common** primary occupation among the tutors?  ***(select one)*** |
| 1. Student |  |  |
| 1. High school teacher |  |  |
| 1. Other school staff |  |  |
| 1. College professor |  |  |
| 1. Other staff employed by the host institution |  |  |
| 1. Other, SPECIFY |  |  |

A5d. Does your Upward Bound project provide formal training and/or support services for

the tutors? *By formal training, we mean training that uses a standardized set of*

*training materials, offered by a trainer that is following a standardized plan, to ensure*

*that all trainees receive the same training.*

1 Yes

2 No

***Providing Academic Tutoring***

A6a. Please indicate where UB participants most commonly receive(d) tutoring services.

|  |  |  |
| --- | --- | --- |
|  | 2012-2013 School Year | 2012 Summer Program |
|  | Where do UB participants **most commonly** receive tutoring services?  ***(select one)*** | (Show if A2=1)  Where did UB participants **most commonly** receive tutoring services?  ***(select one)*** |
| 1. At the Upward Bound project office |  |  |
| 1. At the host intuition, away from the Upward Bound project office |  |  |
| 1. At a local college or university (not the host institution) |  |  |
| 1. At the target schools |  |  |
| 1. At a local library/auditorium |  |  |
| 1. At a local community center (e.g.,the YMCA, Boys and Girls Club) |  |  |
| 1. Virtual tutoring (i.e., on-line tutoring) |  |  |
| 1. Other, Specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |

A6b. Is transportation provided to the tutoring service?

1 (Show if A2=1) Yes, during the summer only

2 Yes, during the school year only

3 (Show if A2=1) Yes, during the summer and school year

4 No, not at all

5 N/A

A6c. Please indicate when UB participants most commonly receive academic tutoring.

|  |  |
| --- | --- |
|  | When do UB participants most commonly receive tutoring services during the 2012-2013 school year?  *(all that apply)* |
| 1. During the week, before school starts |  |
| 1. During the week, during the school day |  |
| 1. During the week, after school |  |
| 1. On Saturdays |  |
| 1. Other, Specify |  |

A7. Please indicate how time is/was spent during academic tutoring hours in general.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | Select if academic tutoring time is used for any of the following.  ***(all that apply)*** | **Primary** way UB participants spend their time in academic tutoring.  ***(select one)*** | **(Show if A2=1)**  Select if academic tutoring time was used for any of the following.  ***(all that apply)*** | **(Show if A2=1)**  **Primary** way UB participants spent their time in academic tutoring.  ***(select one)*** |
| 1. Homework help |  |  |  |  |
| 1. Time management skills |  |  |  |  |
| 1. Help with study skills |  |  |  |  |
| 1. Help with school projects or papers |  |  |  |  |
| 1. Some other way, Specify |  |  |  |  |

A8. What kinds of technology are used as a part of the academic tutoring services?

|  |  |  |
| --- | --- | --- |
|  | Select the kinds of technology you use.  *(all that apply)* | Which is used most often?  *(select one)* |
| 1. Specialized software or electronic content (e.g. learning management system, online tutoring software, graphing program for mathematics, e-books) |  |  |
| 1. Live online discussion (e.g., chat room) |  |  |
| 1. Online messaging (i.e., instant messaging or IM) |  |  |
| 1. Email |  |  |
| 1. Online discussion board or message board |  |  |
| 1. Online collaborative workspaces (e.g., wikis, course blogs) |  |  |
| 1. Text messaging (by phone) |  |  |
| 1. Video-conference |  |  |
| 1. Other, Specify\_\_\_\_\_\_\_ |  |  |

A8b. How do you use technology as a part of the tutoring services?

|  |  |  |
| --- | --- | --- |
|  | Select how you use technology.  *(all that apply)* | Which is used most often?  *(select one)* |
| 1. To communicate with tutoring participants |  |  |
| b. To provide distance/online services |  |  |
| 1. To individualize tutoring instruction |  |  |
| 1. To allow participants to access tutoring services on their own schedules |  |  |
| e. To monitor progress of tutoring participants |  |  |
| 1. To provide tutoring services to a specific group of UB participants (e.g., hearing impaired UB participants) |  |  |
| 1. To reduce the cost of providing tutoring services |  |  |
| 1. Some other way, SPECIFY |  |  |

A9. Do you offer stipends to UB participants for participating in tutoring services?

1. Yes
2. No

***Challenges***

A10. What major challenges do you face that affect your ability to implement your academic tutoring services as desired?

|  |  |  |
| --- | --- | --- |
|  | Major challenges faced.  (all that apply) | (Show if more than one challenge is selected in Column B)  Greatest challenge faced.  (select one) |
| a. Hiring and retaining capable staff to provide tutoring services |  |  |
| 1. b. Getting UB participants to show up for 2. tutoring |  |  |
| c. Identifying struggling UB participants who need tutoring |  |  |
| d. Obtaining space or facilities to conduct tutoring services |  |  |
| e. Having sufficient time with UB participants |  |  |
| f. Other, Specify\_\_\_\_\_\_ |  |  |

* Do not face any challenges

**Academic Coursework**

Questions in this section ask about the academic courses offered by your Upward Bound project during the 2012-2013 school year and the 2012 summer program.

***Student Participation***

B1. First, please complete the table below to indicate what subjects are offered to which

grades and when—by your Upward Bound project. Please also tell us if the courses are offered for: high school credit, college credit, remediation, support, or enrichment. Select all that apply for each subject.

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Indicate which grades are offered academic courses. | | | | | Indicate if courses are offered during the school year and/or summer. | | Indicate if the course can be taken for high school and/or college credit. | | Select the purpose for offering the course. | | |
| Subject | **8th** | **9th** | **10th** | **11th** | **12th** | **School Year** | **Summer** | **High School Course Credit** | **College Course Credit** | **Remediation** | **Support** | **Enrichment** |
| ENGLISH/LANGUAGE ARTS |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Writing/Composition |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Reading Comprehension   and Vocabulary |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Literature |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Foreign Language |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. English as a Second Language |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Other (Specify\_\_\_\_\_) |  |  |  |  |  |  |  |  |  |  |  |  |
| MATHEMATICS |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Pre-Algebra |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Algebra I |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Algebra II |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Geometry |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Statistics/Probability |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Pre-Calculus |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Calculus |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Other (Specify\_\_\_\_\_) |  |  |  |  |  |  |  |  |  |  |  |  |
| SCIENCES |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Physics |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Biology |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Chemistry |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Earth Science |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Other (Specify\_\_\_\_\_) |  |  |  |  |  |  |  |  |  |  |  |  |
| OTHER ELECTIVES |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Other (Specify:\_\_\_\_\_) |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Other (Specify:\_\_\_\_\_) |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Other (Specify: \_\_\_\_\_) |  |  |  |  |  |  |  |  |  |  |  |  |

*(Compute SchlYr=Yes if any subject offered during school year) ( Compute Summer=Yes if any subject offered during summer)*

*(Show questions about the summer, if Summer=Yes)*

B2. Is participation in courses mandatory….

1. During the summer only?
2. During the school year only?
3. During the summer and school year?

B3. Now, we’d like to get details on who participates in academic courses, how much time these UB participants spend in the courses, and what percentage participates regularly.

For each grade that you serve, please answer all questions for that particular grade.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Academic Courses | | | | | |
|  | | **2012-2013 School Year** | | **2012 Summer Program** | |
|  | **Grade**  Select all grades that are allowed to take academic courses. | (Show if SchlYr=Yes)  **Hours**  On average, how many hours per week are academic courses available? | (Show if SchlYr=Yes)  **Percentage**  What % of the UB participants participate regularly in courses (i.e. attend courses most weeks that they are available)? | **Hours**  On average, how many hours per week were academic courses available? | **Percentage**  What % of the UB participants participated regularly in courses? |
| 1. 8th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 8th graders | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 8th graders |
| 1. 9th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 9th graders | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 9th graders |
| 1. 10th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 10th graders | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 10th graders |
| 1. 11th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 11 graders | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 11 graders |
| 1. 12th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 12th graders | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 12th graders |

B4. Please indicate how you determine what courses UB participants take.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | (Show if SchlYr=Yes)  Used to determine the courses taken.  ***(all that apply)*** | (Show if SchlYr=Yes)  Which is **most commonly** used?  ***(select one)*** | Used to determine the courses UB participants took.  ***(all that apply)*** | Which was **most commonly** used?  ***(select one)*** |
| 1. High school graduation requirements |  |  |  |  |
| 1. Alignment with State/district assessments |  |  |  |  |
| 1. Student report card grades |  |  |  |  |
| 1. Student performance on state assessments |  |  |  |  |
| 1. Input from Upward Bound project staff from host institution |  |  |  |  |
| 1. Input from staff from partner organizations, including target schools |  |  |  |  |
| 1. Parents’ input about student needs |  |  |  |  |
| 1. Student input about their needs or interests |  |  |  |  |
| 1. UB participants’ plans for future course enrollments |  |  |  |  |

***Academic Courses Staff***

B5. Please describe the staff that teaches the academic courses.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | Select any that describe your course instructors.  ***(all that apply)*** | Which group is **most common** among course instructors.  ***(select one)*** | (Show if B2=1)  Select any that described your course instructors.  ***(all that apply)*** | (Show if B2=1)  Which group was **most common** among course instructors?  ***(select one)*** |
| 1. Faculty/staff from host institution? |  |  |  |  |
| 1. Faculty/staff from a post-secondary institution other than the host institution? |  |  |  |  |
| 1. K-12 school teacher from target school? |  |  |  |  |
| 1. K-12 school teacher, not from target school? |  |  |  |  |
| 1. Graduate UB participants? |  |  |  |  |
| 1. Other (Specify:\_\_)? |  |  |  |  |

***Providing Academic Courses***

B6a. Please indicate where most UB participants attend(ed) academic courses.

|  |  |  |
| --- | --- | --- |
|  | 2012-2013 School Year | 2012 Summer Program |
|  | **(Show if SchlYr=Yes)**  Where do UB participants **most commonly** attend academic courses?  ***(select one)*** | Where did UB participants **most commonly** attend academic courses?  ***(select one)*** |
| 1. At the host intuition |  |  |
| 1. At a local college or university (not the host institution) |  |  |
| 1. At the target schools |  |  |
| 1. At a local library/auditorium |  |  |
| 1. At a local community center (e.g., the YMCA, Boys and Girls Club) |  |  |
| 1. Virtual courses (i.e., on-line courses) |  |  |
| 1. Other, Specify \_\_\_\_\_ |  |  |

B6b. Is/was transportation provided to the courses?

1 Yes, during the summer only

2 (Show if SchlYr=Yes) Yes, during the school year only

3 (Show if SchlYr=Yes) Yes, during the summer and school year

4 No, not at all

5 N/A

**Show B7 if SchlYr=Yes, else skip to B8.**

B7. Please indicate when UB participants most commonly take academic courses.

|  |  |
| --- | --- |
|  | When do UB participants most commonly take academic courses during the 2012-2013 school year?  *(select all that apply)* |
| 1. During the week, before school starts |  |
| 1. During the week, during the school day |  |
| 1. During the week, after school |  |
| 1. On Saturdays |  |
| 1. Other, Specify |  |

B8. Select which methods of instruction are/were used when delivering UB coursework.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | (Show if SchlYr=Yes)  Methods used to offer courses*.*  *(all that apply)* | (Show if SchlYr=Yes)  Method used most commonly by UB participants attending courses.  *(select one)* | Methods used to offer courses.  *(all that apply)* | Method used most commonly by UB participants attending courses.  *(select one)* |
| 1. Small group instruction—5 or fewer per group |  |  |  |  |
| 1. Large group instruction—6 or more per group |  |  |  |  |
| 1. Team teaching or co-teaching by instructors |  |  |  |  |
| 1. One-on-one instruction focused on UB participants’ individual needs |  |  |  |  |
| 1. Self-paced instruction for UB participants |  |  |  |  |
| 1. Assigned independent research projects |  |  |  |  |
| 1. Hands-on laboratory sessions |  |  |  |  |
| 1. Online courses |  |  |  |  |
| 1. Other (Specify:\_\_\_\_\_\_) |  |  |  |  |

B9a What kinds of technology are used as a part of the academic course offerings?

|  |  |  |
| --- | --- | --- |
|  | Select the kinds of technology you use.  *(all that apply)* | Which is used most often?  *(select one)* |
| 1. Specialized software or electronic content (e.g. learning management system, online curricula, graphing program for mathematics, e-books) |  |  |
| 1. Live online discussion (e.g., chat room) |  |  |
| 1. Online messaging (i.e., instant messaging or IM) |  |  |
| 1. Email |  |  |
| 1. Online discussion board or message board |  |  |
| 1. Online collaborative workspaces (e.g., wikis, course blogs) |  |  |
| 1. Text messaging (by phone) |  |  |
| 1. Video-conference |  |  |
| 1. Other, Specify\_\_\_\_\_\_\_ |  |  |

B9b. How do you use technology as a part of offering academic courses?

|  |  |  |
| --- | --- | --- |
|  | Select how you use technology.  *(all that apply)* | Which is used most often?  *(select one)* |
| 1. To communicate with participants taking academic courses |  |  |
| 1. To facilitate communication between UB participants about their coursework |  |  |
| 1. To provide distance/online services |  |  |
| 1. To allow participants to access course materials on their own schedules |  |  |
| 1. To monitor progress of UB participants in their Upward   Bound coursework |  |  |
| 1. To provide academic instruction to a specific group of participants (e.g., hearing impaired UB participants) |  |  |
| 1. To reduce the cost of providing tutoring services |  |  |
| 1. Some other way, SPECIFY |  |  |

***Challenges***

B10. What major challenges do you face that affect your ability to provide academic courses as desired?

|  |  |  |  |
| --- | --- | --- | --- |
|  | Major challenges faced.  (all that apply) | | (Show if more than one challenge is selected in Column B)  Greatest challenge faced.  (select one) |
| a. Hiring and retaining capable staff to teach courses |  | |  |
| b. Getting UB participants to show up for the courses |  |  | |
| c. Identifying struggling UB participants who need to take the academic course offerings |  |  | |
| d. Obtaining space or facilities to conduct courses |  |  | |
| e. Having sufficient time with UB participants |  |  | |
| f. Other, Specify |  |  | |

* Do not face any challenges

Academic Advising

The questions in this section focus on how you provide academic advising to Upward Bound

UB participants during the 2012-2013 school year and 2012 summer program.

***Student Participation***

C1. We’d like to get details on who is offered academic advising, how many hours of academic advising is available, and what percentage of UB participants participate regularly.

First, is participation in academic advising…

1. Mandatory for **all UB participants**, regardless of academic standing
2. Mandatory for **some** **UB participants** (for example, those not achieving certain grades in specific subjects, falling below a specific GPA or failing to pass state-mandated assessments)
3. **Voluntary** for all UB participants

C2. Was academic advising offered during the summer program?

1. Yes
2. No

C3. For each grade that you serve, please answer all questions for that particular grade.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Academic Advising | | | | | |
|  | | **2012-2013 School Year** | | **2012 Summer Program** | |
|  | **Grade**  Select all grades that are offered advising. | **Hours**  On average, how many hours per week are academic advising services available? | **Percentage**  What % of the UB participants in each grade participate regularly in academic (i.e. attend advising most weeks available)? | (Show If C2=1)  **Hours**  On average, how many hours per week were academic advising services available? | (Show If C2=1)  **Percentage**  What % of the UB participants in each grade participated regularly in academic advising? |
| 1. 8th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 8th graders | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 8th graders |
| 1. 9th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 9th graders | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 9th graders |
| 1. 10th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 10th graders | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 10th graders |
| 1. 11th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 11 graders | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 11 graders |
| 1. 12th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 12th graders | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 12th graders |

C4. Select which methods of delivery are/were used when providing academic?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | Types of settings in which advising is offered*.*  ***(all that apply)*** | Which settings do UB participants **most commonly** receive advising in?  ***(select one)*** | (Show if C2=1)  Types of settings in which advising was offered*.*  ***(all that apply)*** | (Show if C2=1)  Which setting did UB participants **most commonly** received advising in?  ***(select one)*** |
| 1. Advising in a group setting? |  |  |  |  |
| 1. One-on-one advising? |  |  |  |  |
| 1. Peer advising? |  |  |  |  |
| 1. Workshops focused on course selections? |  |  |  |  |

C5. How do you determine the focus of the academic advising offered?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | Used to determine the focus of academic advising*.*  ***(all that apply)*** | Which is used **most commonly**?  ***(select one)*** | (Show if C2=1)  Used to determine the focus of academic advising*.*  ***(all that apply)*** | (Show if C2=1)  Which was used **most commonly**?  ***(select one)*** |
| 1. School records (progress reports, report cards, test scores)? |  |  |  |  |
| 1. Teacher referrals? |  |  |  |  |
| 1. Counselor referrals? |  |  |  |  |
| 1. Parents provide input on student needs? |  |  |  |  |
| 1. UB participants express their needs? |  |  |  |  |
| 1. Some other way, SPECIFY? |  |  |  |  |

***Advising Staff***

C6a. Please indicate the type of staff you have to provide academic advising.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | Select any that describes your advising staff.  ***(all that apply)*** | Which group is **most common** among advising staff?  ***(select one)*** | (Show if C2=1)  Select any that described your advising staff.  ***(all that apply)*** | (Show if C2=1)  Which is **most common** among advising staff?  ***(select one)*** |
| 1. Volunteers |  |  |  |  |
| 1. Paid, full-time UB staff |  |  |  |  |
| 1. Paid, part-time UB staff |  |  |  |  |

C6b. Please indicate the educational background of the staff providing academic advising.

|  |  |  |
| --- | --- | --- |
|  | 2012-2013 School Year | 2012 Summer Program |
|  | What is the **most common** educational background among advising staff?  ***(select one)*** | (Show if C2=1)  What was the **most common** educational background among advising staff?  ***(select one)*** |
| 1. Current high school student |  |  |
| 1. Current college student |  |  |
| 1. College graduate - Associate’s Degree |  |  |
| 1. College graduate - Bachelor’s Degree |  |  |
| 1. College graduate - Graduate degree (e.g., Master’s Degree or Ph.D.) |  |  |

**If C6b\_a is selected in column B, Skip to C6d**

C6c. Please indicate the primary occupation of the staff providing academic advising.

|  |  |  |
| --- | --- | --- |
|  | 2012-2013 School Year | 2012 Summer Program |
|  | What is the **most common** primary occupation among the advisors?  ***(select one)*** | (Show if C2=1)  What is the **most common** primary occupation among the advisors during the 2012 summer program?  ***(select one)*** |
| 1. Student |  |  |
| 1. High school teacher |  |  |
| 1. Other school staff |  |  |
| 1. College professor |  |  |
| 1. Other staff employed by the host institution |  |  |
| 1. Other, SPECIFY |  |  |

C6d. Does your Upward Bound project provide formal training and/or support services for

the academic advisors? *By formal training, we mean training that uses a standardized*

*set of training materials, offered by a trainer that is following a standardized plan, to*

*ensure that all trainees receive the same training.*

1 Yes

2 No

***Providing Academic Advising***

C7a. Where do/did UB participants most commonly receive academic advising services?

|  |  |  |
| --- | --- | --- |
|  | 2012-2013 School Year | 2012 Summer Program |
|  | Where do UB participants **most commonly** receive advising services?  ***(select one)*** | **(Show if C2=1)**  Where do UB participants **most commonly** receive advising services?  ***(select one)*** |
| 1. At the Upward Bound project office |  |  |
| 1. At the host intuition, away   from the Upward Bound project office |  |  |
| 1. At a local college or university (not the host   institution) |  |  |
| 1. At the target schools |  |  |
| 1. At a local library/auditorium |  |  |
| 1. At a local community center (e.g., the YMCA,   Boys and Girls Club) |  |  |
| 1. Virtual advising (i.e., on-line advising) |  |  |
| 1. Other, Specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |

C7b. Is transportation provided to the advising service?

1 Yes, during the summer only (Show if C2=1)

2 Yes <<Show if C2=1, during the school year only>>

3 Yes, during the summer and school year (Show if C2=1)

4 No, not at all

5 N/A

C7c. When do UB participants most commonly receive academic advising?

|  |  |
| --- | --- |
|  | When do UB participants most commonly receive advising services during the 2012-2013 school year?  *(all that apply)* |
| 1. During the week, before school starts |  |
| 1. During the week, during the school day |  |
| 1. During the week, after school |  |
| 1. On Saturdays |  |
| 1. Other, Specify |  |

C8. Please indicate how UB participants spend their academic advising time.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | Select if academic advising time is used for any of the following.  ***(all that apply)*** | Please indicate the **primary** way UB participants spend their time in academic advising.  ***(select one)*** | (Show if C2=1)  Select if academic advising time was used for any of the following.  ***(all that apply)*** | (Show if C2=1)  Please indicate the **primary** way UB participants spent their time in academic advising.  ***(select one)*** |
| 1. To advise UB participants on high school graduation requirements. |  |  |  |  |
| 1. To advise UB participants on college entrance requirements or a recommended college preparatory curriculum. |  |  |  |  |
| 1. To help UB participants develop and track academic goals. |  |  |  |  |
| 1. To help UB participants plan their time spent participating in UB activities. |  |  |  |  |
| 1. To help UB participants with non-academic issues that are affecting their school performance (i.e., family issues, health issues). |  |  |  |  |
| 1. Some other way, Specify \_\_\_\_\_\_\_ |  |  |  |  |

C9a. What kinds of technology are used as a part of the academic advising?

|  |  |  |
| --- | --- | --- |
|  | Select the kinds of technology you use.  *(all that apply)* | Which is used most often?  *(select one)* |
| 1. Specialized software or electronic content (e.g. an online high school course planner that tracks student progress towards meeting university entrance requirements) |  |  |
| 1. Online messaging (i.e., instant messaging or IM) |  |  |
| 1. Email |  |  |
| 1. Text messaging (by phone) |  |  |
| 1. Video-conference |  |  |
| 1. Other, Specify\_\_\_\_\_\_\_ |  |  |

C9b. How do you use technology as a part of offering academic courses?

|  |  |  |
| --- | --- | --- |
|  | Select how you use technology.  *(all that apply)* | Which is used most often?  *(select one)* |
| 1. To communicate with participants about your program’s academic advising services |  |  |
| 1. To provide distance/online academic advising |  |  |
| 1. To provide more individualized advising |  |  |
| 1. To allow participants to obtain advising on their own schedules |  |  |
| e. To monitor UB participants’ course selections |  |  |
| f. To provide advising services to a specific group of UB participants (e.g., hearing impaired UB participants) |  |  |
| g. To reduce the cost of providing tutoring services |  |  |
| h. Some other way, SPECIFY |  |  |

C10. Do you offer stipends to UB participants for participating in advising services?

1. Yes
2. No

***Challenges***

C11. What major challenges do you face that affect your ability to implement your academic advising services as desired?

|  |  |  |
| --- | --- | --- |
|  | Major challenges faced.  (all that apply) | (Show if more than one challenge is selected in Column B)  Greatest challenge faced.  (select one) |
| a. Hiring and retaining capable staff to provide advising services |  |  |
| 1. b. Getting UB participants to show up for 2. academic advising |  |  |
| c. Providing transportation to make this service accessible |  |  |
| d. Persuading UB participants to take the courses they need for college admission. |  |  |

* Do not face any challenges

**College Entrance Exam Prep**

Next, we would like to learn more about your college entrance exam preparation services provided during the 2012-2013 school year and the 2012 summer program.

***Student Participation***

D1. We’d like to get details on who is offered college entrance exam prep activities, how much time is available for these activities, and what percentage participates regularly.

First, is participation in college exam preparation…

1. Mandatory for **all UB participants**
2. Mandatory for **some** **UB participants** (for example, those not achieving certain grades in specific subjects, falling below a specific GPA or failing to pass state-mandated assessments)
3. **Voluntary** for all UB participants

D2. Is college exam prep offered during the summer program?

1. Yes
2. No

D3. For each grade that you serve, please answer all questions for that particular grade.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| College Exam Prep | | | | | |
|  | | **2012-2013 School Year** | | **2012 Summer Program** | |
|  | **Grade**  Select all grades that are offered college exam prep. | **Hours**  On average, how many hours in the school year are college exam prep services available? | **Percentage**  What % of the UB participants in each grade participate regularly in college exam prep (i.e. attend most weeks available)? | (Show If D2=1)  **Hours**  On average, how many hours were college exam prep services available? | (Show If D2=1)  **Percentage**  What % of the UB participants in each grade participated regularly in college exam prep? |
| 1. 8th |  | \_\_\_\_hrs/yr | ͟͟͟ % of 8th graders | \_\_\_hrs/summer | ͟͟͟ % of 8th graders |
| 1. 9th |  | \_\_\_\_hrs/yr | ͟͟͟ % of 9th graders | \_\_\_hrs/ summer | ͟͟͟ % of 9th graders |
| 1. 10th |  | \_\_\_\_hrs/yr | ͟͟͟ % of 10th graders | \_\_\_hrs/ summer | ͟͟͟ % of 10th graders |
| 1. 11th |  | \_\_\_\_hrs/yr | ͟͟͟ % of 11 graders | \_\_\_hrs/ summer | ͟͟͟ % of 11 graders |
| 1. 12th |  | \_\_\_\_hrs/yr | ͟͟͟ % of 12th graders | \_\_\_hrs/ summer | ͟͟͟ % of 12th graders |

D4. Select which methods of delivery are/were used when providing college exam prep services?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | Types of settings in which college exam prep services are offered*.*  ***(all that apply)*** | Which setting is **most commonly** used?  ***(select one)*** | (Show if D2=1)  Types of settings in which college exam prep services were offered.  ***(all that apply)*** | (Show if D2=1)  Which setting was **most commonly** used?  ***(select one)*** |
| 1. College exam prep in a group setting? |  |  |  |  |
| 1. One-on-one college exam prep services? |  |  |  |  |
| 1. On-line college exam prep services? |  |  |  |  |

D5. Please indicate how progress in college exam prep is monitored and tracked.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | | |
|  | Used to track student progress in college exam prep*.*  ***(all that apply)*** | Which is used **most commonly** to track student progress in college exam prep?  ***(select one)*** | (Show if D2=1)  Used to track student progress in college exam prep*.*  ***(all that apply)*** | (Show if D2=1)  Which was used **most commonly** to track student progress in college exam prep?  ***(select one)*** | |
| 1. By reviewing scores on practice tests. |  |  |  | |  |
| 1. Other, SPECIFY |  |  |  | |  |
| 1. Not Tracked |  |  |  | |  |

***College Exam Prep Staff***

D6a. Please indicate who provides the college exam prep services.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | Select any that describe your college exam prep staff.  ***(all that apply)*** | Which group is **most common** among the staff providing college exam prep?  ***(select one)*** | (Show if D2=1)  Select any that describe your college exam prep staff.  ***(all that apply)*** | (Show if D2=1)  Which group was **most common** among the staff providing college exam prep services?  ***(select one)*** |
| 1. Volunteers |  |  |  |  |
| 1. Paid, full-time UB staff |  |  |  |  |
| 1. Paid, part-time UB staff |  |  |  |  |
| 1. Third-party entity |  |  |  |  |

**Skip to D8a if D6\_d is selected.**

D6b. What is/was the most common educational background among the staff proving the

college exam prep services?

|  |  |  |
| --- | --- | --- |
|  | 2012-2013 School Year | 2012 Summer Program |
|  | What is the **most common** educational background of the college exam prep staff?  ***(select one)*** | (Show if D2=1)  What was the **most common** educational background of the college exam prep staff?  ***(select one)*** |
| 1. Current high school student |  |  |
| 1. Current college student |  |  |
| 1. College graduate - Associate’s Degree |  |  |
| 1. College graduate - Bachelor’s Degree |  |  |
| 1. College graduate - Graduate degree (e.g., Master’s Degree or Ph.D.) |  |  |

**IF D6b\_a is selected in Column B, Skip to D6d**

D6c. Please indicate the current occupation of most of the college exam prep staff.

|  |  |  |
| --- | --- | --- |
|  | 2012-2013 School Year | 2012 Summer Program |
|  | What is the **most common** primary occupation among the college exam prep staff?  ***(select one)*** | (Show if D2=1)  What was the **most common** primary occupation among the college exam prep staff?  ***(select one)*** |
| 1. Student |  |  |
| 1. High school teacher |  |  |
| 1. Other school staff |  |  |
| 1. College professor |  |  |
| 1. Other staff employed by the host institution |  |  |
| 1. Other, SPECIFY |  |  |

D6d. Does your Upward Bound project provide formal training and/or support services for

the college exam prep staff?*. By formal training, we mean training that uses a*

*standardized set of training materials, offered by a trainer that is following a*

*standardized plan, to ensure that all trainees receive the same training.*

1 Yes

2 No

***Providing College Exam Prep Services***

D7a. Please indicate where most of the college exam prep services are provided.

|  |  |  |
| --- | --- | --- |
|  | 2012-2013 School Year | 2012 Summer Program |
|  | Where do UB participants **most commonly** receive college exam prep services?  ***(select one)*** | (Show if D2=1)  Where did UB participants **most commonly** receive college exam prep services?  ***(select one)*** |
| 1. At the Upward Bound project office |  |  |
| 1. At the host intuition, away   from the Upward Bound project office |  |  |
| 1. At a local college or university (not the host   institution) |  |  |
| 1. At the target schools |  |  |
| 1. At a local library/auditorium |  |  |
| 1. At a local community center (e.g., the YMCA, Boys and Girls Club) |  |  |
| 1. Virtual testing (i.e., on-line exam prep) |  |  |
| 1. Other, Specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |

D7b. Is transportation provided to the college exam prep services?

1 (Show if D2=1) Yes, during the summer only

2 Yes, during the school year only

3 (Show if D2=1) Yes, during the summer and school year

4 No, not at all

5 N/A

D7c. Please indicate when most UB participants receive(d) college exam prep services.

|  |  |
| --- | --- |
|  | When do UB participants most commonly receive college exam prep services during the 2012-2013 school year?  *(all that apply)* |
| 1. During the week, before school starts |  |
| 1. During the week, during the school day |  |
| 1. During the week, after school |  |
| 1. On Saturdays |  |
| 1. Other, Specify |  |

D8a. Please indicate how time is spent during the college exam prep services offered.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | Select if college exam prep time is used for any of the following.  ***(all that apply)*** | Indicate the **primary** way UB participants spend their time in college exam prep services.  ***(select one)*** | (Show if D2=1)  Select if college exam prep time was used for any of the following.  ***(all that apply)*** | (Show if D2=1)  Indicate the **primary** way UB participants spent their time in college exam prep services.  ***(select one)*** |
| 1. Test taking skills |  |  |  |  |
| 1. Managing and coping with test-related stress/anxiety |  |  |  |  |
| 1. Learning the structure of the tests |  |  |  |  |
| 1. Learning how tests are scored |  |  |  |  |
| 1. Subject specific test prep |  |  |  |  |
| 1. Some other way, Specify\_\_\_ |  |  |  |  |

D8b. Please indicate what resources are made available to UB participants receiving college exam prep services.

|  |  |  |
| --- | --- | --- |
|  | 2012-2013 School Year | 2012 Summer Program |
|  | Select the resources made available to UB participants receiving college exam prep services.  **(*all that apply)*** | (Show if D2=1)  Select the resources made available to UB participants receiving college exam prep services.  ***(all that apply)*** |
| 1. Prep books |  |  |
| 1. Sample tests |  |  |
| 1. Scoring sheets |  |  |
| 1. Online accounts for practice tests |  |  |
| 1. Calculators |  |  |
| 1. Some other way, Specify\_\_\_ |  |  |

D9a. What kinds of technology are most often used as a part of the college exam prep services?

|  |  |  |
| --- | --- | --- |
|  | Select the kinds of technology you use.  *(all that apply)* | Which is used most often?  *(select one)* |
| 1. Specialized software or electronic content (e.g. online software offered by test developers) |  |  |
| 1. Live online discussion (e.g., chat room) |  |  |
| 1. Online messaging (i.e., instant messaging or IM) |  |  |
| 1. Email |  |  |
| 1. Online discussion board or message board |  |  |
| 1. Online collaborative workspaces (e.g., wikis, blogs) |  |  |
| 1. Text messaging (by phone) |  |  |
| 1. Video-conference |  |  |
| 1. Other, Specify\_\_\_\_\_\_\_ |  |  |

D9b. How do you use technology as a part the college exam prep services provided?

|  |  |  |
| --- | --- | --- |
|  | Select how you use technology.  *(all that apply)* | Which is used most often?  *(select one)* |
| 1. To communicate with participants that are preparing to take college entrance exams |  |  |
| 1. To facilitate communication between UB participants who are preparing for college entrance exams |  |  |
| 1. To provide distance/online test preparation services |  |  |
| 1. To provide individualized test preparation |  |  |
| 1. To allow participants to access course materials on their own schedules |  |  |
| 1. To monitor progress of UB participants in preparing for college entrance exams |  |  |
| 1. To provide test preparation services to a specific group of UB participants (e.g., hearing impaired UB participants) |  |  |
| 1. To reduce the cost of providing test preparation services |  |  |
| 1. Some other way, SPECIFY |  |  |

D10. Do you offer stipends to UB participants for participating in college exam prep services?

1. Yes
2. No

***Challenges***

D11. What major challenges do you face that affect your ability to implement your college exam prep services as desired?

|  |  |  |
| --- | --- | --- |
|  | Major challenges faced.  (all that apply) | (Show if more than one challenge is selected in Column B)  Greatest challenge faced.  (select one) |
| a. Hiring and retaining capable staff to provide college exam prep services. |  |  |
| 1. b. Getting UB participants to show up for college exam prep services |  |  |
| c. Identifying struggling UB participants who need intense college exam prep services |  |  |
| d. Getting UB participants to sign up for college exam prep services |  |  |
| e. Having sufficient time with UB participants to prepare for college entrance exams |  |  |
| f. Other, Specify |  |  |

* Do not face any challenges

**College Exposure**

Next, we would like to learn more about how you expose the Upward Bound participants to colleges and help them select schools to apply to during the 2012-2013 school year and the 2012 summer program.

***Student Participation***

E1. We’d like to get details on who is offered the opportunity to participate in college visit trips, how many trips are offered, and what percentage participates regularly.

First, is participation in college visit trips…

1. **Mandatory** for all students

2 **Voluntary** for all students

3 **Contingent** upon specific selection criteria

E2. Are college visit trips offered… Select all that apply

1. During the school year
2. During the summer

E3. Now, for each grade that you serve, please answer all questions for that particular grade.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | College Exposure | | | |
|  | | **2012-2013 School Year** | | **2012 Summer Program** | |
|  | **Grade**  Select all grades that are offered college visit trips. | **Number of Trips**  On average, how many trips per year are offered? | (Show If E2=1)  **Percentage**  What % of the UB participants in each grade participate regularly in college visits (i.e. attend most weeks available)? | **Number of Trips**  On average, how many trips per year are offered? | (Show If E2=2)  **Percentage**  What % of the UB participants in each grade participated regularly in college visits? |
| 1. 8th |  | \_\_\_\_Trips/year | ͟͟͟ % of 8th graders | \_\_\_\_Trips/year | ͟͟͟ % of 8th graders |
| 1. 9th |  | \_\_\_\_Trips/year | ͟͟͟ % of 9th graders | \_\_\_\_Trips/year | ͟͟͟ % of 9th graders |
| 1. 10th |  | \_\_\_\_Trips/year | ͟͟͟ % of 10th graders | \_\_\_\_Trips/year | ͟͟͟ % of 10th graders |
| 1. 11th |  | \_\_\_\_Trips/year | ͟͟͟ % of 11 graders | \_\_\_\_Trips/year | ͟͟͟ % of 11 graders |
| 1. 12th |  | \_\_\_\_Trips/year | ͟͟͟ % of 12th graders | \_\_\_\_Trips/year | ͟͟͟ % of 12th graders |

**Ask E4 if E1=3, Else Skip to E5**

E4. What are the specific requirements UB participants must meet to be eligible for college visits? *Select all that apply.*

1 Achieve a certain level of participation in UB services

2 Complete college applications

3 Complete college entrance exams (e.g., ACT, PSAT, SAT)

4 Student interest

5 Parent request

6 Grade in school (i.e., only high school juniors can attend)

7 Some other way, SPECIFY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

8 No specific requirements. Available to all UB participants

E5. What is the **main** way you determine what colleges to visit?

1 UB participants express their desires

2 You only visit colleges within a set mile radius

3 You visit a select set of colleges each year, regardless of student input

4 Some other way, SPECIFY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E6. Who travels with the UB participants on the college visit trips?

*Select all that apply.*

1 Paid permanent Upward Bound staff

2 Temporary Upward Bound staff (e.g., summer staffers)

3 Volunteers

4 Parents

5 Someone else, SPECIFY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Providing College Exposure***

E7. Do you offer information sessions for UB participants and parents regarding college

choices and selections?

1 Yes (GO TO E7a)

2 No (GO TO E8)

E7a. Are the information sessions offered in languages other than English?

1 Yes

2 No

E8. Please indicate if you offer any of the following services to your UB participants.

|  |  |  |
| --- | --- | --- |
|  | Select if you offer any of the following services to UB participants.  *(all that apply)* | Which option is most commonly attended by UB participants?  *(select one)* |
| a. Day trips to visit college or universities |  |  |
| 1. b. Overnight trips to visit college or universities |  |  |
| c. Assistance in researching different colleges |  |  |
| d. Assistance in researching different college majors |  |  |
| e. Other, Specify |  |  |

E9a. What kinds of technology are used as a part of the college exposures services ?

|  |  |  |  |
| --- | --- | --- | --- |
|  | Select the kinds of technology you use.  *(all that apply)* | | Which is used most often?  *(select one)* |
| 1. Specialized software or electronic content (e.g. online software to match UB participants to colleges) |  |  | |
| 1. Live online discussion (e.g., chat room) |  |  | |
| 1. Online messaging (i.e., instant messaging or IM) |  |  | |
| 1. Email |  |  | |
| 1. Online discussion board or message board |  |  | |
| 1. Online collaborative workspaces (e.g., wikis, blogs) |  |  | |
| 1. Text messaging (by phone) |  |  | |
| 1. Video-conference |  |  | |
| 1. Other, Specify\_\_\_\_\_\_\_ |  |  | |

E9b. How do you use technology as a part the college exposure services provided?

|  |  |  |
| --- | --- | --- |
|  | Select how you use technology.  *(all that apply)* | Which is used most often?  *(select one)* |
| 1. To communicate with participants about opportunities for college exposure |  |  |
| 1. To facilitate communication between UB participants about their exposure to college |  |  |
| 1. To provide distance/online information about colleges |  |  |
| 1. To provide individualized opportunities for exposure to colleges of particular interest to particular UB participants |  |  |
| 1. To allow participants to obtain college exposure on their own schedules |  |  |
| 1. To provide college exposure to a specific group of UB participants (e.g., hearing impaired UB participants) |  |  |
| 1. To reduce the cost of providing college exposure |  |  |
| 1. Some other way, SPECIFY |  |  |

***Challenges***

E10. What major challenges do you face that affect your ability to offer college visits and general college exposure to UB participants as desired?

|  |  |  |
| --- | --- | --- |
|  | Major challenges faced.  (all that apply) | (Show if more than one challenge is selected in Column B)  Greatest challenge faced.  (select one) |
| a. Hiring and retaining capable staff to provide chaperoning on college visit trips. |  |  |
| b. Getting UB participants to sign up for trips. |  |  |
| c. Providing transportation for the college visit trips. |  |  |
| d. Assisting UB participants when identifying colleges of interests. |  |  |
| e. Exposing UB participants to colleges and universities beyond the local colleges and universities. |  |  |
| f. Other, Specify |  |  |

* Do not face any challenges

**College Application Assistance**

The questions in this section focus on how you provided college application assistance to UB participants during the 2012-2013 school year and 2012 summer program.

***Student Participation***

F1. We’d like to get details on who is offered college application assistance, how much time assistance is available, and what percentage participates regularly.

First, is participation in college application assistance…

1. Mandatory
2. Voluntary

F2. Is college application assistance offered during the summer program?

1. Yes
2. No

F3. For each grade that you serve, please answer all questions for that particular grade.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| College Application Assistance | | | | | | |
|  | | **2012-2013 School Year** | | **2012 Summer Program** | | |
|  | **Grade**  Select all grades that are offered college application assistance. | **Hours**  On average, how many hours per week are college application assistance services? | **Percentage**  What % of the UB participants in each grade participate regularly in college application assistance services (i.e. attend advising most weeks available)? | (Show If F2=1)  **Hours**  On average, how many hours per week were college application assistance services? | | (Show If F2=1)  **Percentage**  What % of the UB participants in each grade participated regularly in college application assistance services? |
| 1. 11th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 11 graders | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 11 graders | |
| 1. 12th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 12th graders | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 12th graders | |

F4. Select which methods of delivery are/were used when providing college application assistance services to UB participants?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | Types of settings college application assistance services are offered.  ***(all that apply)*** | Which setting is used **most commonly**?  ***(select one)*** | (Show If F2=1)  Types of settings college application assistance services were offered*.*  ***(all that apply)*** | (Show If F2=1)  Which setting wass used **most commonly**? ***(select one)*** |
| 1. Assistance in a group setting? |  |  |  |  |
| 1. One-on-one assistance? |  |  |  |  |
| 1. Some other way, Specify\_\_\_\_ |  |  |  |  |

***College Application Assistance Staff***

F5a. Please indicate the type of staff you have/had to provide college application assistance.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | Select any that describes your college application assistance staff.  ***(all that apply)*** | Which group is **most common** among the staff providing college application?  ***(select one)*** | (Show If F2=1)  Select any that described your college application assistance staff.  (***all that apply)*** | (Show If F2=1)  Which group was **most common** among the staff providing college application?  ***(select one)*** |
| 1. Volunteers |  |  |  |  |
| 1. Paid, full-time UB staff |  |  |  |  |
| 1. Paid, part-time UB staff |  |  |  |  |

F5b. Please indicate the educational background of most of the staff providing college

application assistance.

|  |  |  |
| --- | --- | --- |
|  | 2012-2013 School Year | 2012 Summer Program |
|  | What is the **most common** educational background of the staff providing college application assistance?  ***(select one)*** | (Show If F2=1)  What was the **most common** educational background of the staff providing college application assistance?  ***(select one)*** |
| 1. Current high school student |  |  |
| 1. Current college student |  |  |
| 1. College graduate - Associate’s Degree |  |  |
| 1. College graduate - Bachelor’s Degree |  |  |
| 1. College graduate - Graduate degree (e.g., Master’s Degree or Ph.D.) |  |  |

**If F5b\_a is selected in Column B, Skip to F5d.**

F5c. Please indicate the most common primary occupation of the staff providing college application assistance.

|  |  |  |
| --- | --- | --- |
|  | 2012-2013 School Year | 2012 Summer Program |
|  | What is the **most common** primary occupation among the staff providing college application assistance?  ***(select one)*** | (Show If F2=1)  What is the **most common** primary occupation among the staff providing college application assistance?  ***(select one)*** |
| 1. Student |  |  |
| 1. High school teacher |  |  |
| 1. Other school staff |  |  |
| 1. College professor |  |  |
| 1. Other staff employed by the host institution |  |  |
| 1. Other, SPECIFY |  |  |

F5d. Does your Upward Bound project provide formal training and/or support services for

the college application assistance staff?*. By formal training, we mean training that uses*

*a standardized set of training materials, offered by a trainer that is following a*

*standardized plan, to ensure that all trainees receive the same training.*

1 Yes

2 No

***Providing College Application Assistance***

F6a. Where do/did UB participants most commonly receive college application assistance?

|  |  |  |
| --- | --- | --- |
|  | 2012-2013 School Year | 2012 Summer Program |
|  | Where do UB participants **most commonly** receive college application assistance?  ***(select one)*** | (Show if F2=1)  Where did UB participants **most commonly** receive college application assistance?  ***(select one)*** |
| 1. At the Upward Bound project office |  |  |
| 1. At the host intuition, away   from the Upward Bound project office |  |  |
| 1. At a local college or university (not the host institution) |  |  |
| 1. At the target schools |  |  |
| 1. At a local library/auditorium |  |  |
| 1. At a local community center (e.g., the YMCA, Boys and Girls Club) |  |  |
| 1. Virtual assistance (i.e., on-line application support) |  |  |
| 1. Other, Specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |

F6b. Is transportation provided to the college application assistance services?

1 (Show if F2=1) Yes, during the summer only

2 Yes, during the school year only

3 (Show if F2=1) Yes, during the summer and school year

4 No, not at all

5 N/A

F6c. When do UB participants most commonly receive college application assistance?

|  |  |
| --- | --- |
|  | When do UB participants most commonly receive college application assistance during the 2012-2013 school year?  *(select all that apply)* |
| 1. During the week, before school starts |  |
| 1. During the week, during the school day |  |
| 1. During the week, after school |  |
| 1. On Saturdays |  |
| 1. Other, Specify |  |

F7. Please indicate how UB participants spend/spent their time receiving college application

assistance services.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | Select if college application assistance time is used for any of the following.  ***(all that apply)*** | Indicate the **primary** way UB participants spend their time receiving college application assistance services.  ***(select one)*** | (Show if F2=1)  Select if college application assistance time was used for any of the following.  ***(all that apply)*** | (Show if F2=1)  Indicate the **primary** way UB participants spent their time receiving college application assistance services.  ***(select one)*** |
| 1. To advise UB participants on college application requirements. |  |  |  |  |
| 1. To advise UB participants on college essay writing. |  |  |  |  |
| 1. To help UB participants determine the information needed for college applications. |  |  |  |  |
| 1. To help UB participants track their progress towards completing college applications. |  |  |  |  |
| 1. Some other way, Specify \_\_\_\_\_\_\_ |  |  |  |  |

F8a. What kinds of technology are used as a part of the college application assistance?

|  |  |  |
| --- | --- | --- |
|  | Select the kinds of technology you use.  *(all that apply)* | Which is used most often?  *(select one)* |
| 1. Specialized software or electronic content (e.g. online software to help UB participants write better college essays) |  |  |
| 1. Live online discussion (e.g., chat room) |  |  |
| 1. Online messaging (i.e., instant messaging or IM) |  |  |
| 1. Email |  |  |
| 1. Online discussion board or message board |  |  |
| 1. Online collaborative workspaces (e.g., wikis, blogs) |  |  |
| 1. Text messaging (by phone) |  |  |
| 1. Video-conference |  |  |
| 1. Other, Specify\_\_\_\_\_\_\_ |  |  |

F8b. How do you use technology as a part the college application services provided to Upward Bound participants?

|  |  |  |
| --- | --- | --- |
|  | Select how you use technology.  *(all that apply)* | Which is used most often?  *(select one)* |
| 1. To communicate with participants that are or should be working on college applications |  |  |
| 1. To facilitate communication between UB participants who are working on college applications |  |  |
| 1. To provide distance/online assistance in completing college applications |  |  |
| 1. To provide individualized assistance in choosing colleges or completing college applications |  |  |
| 1. To allow participants to access college application assistance on their own schedules |  |  |
| 1. To monitor progress of UB participants in completing college applications |  |  |
| 1. To provide help a specific group of UB participants (e.g., hearing impaired UB participants) complete their college applications |  |  |
| 1. To reduce the cost of providing college application assistance |  |  |
| 1. Some other way, SPECIFY |  |  |

F9. Do you offer stipends to UB participants for participating in college application assistance services?

1. Yes
2. No

***Challenges***

F10. What major challenges do you face that affect your ability to implement your college application assistance services as desired?

|  |  |  |
| --- | --- | --- |
|  | Major challenges faced.  *(all that apply)* | (Show if more than one challenge is selected in Column B)  Greatest challenge faced.  *(Select one)* |
| a. Hiring and retaining capable staff to provide college application assistance |  |  |
| 1. b. Getting UB participants to show up for assistance |  |  |
| c. Providing transportation to make this service accessible |  |  |
| d. Persuading UB participants to make a plan for completing applications |  |  |

* Do not face any challenges

**Financial Aid**

The questions in this section focus on how you provide financial aid assistance to

UB participants during the 2012-2013 school year and 2012 summer program.

***Student Participation***

G1. We’d like to get details on who is offered financial aid assistance, how much time assistance is available, and what percentage participates regularly.

First, is participation in financial aid assistance…

1. Mandatory
2. Voluntary

G2. Is financial aid assistance offered during the summer program?

1. Yes
2. No

G3. Now, for each grade that you serve, please answer all questions for that particular grade.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Financial Aid Assistance | | | | | | |
|  | | **2012-2013 School Year** | | **2012 Summer Program** | | |
|  | **Grade**  Select all grades that are offered financial aid assistance. | **Hours**  On average, how many hours per week are financial aid assistance services? | **Percentage**  What % of the UB participants in each grade participate regularly in financial aid assistance services (i.e. attend advising most weeks available)? | (Show If G2=1)  **Hours**  On average, how many hours per week were financial aid assistance services available? | (Show If G2=1)  **Percentage**  What % of the UB participants in each grade participated regularly in financial aid assistance services? | |
| 1. 11th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 11 graders | \_\_\_\_\_\_hrs/wk | | ͟͟͟ % of 11 graders |
| 1. 12th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 12th graders | \_\_\_\_\_\_hrs/wk | | ͟͟͟ % of 12th graders |

G4. Select which methods of delivery are/were used when providing financial aid assistance services to UB participants?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | Types of settings financial aid assistance services are offered*.*  ***(all that apply)*** | Which is **most commonly** used?  ***(select one)*** | (Show If G2=1)  Types of settings financial aid assistance services was offered*.*  ***(all that apply)*** | (Show If G2=1)  Which was **most commonly** used?  ***(select one)*** |
| 1. Assistance in a group setting? |  |  |  |  |
| 1. One-on-one assistance? |  |  |  |  |
| 1. Some other way, Specify\_\_\_\_ |  |  |  |  |

***Financial Aid Assistance Staff***

G5a. Please indicate the type of staff you have/had to provide financial aid assistance.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | Type of staff providing your financial aid assistance.  ***(all that apply)*** | Which group was most common?  ***(select one)*** | (Show If G2=1)  Type of staff that provided your financial aid assistance.  ***(all that apply)*** | (Show If G2=1)  Which group was most common?  ***(select one)*** |
| 1. Volunteers |  |  |  |  |
| 1. Paid, full-time UB staff |  |  |  |  |
| 1. Paid, part-time UB staff |  |  |  |  |

G5b. Please indicate the most common educational background of the staff providing financial aid assistance.

|  |  |  |
| --- | --- | --- |
|  | 2012-2013 School Year | 2012 Summer Program |
|  | What is the **most common** educational background of the advisors?  ***(select one)*** | (Show If G2=1)  What was the **most common** educational background of the advisors?  ***(select one)*** |
| 1. Current high school student |  |  |
| 1. Current college student |  |  |
| 1. College graduate - Associate’s Degree |  |  |
| 1. College graduate - Bachelor’s Degree |  |  |
| 1. College graduate - Graduate degree (e.g., Master’s Degree or Ph.D.) |  |  |

**If G5b\_a is selected in Column B, Skip to G5d.**

G5c. Please indicate the most common primary occupation of the staff providing financial aid assistance.

|  |  |  |
| --- | --- | --- |
|  | 2012-2013 School Year | 2012 Summer Program |
|  | What is the **most common** primary occupation among the staff providing financial aid assistance?  ***(select one)*** | (Show If G2=1)  What was the **most common** primary occupation among the staff providing financial aid assistance?  ***(select one)*** |
| 1. Student |  |  |
| 1. High school teacher |  |  |
| 1. Other school staff |  |  |
| 1. College professor |  |  |
| 1. Other staff employed by the host institution |  |  |
| 1. Other, SPECIFY |  |  |

G5d. Does your Upward Bound project provide formal training and/or support services for

the financial aid assistance staff?*. By formal training, we mean training that uses*

*a standardized set of training materials, offered by a trainer that is following a*

*standardized plan, to ensure that all trainees receive the same training.*

1. Yes

2 No

***Providing Financial aid Assistance***

G6a. Where do/did UB participants most commonly receive financial aid assistance?

|  |  |  |
| --- | --- | --- |
|  | 2012-2013 School Year | 2012 Summer Program |
|  | Where do UB participants **most commonly** receive financial aid assistance?  ***(select one)*** | (Show if F2=1)  Where did UB participants **most commonly** receive financial aid assistance?  ***(select one)*** |
| 1. At the Upward Bound project office |  |  |
| 1. At the host intuition, away   from the Upward Bound project office |  |  |
| 1. At a local college or university (not the host   institution) |  |  |
| 1. At the target schools |  |  |
| 1. At a local library/auditorium |  |  |
| 1. At a local community center (e.g., the YMCA, Boys   and Girls Club) |  |  |
| 1. Virtual assistance (i.e., on-line application support) |  |  |
| 1. Other, Specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |

G6b. Is transportation provided to the financial aid assistance services?

1 (Show if G2=1) Yes, during the summer only

2 Yes, during the school year only

3 (Show if G2=1) Yes, during the summer and school year

4 No, not at all

5 N/A

G6c. Where do UB participants most commonly receive financial aid assistance?

|  |  |
| --- | --- |
|  | When do UB participants most commonly receive financial aid assistance during the 2012-2013 school year?  *(all that apply)* |
| 1. During the week, before school starts |  |
| 1. During the week, during the school day |  |
| 1. During the week, after school |  |
| 1. On Saturdays |  |
| 1. Other, Specify |  |

G7. Please indicate how UB participants spend their time receiving financial aid assistance services.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2012-2013 School Year | | 2012 Summer Program | |
|  | Select if financial aid assistance time is used for any of the following.  ***(all that apply)*** | Please indicate the **primary** way UB participants spend their time receiving financial aid assistance services.  ***(select one)*** | (Show if G2=1)  Select if financial aid assistance time was used for any of the following.  ***(all that apply)*** | (Show if G2=1)  Please indicate the **primary** way UB participants spent their time receiving financial aid assistance services. ***(select one)*** |
| 1. To advise UB participants on financial aid requirements. |  |  |  |  |
| 1. To help UB participants determine the information needed for FAFSA forms. |  |  |  |  |
| 1. To help UB participants track their progress towards completing FAFSA forms. |  |  |  |  |
| 1. Some other way, Specify \_\_\_\_\_\_\_ |  |  |  |  |

G8a. What kinds of technology are used as a part of the financial aid application assistance?

|  |  |  |
| --- | --- | --- |
|  | Select the kinds of technology you use.  *(all that apply)* | Which is used most often?  *(select one)* |
| 1. Specialized software or electronic content (e.g. online software that pulls electronic information from parents’ tax records) |  |  |
| 1. Live online discussion (e.g., chat room) |  |  |
| 1. Online messaging (i.e., instant messaging or IM) |  |  |
| 1. Email |  |  |
| 1. Online discussion board or message board |  |  |
| 1. Online collaborative workspaces (e.g., wikis, blogs) |  |  |
| 1. Text messaging (by phone) |  |  |
| 1. Video-conference |  |  |
| 1. Other, Specify\_\_\_\_\_\_\_ |  |  |

G8b. How do you use technology as a part the financial aid application services provided?

|  |  |  |
| --- | --- | --- |
|  | Select how you use technology.  *(all that apply)* | Which is used most often?  *(select one)* |
| 1. To communicate with participants that are or should be working on financial aid applications |  |  |
| 1. To facilitate communication between UB participants who are working on financial aid applications |  |  |
| 1. To provide distance/online assistance in completing financial aid applications |  |  |
| 1. To provide individualized assistance in completing financial aid applications |  |  |
| 1. To allow participants to access financial aid application assistance on their own schedules |  |  |
| 1. To monitor progress of UB participants in completing financial aid applications |  |  |
| 1. To provide help a specific group of UB participants (e.g., hearing impaired UB participants) complete their financial aid applications |  |  |
| 1. To reduce the cost of providing financial aid assistance |  |  |
| 1. Some other way, SPECIFY |  |  |

G9. Do you offer stipends to UB participants for participating in financial aid assistance services?

1. Yes
2. No

***Challenges***

G10. What major challenges do you face that affect your ability to implement your financial aid assistance services as desired?

|  |  |  |
| --- | --- | --- |
|  | Major challenges faced.  (all that apply) | (Show if more than one challenge is selected in Column B)  Greatest challenge faced.  (select one) |
| a. Hiring and retaining capable staff to provide financial aid assistance |  |  |
| 1. b. Getting UB participants to show up for financial aid assistance |  |  |
| c. Providing transportation to make this service accessible |  |  |
| d. Getting the necessary financial information for UB participants’ parents |  |  |

* Do not face any challenges

**2012 Summer Program**

This section focuses on what you offered to UB participants during the 2012 summer program.

H1. We’d like to get details on who is offered the opportunity to participate in the summer program, how many slots are available, and what percentage participated in the 2012 summer program.

First, is participation in the summer program…

1. Mandatory for **all UB participants each year** (i.e., there is no selection criteria)
2. Available, but **Contingent** upon specific selection criteria

H2. Now, for each grade that you serve, please answer all questions for that particular grade.

|  |  |  |  |
| --- | --- | --- | --- |
| 2012 Summer Program | | | |
|  | **Grade**  Select all grades that are offered the opportunity to participate in the summer program. | **Hours**  On average, how many hours per week are UB participants required to participate in UB activities? | **Percentage**  What % of the UB participants in each grade participated**?** |
| 1. 8th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 8th graders |
| 1. 9th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 9th graders |
| 1. 10th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 10th graders |
| 1. 11th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 11 graders |
| 1. 12th |  | \_\_\_\_\_\_hrs/wk | ͟͟͟ % of 12th graders |

H3. How long is your summer program?

\_\_\_\_\_ Number of Weeks

**(IF H1=1, SKIP TO H5)**

H4. How is participation in the summer program decided?

|  |  |  |
| --- | --- | --- |
|  | All selection criteria.  (all that apply) | Most important selection criteria.  (Select one) |
| a. Must be in a certain grade(s). Specify\_\_ |  |  |
| 1. b. Must have maintained a certain GPA. 2. Specify\_\_\_ |  |  |
| c. Student expresses interests. |  |  |
| d. Must have completed a certain set of UB activities. Specify.\_\_\_\_ |  |  |
| e. Other, Specify\_\_\_\_ |  |  |

H5. Is the program:

1 **Fully residential,** meaning that all participants reside on-site for the duration of the summer program?

2 **Non-residential**, meaning that no participants reside on-site for the duration of the summer program?

1. **Partially residential**, meaning that participants reside on-site for some but not

all weeks of the summer program?

4 **A combination**, meaning that some participants reside on-site while others do not

H6. Please indicate how time outside of academic courses is spent during the summer program.

|  |  |
| --- | --- |
|  | Please indicate how time is spent outside of academic courses during the summer program.  (Select all that apply) |
| a. Cultural activities. |  |
| 1. b. Field trips. |  |
| c. College visits. |  |
| d. Working a work-study job (provided by the UB program) |  |
| e. Working a job (not provided by the UB program) |  |
| f. Meeting with mentors or counselors |  |
| g. Participating in other UB required services (i.e., tutoring, academic advising, etc.) |  |
| h. Other (Specify\_\_\_\_\_) |  |

H7. Does your project offer a summer bridge program for high school graduates who are enrolling in college?

1. Yes
2. No (SKIP TO I1)

H8. Is the summer bridge program distinct from the regular summer program?

1. Yes—summer bridge participants participate in distinctly different activities from regular summer program participants
2. Somewhat—summer bridge participants participate in many of the regular summer program activities, but some activities are offered specifically for summer bridge participants
3. No—summer bridge participants participate in the same activities as regular summer program participants (SKIP TO I1)

H9. How long is your summer bridge program?

\_\_\_\_\_ Number of Weeks

H10. Which of the following factors are used to determine a student’s eligibility for the summer bridge program?

|  |  |  |
| --- | --- | --- |
|  | All selection criteria for the summer bridge program.  (all that apply) | Most important selection criteria for the summer bridge program.  (Select one) |
| 1. Must have enrolled in the host college or university for the fall term |  |  |
| 1. Must have enrolled in some college or university for the fall term |  |  |
| 1. Must have a specific high school GPA |  |  |
| 1. Other [PLEASE SPECIFY] |  |  |
| e. Other, Specify\_\_\_\_ |  |  |

H11. How many college credit hours can Upward Bound participants receive during the summer bridge program?

\_\_\_\_\_\_\_Number of hours

H12. In which activities do participants engage as part of the Summer Bridge program?

|  |  |
| --- | --- |
|  | Please indicate how time is spent as a part of the Summer Bridge program.  (Select all that apply) |
| 1. College coursework |  |
| 1. Homework |  |
| 1. Study skills |  |
| 1. Mentoring |  |
| 1. Employment |  |
| 1. Recreational or cultural activities |  |
| 1. h. Other (Specify\_\_\_\_\_) |  |

Closing

We have a few additional questions that are not specific to any particular service area.

I1. Did this Upward Bound Project have a UB grant in the prior grant cycle?

1 Yes (GO TO I1a)

2 No (GO TO I2)

I1a. Have there been any major changes to your UB project or any service area since the last grant period?

1 Yes (GO TO I1b)

2 No (GO TO I2)

I1b. Please indicate the major changes since the last grant period.

|  |  |
| --- | --- |
|  | Major changes since the last grant period.  (all that apply) |
| 1. Changed host institution |  |
| 1. Changed project director |  |
| 1. Other staff changes |  |
| 1. Reduced number of students served |  |
| 1. Increased number of students served |  |
| 1. Added additional target school(s) |  |
| 1. Decreased number of target schools |  |
| 1. Reduced/eliminated optional services |  |
| 1. Other, Specify (\_\_\_\_\_) |  |

I1c. What were the main reasons for any changes? Select all that apply.

1 To improve the program

2 To improve a particular service area, Specify \_\_\_\_\_\_\_\_\_\_\_\_

3 To accommodate more UB participants

4 To address student needs

5 To compete for a competitive priority

6 To cut costs

7 Some other reason(s), SPECIFY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I2. We would like to conduct a more in-depth interview with a small sample of Project Directors who complete this survey. If selected, may we contact you to conduct an interview? Please note that even if you provide your contact information now, you are always free to change your mind about the interview.

1 Yes, you may contact me:

Preferred telephone number: \_\_\_\_\_\_\_\_\_\_\_\_

Preferred email address: \_\_\_\_\_\_\_\_\_\_\_\_

Best way to contact me to schedule an interview is:

1 by telephone; 2 by email; 3 either

0 No, please do not contact me for an interview.

Thank you for taking time to complete this important survey. Those are all the questions we have for you.