



Study of Upward Bound Implementation & Outcomes

Thank you in advance for the time spent completing this questionnaire—it is vital to the success of this important U.S. Department of Education study. Be assured that your answers will be completely confidential; no information will be reported that identifies you or this Upward Bound project.

We are interested in learning more about Upward Bound's required service areas. We want to know specifics on how you provide the services to Upward Bound participants, how many students take up the services, and any details that are critical to understanding what you are providing to participants.

There are questions that are specific to the 2012-2013 academic school year, as well as the 2012 summer program. The specific service areas we will focus on are:

- (a) Academic Tutoring**
- (b) Academic Coursework**
- (c) Academic Advising**
- (d) College Entrance Exam Preparation**
- (e) College Exposure**
- (f) College Application Assistance**
- (g) Financial Aid**
- (h) Summer Program**

General Information

Let's start with some general questions about you and your Upward Bound project.

Q1. First, we want to confirm your name and email address.

Name _____

Email _____

Q2. How long have you been the project director?

_____ Number of Years

Q3. As of [survey reference date], how many UB participants were enrolled in this Upward Bound project? Please estimate the number of UB participants by grade.

- 8th grade UB participants
- 9th grade UB participants
- 10th grade UB participants
- 11th grade UB participants
- 12th grade UB participants

Q4. As of [survey reference date], how many active target schools were you working with through your grant?

_____ Number of Schools

Q4a. And just to confirm, your active target schools are...(MARK ALL THAT APPLY)

- 1 Rural
- 2 Urban
- 3 Suburban

Q5. Is the host institution for this Upward Bound project a...

- 1 2-year institution
- 2 4-year institution
- 3 Community-based non-profit organization
- 4 Something else, (specify: _____)

Q6. How many years has this Upward Bound project been serving UB participants?

_____ Number of Years

Q7. As of [survey reference date] how many full time permanent staff did you have?

_____ Number of Full-Time Staff

Q8. As of [survey reference date], how many part-time permanent staff did you have?

_____ Number of Part-Time Staff

Thanks for providing those details. Now we will ask about the service areas offered by Upward Bound.

Academic Tutoring

Let's begin with questions about the academic tutoring services provided by your UB project during the 2012-2013 school year and the 2012 summer program.

Student Participation

A1. To get started, we'd like to get details on who is offered academic tutoring, how much time is available for UB participants to spend in tutoring, and what percentage participates regularly.

First, is participation in academic tutoring...

- 1 Mandatory for **all UB participants**, regardless of academic standing
- 2 Mandatory for **some UB participants** (for example, those not achieving certain grades in specific subjects or falling below a specific GPA or failing to pass state-mandated assessments)
- 3 **Voluntary** for all UB participants

A2. Was academic tutoring offered during the 2012 summer program?

- 1 Yes
- 2 No

A3. For each grade that you serve, please answer all questions for that particular grade.

Academic Tutoring					
		2012-2013 School Year		2012 Summer Program	
	Grade Select all grades that are offered tutoring.	Hours On average, how many hours per week are tutoring services available?	Percentage What % of UB participants participate regularly in tutorials (i.e. attend most weeks it's available)?	(Show If A2=1) Hours On average, how many hours per week were tutoring services available?	(Show If A2=1) Percentage What % of UB participants participated regularly in tutorials?
a.	8 th <input type="checkbox"/>	_____ hrs/wk	○ _____% of 8 th graders	_____ hrs/wk	○ _____% of 8 th graders
b.	9 th <input type="checkbox"/>	_____ hrs/wk	○ _____% of 9 th graders	_____ hrs/wk	○ _____% of 9 th graders
c.	10 th <input type="checkbox"/>	_____ hrs/wk	○ _____% of 10 th graders	_____ hrs/wk	○ _____% of 10 th graders
d.	11 th <input type="checkbox"/>	_____ hrs/wk	○ _____% of 11 graders	_____ hrs/wk	○ _____% of 11 graders
e.	12 th <input type="checkbox"/>	_____ hrs/wk	○ _____% of 12 th graders	_____ hrs/wk	○ _____% of 12 th graders

A2. Select which methods of delivery are/were used when providing academic advising to UB participants?

	2012-2013 School Year		2012 Summer Program	
	Types of settings in which tutorials are offered. <i>(all that apply)</i>	Which is used most commonly ? <i>(select one)</i>	(Show if A2=1) Types of settings in which tutorials were offered. <i>(all that apply)</i>	(Show if A2=1) Which was used most commonly ? <i>(select one)</i>
a. Tutoring in a group setting?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. One-on-one tutoring?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Peer tutoring?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. On-line tutoring?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A3. How do/did you determine the intensity of the academic tutoring offered?

	2012-2013 School Year		2012 Summer Program	
	Used to determine the intensity of academic tutoring. <i>(all that apply)</i>	Which is used most commonly ? <i>(select one)</i>	(Show if A2=1) Used to determine the intensity of academic tutoring <i>(all that apply)</i>	(Show if A2=1) Which was used most commonly ? <i>(select one)</i>
a. School records (progress reports, report cards, test scores)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Teacher referrals?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Counselor referrals?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Parents provide input on student needs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. UB participants express their needs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. UB participants are assessed to identify areas that need strengthening?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. All UB participants are offered the same intensity of academic tutoring?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Some other way, SPECIFY?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A4. How do/did you track progress in academic tutoring?

	2012-2013 School Year		2012 Summer Program	
	Used to track student progress. <i>(all that apply)</i>	Which is used most commonly to track student progress? <i>(select one)</i>	<i>(Show if A2=1)</i> Used to track student progress. <i>(all that apply)</i>	<i>(Show if A2=1)</i> Which was used most commonly ? <i>(select one)</i>
a. Review of grades?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Feedback requested from teachers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Formative assessment conducted (pre and post)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Other, SPECIFY?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Not Tracked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Tutoring Staff

A5a. Please indicate the type of staff that provide(d) academic tutoring.

	2012-2013 School Year		2012 Summer Program	
	Select any that describes your tutoring staff. <i>(all that apply)</i>	Which group is most common among the tutoring staff? <i>(select one)</i>	<i>(Show if A2=1)</i> Select any that described your tutoring staff. <i>(all that apply)</i>	<i>(Show if A2=1)</i> Which group was most common among the tutoring staff? <i>(select one)</i>
a. Volunteers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Paid, full-time UB staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Paid, part-time UB staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A5b. What is/was the educational background of your tutors?

	2012-2013 School Year	2012 Summer Program
	What is the most common educational background of tutors? <i>(select one)</i>	<i>(Show if A2=1)</i> What was the most common educational background of tutors? <i>(select one)</i>
a. Current high school student	<input type="checkbox"/>	<input type="checkbox"/>
b. Current college student	<input type="checkbox"/>	<input type="checkbox"/>
c. College graduate - Associate's Degree	<input type="checkbox"/>	<input type="checkbox"/>
d. College graduate - Bachelor's Degree	<input type="checkbox"/>	<input type="checkbox"/>
e. College graduate - Graduate degree (e.g., Master's Degree)	<input type="checkbox"/>	<input type="checkbox"/>

or Ph.D.)		
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IF A5b_a is selected in Column B, skip to A5d.

A5c. Please indicate the most common primary occupation of your typical tutor.

	2012-2013 School Year	2012 Summer Program
	What is the most common primary occupation among the tutors? (select one)	(Show if A2=1) What was the most common primary occupation among the tutors? (select one)
a. Student	<input type="checkbox"/>	<input type="checkbox"/>
b. High school teacher	<input type="checkbox"/>	<input type="checkbox"/>
c. Other school staff	<input type="checkbox"/>	<input type="checkbox"/>
d. College professor	<input type="checkbox"/>	<input type="checkbox"/>
e. Other staff employed by the host institution	<input type="checkbox"/>	<input type="checkbox"/>
f. Other, SPECIFY	<input type="checkbox"/>	<input type="checkbox"/>

A5d. Does your Upward Bound project provide formal training and/or support services for the tutors? *By formal training, we mean training that uses a standardized set of training materials, offered by a trainer that is following a standardized plan, to ensure that all trainees receive the same training.*

- 1 Yes
- 2 No

Providing Academic Tutoring

A6a. Please indicate where UB participants most commonly receive(d) tutoring services.

	2012-2013 School Year	2012 Summer Program
	Where do UB participants most commonly receive tutoring services? (select one)	(Show if A2=1) Where did UB participants most commonly receive tutoring services? (select one)
a. At the Upward Bound project office	<input type="checkbox"/>	<input type="checkbox"/>
b. At the host institution, away from the Upward Bound project office	<input type="checkbox"/>	<input type="checkbox"/>
c. At a local college or university (not the host institution)	<input type="checkbox"/>	<input type="checkbox"/>
d. At the target schools	<input type="checkbox"/>	<input type="checkbox"/>
e. At a local library/auditorium	<input type="checkbox"/>	<input type="checkbox"/>
f. At a local community center (e.g., the YMCA, Boys and Girls Club)	<input type="checkbox"/>	<input type="checkbox"/>
g. Virtual tutoring (i.e., on-line tutoring)	<input type="checkbox"/>	<input type="checkbox"/>

h. Other, Specify _____	<input type="checkbox"/>	<input type="checkbox"/>
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- A6b. Is transportation provided to the tutoring service?
- 1 (Show if A2=1) Yes, during the summer only
 - 2 Yes, during the school year only
 - 3 (Show if A2=1) Yes, during the summer and school year
 - 4 No, not at all
 - 5 N/A

A6c. Please indicate when UB participants most commonly receive academic tutoring.

	When do UB participants most commonly receive tutoring services during the 2012-2013 school year? <i>(all that apply)</i>
a. During the week, before school starts	<input type="checkbox"/>
b. During the week, during the school day	<input type="checkbox"/>
c. During the week, after school	<input type="checkbox"/>
d. On Saturdays	<input type="checkbox"/>
e. Other, Specify	<input type="checkbox"/>

A7. Please indicate how time is/was spent during academic tutoring hours in general.

	2012-2013 School Year		2012 Summer Program	
	Select if academic tutoring time is used for any of the following. <i>(all that apply)</i>	Primary way UB participants spend their time in academic tutoring. <i>(select one)</i>	(Show if A2=1) Select if academic tutoring time was used for any of the following. <i>(all that apply)</i>	(Show if A2=1) Primary way UB participants spent their time in academic tutoring. <i>(select one)</i>
a. Homework help	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Time management skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Help with study skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Help with school projects or papers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Some other way, Specify	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A8. What kinds of technology are used as a part of the academic tutoring services?

	Select the kinds of technology you use. <i>(all that apply)</i>	Which is used most often ? <i>(select one)</i>
a. Specialized software or electronic content (e.g. learning management system, online tutoring software, graphing program for mathematics, e-books)	<input type="checkbox"/>	<input type="checkbox"/>
b. Live online discussion (e.g., chat room)	<input type="checkbox"/>	<input type="checkbox"/>
c. Online messaging (i.e., instant messaging or IM)	<input type="checkbox"/>	<input type="checkbox"/>
d. Email	<input type="checkbox"/>	<input type="checkbox"/>
e. Online discussion board or message board	<input type="checkbox"/>	<input type="checkbox"/>
f. Online collaborative workspaces (e.g., wikis, course blogs)	<input type="checkbox"/>	<input type="checkbox"/>
g. Text messaging (by phone)	<input type="checkbox"/>	<input type="checkbox"/>
h. Video-conference	<input type="checkbox"/>	<input type="checkbox"/>
i. Other, Specify _____	<input type="checkbox"/>	<input type="checkbox"/>

A8b. How do you use technology as a part of the tutoring services?

	Select how you use technology. <i>(all that apply)</i>	Which is used most often ? <i>(select one)</i>
a. To communicate with tutoring participants	<input type="checkbox"/>	<input type="checkbox"/>
b. To provide distance/online services	<input type="checkbox"/>	<input type="checkbox"/>
c. To individualize tutoring instruction	<input type="checkbox"/>	<input type="checkbox"/>
d. To allow participants to access tutoring services on their own schedules	<input type="checkbox"/>	<input type="checkbox"/>
e. To monitor progress of tutoring participants	<input type="checkbox"/>	<input type="checkbox"/>
f. To provide tutoring services to a specific group of UB participants (e.g., hearing impaired UB participants)	<input type="checkbox"/>	<input type="checkbox"/>
g. To reduce the cost of providing tutoring services	<input type="checkbox"/>	<input type="checkbox"/>
h. Some other way, SPECIFY	<input type="checkbox"/>	<input type="checkbox"/>

A9. Do you offer stipends to UB participants for participating in tutoring services?

- 1 Yes
- 2 No

Challenges

A10. What major challenges do you face that affect your ability to implement your academic tutoring services as desired?

	Major challenges faced. (all that apply)	(Show if more than one challenge is selected in Column B) Greatest challenge faced. (select one)
a. Hiring and retaining capable staff to provide tutoring services	<input type="checkbox"/>	<input type="checkbox"/>
b. Getting UB participants to show up for tutoring	<input type="checkbox"/>	<input type="checkbox"/>
c. Identifying struggling UB participants who need tutoring	<input type="checkbox"/>	<input type="checkbox"/>
d. Obtaining space or facilities to conduct tutoring services	<input type="checkbox"/>	<input type="checkbox"/>
e. Having sufficient time with UB participants	<input type="checkbox"/>	<input type="checkbox"/>
f. Other, Specify _____	<input type="checkbox"/>	<input type="checkbox"/>

Do not face any challenges

• Academic Coursework

Questions in this section ask about the academic courses offered by your Upward Bound project during the 2012-2013 school year and the 2012 summer program.

Student Participation

- B1. First, please complete the table below to indicate what subjects are offered to which grades and when—by your Upward Bound project. Please also tell us if the courses are offered for: high school credit, college credit, remediation, support, or enrichment. Select all that apply for each subject.

Subject	Indicate which grades are offered academic courses.					Indicate if courses are offered during the school year and/or summer.		Indicate if the course can be taken for high school and/or college credit.		Select the purpose for offering the course.		
	8 th	9 th	10 th	11 th	12 th	School Year	Summer	High School Course Credit	College Course Credit	Remediation	Support	Enrichment
ENGLISH/LANGUAGE ARTS												
a. Writing/Composition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Reading Comprehension and Vocabulary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Literature	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Foreign Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. English as a Second Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Other (Specify_____)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MATHEMATICS												
g. Pre-Algebra	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Algebra I	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Algebra II	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j. Geometry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
k. Statistics/Probability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
l. Pre-Calculus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
m. Calculus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
n. Other (Specify_____)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SCIENCES												
o. Physics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
p. Biology	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
q. Chemistry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
r. Earth Science	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
s. Other (Specify_____)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OTHER ELECTIVES												
t. Other (Specify:_____)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
u. Other (Specify:_____)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
v. Other (Specify:_____)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Compute SchYr=Yes if any subject offered during school year) (Compute Summer=Yes if any subject offered during summer)

(Show questions about the summer, if Summer=Yes)

- B2. Is participation in courses mandatory....
- 1 During the summer only?
 - 2 During the school year only?
 - 3 During the summer and school year?

B3. Now, we'd like to get details on who participates in academic courses, how much time these UB participants spend in the courses, and what percentage participates regularly.

For each grade that you serve, please answer all questions for that particular grade.

Academic Courses					
		2012-2013 School Year		2012 Summer Program	
	Grade	(Show if SchYr=Yes) Hours	(Show if SchYr=Yes) Percentage	Hours	Percentage
	Select all grades that are allowed to take academic courses.	On average, how many hours per week are academic courses available?	What % of the UB participants participate regularly in courses (i.e. attend courses most weeks that they are available)?	On average, how many hours per week were academic courses available?	What % of the UB participants participated regularly in courses?
a.	8 th	_____ hrs/wk	○ ___% of 8 th graders	_____ hrs/wk	○ ___% of 8 th graders
b.	9 th	_____ hrs/wk	○ ___% of 9 th graders	_____ hrs/wk	○ ___% of 9 th graders
c.	10 th	_____ hrs/wk	○ ___% of 10 th graders	_____ hrs/wk	○ ___% of 10 th graders
d.	11 th	_____ hrs/wk	○ ___% of 11 graders	_____ hrs/wk	○ ___% of 11 graders
e.	12 th	_____ hrs/wk	○ ___% of 12 th graders	_____ hrs/wk	○ ___% of 12 th graders

B4. Please indicate how you determine what courses UB participants take.

	2012-2013 School Year		2012 Summer Program	
	(Show if SchYr=Yes) Used to determine the courses taken. (all that apply)	(Show if SchYr=Yes) Which is most commonly used? (select one)	Used to determine the courses UB participants took. (all that apply)	Which was most commonly used? (select one)
a. High school graduation requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Alignment with State/district assessments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Student report card grades	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Student performance on state assessments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Input from Upward Bound project staff from host institution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Input from staff from partner organizations, including target schools	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Parents' input about student	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

needs				
h. Student input about their needs or interests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. UB participants' plans for future course enrollments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Academic Courses Staff

B5. Please describe the staff that teaches the academic courses.

	2012-2013 School Year		2012 Summer Program	
	Select any that describe your course instructors. <i>(all that apply)</i>	Which group is most common among course instructors. <i>(select one)</i>	<i>(Show if B2=1)</i> Select any that described your course instructors. <i>(all that apply)</i>	<i>(Show if B2=1)</i> Which group was most common among course instructors? <i>(select one)</i>
a. Faculty/staff from host institution?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Faculty/staff from a post-secondary institution other than the host institution?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. K-12 school teacher from target school?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. K-12 school teacher, not from target school?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Graduate UB participants?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Other (Specify:___)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Providing Academic Courses

B6a. Please indicate where most UB participants attend(ed) academic courses.

	2012-2013 School Year	2012 Summer Program
	<i>(Show if SchlYr=Yes)</i> Where do UB participants most commonly attend academic courses? <i>(select one)</i>	Where did UB participants most commonly attend academic courses? <i>(select one)</i>
a. At the host intuition	<input type="checkbox"/>	<input type="checkbox"/>
b. At a local college or university (not the host institution)	<input type="checkbox"/>	<input type="checkbox"/>
c. At the target schools	<input type="checkbox"/>	<input type="checkbox"/>
d. At a local library/auditorium	<input type="checkbox"/>	<input type="checkbox"/>
e. At a local community center (e.g., the YMCA, Boys and Girls Club)	<input type="checkbox"/>	<input type="checkbox"/>
f. Virtual courses (i.e., on-line courses)	<input type="checkbox"/>	<input type="checkbox"/>

g. Other, Specify _____	<input type="checkbox"/>	<input type="checkbox"/>
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B6b. Is/was transportation provided to the courses?

- 1 Yes, during the summer only
- 2 (Show if SchYr=Yes) Yes, during the school year only
- 3 (Show if SchYr=Yes) Yes, during the summer and school year
- 4 No, not at all
- 5 N/A

Show B7 if SchYr=Yes, else skip to B8.

B7. Please indicate when UB participants most commonly take academic courses.

	When do UB participants most commonly take academic courses during the 2012-2013 school year? (select all that apply)
a. During the week, before school starts	<input type="checkbox"/>
b. During the week, during the school day	<input type="checkbox"/>
c. During the week, after school	<input type="checkbox"/>
d. On Saturdays	<input type="checkbox"/>
e. Other, Specify	<input type="checkbox"/>

B8. Select which methods of instruction are/were used when delivering UB coursework.

	(Show if SchYr=Yes) Methods used to offer courses. (all that apply)	(Show if SchYr=Yes) Method used most commonly by UB participants attending courses. (select one)	Methods used to offer courses. (all that apply)	Method used most commonly by UB participants attending courses. (select one)
a. Small group instruction—5 or fewer per group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Large group instruction—6 or more per group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Team teaching or co-teaching by instructors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. One-on-one instruction focused on UB participants' individual needs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Self-paced instruction for UB participants	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Assigned independent research projects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Hands-on laboratory sessions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Online courses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Other (Specify:_____)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B9a What kinds of technology are used as a part of the academic course offerings?

	Select the kinds of technology you use. <i>(all that apply)</i>	Which is used most often ? <i>(select one)</i>
a. Specialized software or electronic content (e.g. learning management system, online curricula, graphing program for mathematics, e-books)	<input type="checkbox"/>	<input type="checkbox"/>
b. Live online discussion (e.g., chat room)	<input type="checkbox"/>	<input type="checkbox"/>
c. Online messaging (i.e., instant messaging or IM)	<input type="checkbox"/>	<input type="checkbox"/>
d. Email	<input type="checkbox"/>	<input type="checkbox"/>
e. Online discussion board or message board	<input type="checkbox"/>	<input type="checkbox"/>
f. Online collaborative workspaces (e.g., wikis, course blogs)	<input type="checkbox"/>	<input type="checkbox"/>
g. Text messaging (by phone)	<input type="checkbox"/>	<input type="checkbox"/>
h. Video-conference	<input type="checkbox"/>	<input type="checkbox"/>
i. Other, Specify _____	<input type="checkbox"/>	<input type="checkbox"/>

B9b. How do you use technology as a part of offering academic courses?

	Select how you use technology. <i>(all that apply)</i>	Which is used most often ? <i>(select one)</i>
a. To communicate with participants taking academic courses	<input type="checkbox"/>	<input type="checkbox"/>
b. To facilitate communication between UB participants about their coursework	<input type="checkbox"/>	<input type="checkbox"/>
c. To provide distance/online services	<input type="checkbox"/>	<input type="checkbox"/>
d. To allow participants to access course materials on their own schedules	<input type="checkbox"/>	<input type="checkbox"/>
e. To monitor progress of UB participants in their Upward Bound coursework	<input type="checkbox"/>	<input type="checkbox"/>
f. To provide academic instruction to a specific group of participants (e.g., hearing impaired UB participants)	<input type="checkbox"/>	<input type="checkbox"/>
g. To reduce the cost of providing tutoring services	<input type="checkbox"/>	<input type="checkbox"/>
h. Some other way, SPECIFY	<input type="checkbox"/>	<input type="checkbox"/>

Challenges

B10. What major challenges do you face that affect your ability to provide academic courses as desired?

	Major challenges faced. <i>(all that apply)</i>	<i>(Show if more than one challenge is selected in Column B)</i> Greatest challenge faced. <i>(select one)</i>
a. Hiring and retaining capable staff to teach courses	<input type="checkbox"/>	<input type="checkbox"/>

b. Getting UB participants to show up for the courses	<input type="checkbox"/>	<input type="checkbox"/>
c. Identifying struggling UB participants who need to take the academic course offerings	<input type="checkbox"/>	<input type="checkbox"/>
d. Obtaining space or facilities to conduct courses	<input type="checkbox"/>	<input type="checkbox"/>
e. Having sufficient time with UB participants	<input type="checkbox"/>	<input type="checkbox"/>
f. Other, Specify	<input type="checkbox"/>	<input type="checkbox"/>

Do not face any challenges

Academic Advising

The questions in this section focus on how you provide academic advising to Upward Bound UB participants during the 2012-2013 school year and 2012 summer program.

Student Participation

C1. We'd like to get details on who is offered academic advising, how many hours of academic advising is available, and what percentage of UB participants participate regularly.

First, is participation in academic advising...

- 1 Mandatory for **all UB participants**, regardless of academic standing
- 2 Mandatory for **some UB participants** (for example, those not achieving certain grades in specific subjects, falling below a specific GPA or failing to pass state-mandated assessments)
- 3 **Voluntary** for all UB participants

C2. Was academic advising offered during the summer program?

- 1 Yes
- 2 No

C3. For each grade that you serve, please answer all questions for that particular grade.

Academic Advising					
		2012-2013 School Year		2012 Summer Program	
Grade	Hours	Percentage	Percentage	Hours	Percentage
Select all grades that are offered advising.	On average, how many hours per week are academic advising services available?	What % of the UB participants in each grade participate regularly in academic (i.e. attend	What % of the UB participants in each grade participate regularly in academic (i.e. attend	(Show If C2=1) On average, how many hours per week were academic	(Show If C2=1) What % of the UB participants in each grade participated

			advising most weeks available)?	advising services available?	regularly in academic advising?
a. 8 th	<input type="checkbox"/>	_____ hrs/wk	<input type="radio"/> % of 8 th graders	_____ hrs/wk	<input type="radio"/> % of 8 th graders
b. 9 th	<input type="checkbox"/>	_____ hrs/wk	<input type="radio"/> % of 9 th graders	_____ hrs/wk	<input type="radio"/> % of 9 th graders
c. 10 th	<input type="checkbox"/>	_____ hrs/wk	<input type="radio"/> % of 10 th graders	_____ hrs/wk	<input type="radio"/> % of 10 th graders
d. 11 th	<input type="checkbox"/>	_____ hrs/wk	<input type="radio"/> % of 11 graders	_____ hrs/wk	<input type="radio"/> % of 11 graders
e. 12 th	<input type="checkbox"/>	_____ hrs/wk	<input type="radio"/> % of 12 th graders	_____ hrs/wk	<input type="radio"/> % of 12 th graders

C4. Select which methods of delivery are/were used when providing academic?

	2012-2013 School Year		2012 Summer Program	
	Types of settings in which advising is offered. <i>(all that apply)</i>	Which settings do UB participants most commonly receive advising in? <i>(select one)</i>	<i>(Show if C2=1)</i> Types of settings in which advising was offered. <i>(all that apply)</i>	<i>(Show if C2=1)</i> Which setting did UB participants most commonly receive advising in? <i>(select one)</i>
a. Advising in a group setting?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. One-on-one advising?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Peer advising?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Workshops focused on course selections?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C5. How do you determine the focus of the academic advising offered?

	2012-2013 School Year		2012 Summer Program	
	Used to determine the focus of academic advising. <i>(all that apply)</i>	Which is used most commonly ? <i>(select one)</i>	<i>(Show if C2=1)</i> Used to determine the focus of academic advising. <i>(all that apply)</i>	<i>(Show if C2=1)</i> Which was used most commonly ? <i>(select one)</i>
a. School records (progress reports, report cards, test scores)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Teacher referrals?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Counselor referrals?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Parents provide input on student needs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. UB participants express their needs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

f. Some other way, SPECIFY?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Advising Staff

C6a. Please indicate the type of staff you have to provide academic advising.

	2012-2013 School Year		2012 Summer Program	
	Select any that describes your advising staff. <i>(all that apply)</i>	Which group is most common among advising staff? <i>(select one)</i>	<i>(Show if C2=1)</i> Select any that described your advising staff. <i>(all that apply)</i>	<i>(Show if C2=1)</i> Which is most common among advising staff? <i>(select one)</i>
a. Volunteers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Paid, full-time UB staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Paid, part-time UB staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C6b. Please indicate the educational background of the staff providing academic advising.

	2012-2013 School Year	2012 Summer Program
	What is the most common educational background among advising staff? <i>(select one)</i>	<i>(Show if C2=1)</i> What was the most common educational background among advising staff? <i>(select one)</i>
a. Current high school student	<input type="checkbox"/>	<input type="checkbox"/>
b. Current college student	<input type="checkbox"/>	<input type="checkbox"/>
c. College graduate - Associate's Degree	<input type="checkbox"/>	<input type="checkbox"/>
d. College graduate - Bachelor's Degree	<input type="checkbox"/>	<input type="checkbox"/>
e. College graduate - Graduate degree (e.g., Master's Degree or Ph.D.)	<input type="checkbox"/>	<input type="checkbox"/>

If C6b_a is selected in column B, Skip to C6d

C6c. Please indicate the primary occupation of the staff providing academic advising.

	2012-2013 School Year	2012 Summer Program
	What is the most common primary occupation among the advisors? <i>(select one)</i>	<i>(Show if C2=1)</i> What is the most common primary occupation among the advisors during the 2012 summer program? <i>(select one)</i>
a. Student	<input type="checkbox"/>	<input type="checkbox"/>
b. High school teacher	<input type="checkbox"/>	<input type="checkbox"/>

c. Other school staff	<input type="checkbox"/>	<input type="checkbox"/>
d. College professor	<input type="checkbox"/>	<input type="checkbox"/>
e. Other staff employed by the host institution	<input type="checkbox"/>	<input type="checkbox"/>
f. Other, SPECIFY	<input type="checkbox"/>	<input type="checkbox"/>

C6d. Does your Upward Bound project provide formal training and/or support services for the academic advisors? *By formal training, we mean training that uses a standardized set of training materials, offered by a trainer that is following a standardized plan, to ensure that all trainees receive the same training.*

- 1 Yes
- 2 No

Providing Academic Advising

C7a. Where do/did UB participants most commonly receive academic advising services?

	2012-2013 School Year	2012 Summer Program
	Where do UB participants most commonly receive advising services? <i>(select one)</i>	(Show if C2=1) Where do UB participants most commonly receive advising services? <i>(select one)</i>
a. At the Upward Bound project office	<input type="checkbox"/>	<input type="checkbox"/>
b. At the host institution, away from the Upward Bound project office	<input type="checkbox"/>	<input type="checkbox"/>
c. At a local college or university (not the host institution)	<input type="checkbox"/>	<input type="checkbox"/>
d. At the target schools	<input type="checkbox"/>	<input type="checkbox"/>
e. At a local library/auditorium	<input type="checkbox"/>	<input type="checkbox"/>
f. At a local community center (e.g., the YMCA, Boys and Girls Club)	<input type="checkbox"/>	<input type="checkbox"/>
g. Virtual advising (i.e., on-line advising)	<input type="checkbox"/>	<input type="checkbox"/>
h. Other, Specify _____	<input type="checkbox"/>	<input type="checkbox"/>

C7b. Is transportation provided to the advising service?

- 1 Yes, during the summer only **(Show if C2=1)**
- 2 Yes <<**Show if C2=1**, during the school year only>>
- 3 Yes, during the summer and school year **(Show if C2=1)**
- 4 No, not at all
- 5 N/A

C7c. When do UB participants most commonly receive academic advising?

	When do UB participants most commonly receive advising services during the 2012-2013 school year? <i>(all that apply)</i>
a. During the week, before school starts	<input type="checkbox"/>

b. During the week, during the school day	<input type="checkbox"/>
c. During the week, after school	<input type="checkbox"/>
d. On Saturdays	<input type="checkbox"/>
e. Other, Specify	<input type="checkbox"/>

C8. Please indicate how UB participants spend their academic advising time.

	2012-2013 School Year		2012 Summer Program	
	Select if academic advising time is used for any of the following. <i>(all that apply)</i>	Please indicate the primary way UB participants spend their time in academic advising. <i>(select one)</i>	<i>(Show if C2=1)</i> Select if academic advising time was used for any of the following. <i>(all that apply)</i>	<i>(Show if C2=1)</i> Please indicate the primary way UB participants spent their time in academic advising. <i>(select one)</i>
a. To advise UB participants on high school graduation requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. To advise UB participants on college entrance requirements or a recommended college preparatory curriculum.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. To help UB participants develop and track academic goals.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. To help UB participants plan their time spent participating in UB activities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. To help UB participants with non-academic issues that are affecting their school performance (i.e., family issues, health issues).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Some other way, Specify _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C9a. What kinds of technology are used as a part of the academic advising?

	Select the kinds of technology you use. <i>(all that apply)</i>	Which is used most often ? <i>(select one)</i>
a. Specialized software or electronic content (e.g. an online high school course planner that tracks student progress towards meeting university entrance requirements)	<input type="checkbox"/>	<input type="checkbox"/>

b. Online messaging (i.e., instant messaging or IM)	<input type="checkbox"/>	<input type="checkbox"/>
c. Email	<input type="checkbox"/>	<input type="checkbox"/>
d. Text messaging (by phone)	<input type="checkbox"/>	<input type="checkbox"/>
e. Video-conference	<input type="checkbox"/>	<input type="checkbox"/>
f. Other, Specify_____	<input type="checkbox"/>	<input type="checkbox"/>

C9b. How do you use technology as a part of offering academic courses?

	Select how you use technology. <i>(all that apply)</i>	Which is used most often? <i>(select one)</i>
a. To communicate with participants about your program's academic advising services	<input type="checkbox"/>	<input type="checkbox"/>
b. To provide distance/online academic advising	<input type="checkbox"/>	<input type="checkbox"/>
c. To provide more individualized advising	<input type="checkbox"/>	<input type="checkbox"/>
d. To allow participants to obtain advising on their own schedules	<input type="checkbox"/>	<input type="checkbox"/>
e. To monitor UB participants' course selections	<input type="checkbox"/>	<input type="checkbox"/>
f. To provide advising services to a specific group of UB participants (e.g., hearing impaired UB participants)	<input type="checkbox"/>	<input type="checkbox"/>
g. To reduce the cost of providing tutoring services	<input type="checkbox"/>	<input type="checkbox"/>
h. Some other way, SPECIFY	<input type="checkbox"/>	<input type="checkbox"/>

C10. Do you offer stipends to UB participants for participating in advising services?

- 1 Yes
- 2 No

Challenges

C11. What major challenges do you face that affect your ability to implement your academic advising services as desired?

	Major challenges faced. <i>(all that apply)</i>	<i>(Show if more than one challenge is selected in Column B)</i> Greatest challenge faced. <i>(select one)</i>
a. Hiring and retaining capable staff to provide advising services	<input type="checkbox"/>	<input type="checkbox"/>
b. Getting UB participants to show up for academic advising	<input type="checkbox"/>	<input type="checkbox"/>
c. Providing transportation to make this service accessible	<input type="checkbox"/>	<input type="checkbox"/>
d. Persuading UB participants to take the courses they need for college admission.	<input type="checkbox"/>	<input type="checkbox"/>

- Do not face any challenges

College Entrance Exam Prep

Next, we would like to learn more about your college entrance exam preparation services provided during the 2012-2013 school year and the 2012 summer program.

Student Participation

- D1. We'd like to get details on who is offered college entrance exam prep activities, how much time is available for these activities, and what percentage participates regularly.

First, is participation in college exam preparation...

- 1 Mandatory for **all UB participants**
- 2 Mandatory for **some UB participants** (for example, those not achieving certain grades in specific subjects, falling below a specific GPA or failing to pass state-mandated assessments)
- 3 **Voluntary** for all UB participants

- D2. Is college exam prep offered during the summer program?

- 1 Yes
- 2 No

- D3. For each grade that you serve, please answer all questions for that particular grade.

College Exam Prep					
		2012-2013 School Year		2012 Summer Program	
	Grade Select all grades that are offered college exam prep.	Hours On average, how many hours in the school year are college exam prep services available?	Percentage What % of the UB participants in each grade participate regularly in college exam prep (i.e. attend most weeks available)?	(Show If D2=1) Hours On average, how many hours were college exam prep services available?	(Show If D2=1) Percentage What % of the UB participants in each grade participated regularly in college exam prep?
a.	8 th <input type="checkbox"/>	___ hrs/yr	○ ___% of 8 th graders	___ hrs/summer	○ ___% of 8 th graders
b.	9 th <input type="checkbox"/>	___ hrs/yr	○ ___% of 9 th graders	___ hrs/ summer	○ ___% of 9 th graders
c.	10 th <input type="checkbox"/>	___ hrs/yr	○ ___% of 10 th graders	___ hrs/ summer	○ ___% of 10 th graders
d.	11 th <input type="checkbox"/>	___ hrs/yr	○ ___% of 11 graders	___ hrs/ summer	○ ___% of 11 graders
e.	12 th <input type="checkbox"/>	___ hrs/yr	○ ___% of 12 th graders	___ hrs/ summer	○ ___% of 12 th graders

D4. Select which methods of delivery are/were used when providing college exam prep services?

	2012-2013 School Year		2012 Summer Program	
	Types of settings in which college exam prep services are offered. <i>(all that apply)</i>	Which setting is most commonly used? <i>(select one)</i>	(Show if D2=1) Types of settings in which college exam prep services were offered. <i>(all that apply)</i>	(Show if D2=1) Which setting was most commonly used? <i>(select one)</i>
a. College exam prep in a group setting?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. One-on-one college exam prep services?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. On-line college exam prep services?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D5. Please indicate how progress in college exam prep is monitored and tracked.

	2012-2013 School Year		2012 Summer Program	
	Used to track student progress in college exam prep. <i>(all that apply)</i>	Which is used most commonly to track student progress in college exam prep? <i>(select one)</i>	(Show if D2=1) Used to track student progress in college exam prep. <i>(all that apply)</i>	(Show if D2=1) Which was used most commonly to track student progress in college exam prep? <i>(select one)</i>
a. By reviewing scores on practice tests.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Other, SPECIFY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Not Tracked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

College Exam Prep Staff

D6a. Please indicate who provides the college exam prep services.

	2012-2013 School Year		2012 Summer Program	
	Select any that describe your college exam prep staff. <i>(all that apply)</i>	Which group is most common among the staff providing college exam prep? <i>(select one)</i>	(Show if D2=1) Select any that describe your college exam prep staff. <i>(all that apply)</i>	(Show if D2=1) Which group was most common among the staff providing college exam prep services? <i>(select one)</i>
a. Volunteers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Paid, full-time UB staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Paid, part-time UB staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Third-party entity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Skip to D8a if D6_d is selected.

D6b. What is/was the most common educational background among the staff providing the college exam prep services?

	2012-2013 School Year	2012 Summer Program
	What is the most common educational background of the college exam prep staff? <i>(select one)</i>	(Show if D2=1) What was the most common educational background of the college exam prep staff? <i>(select one)</i>
a. Current high school student	<input type="checkbox"/>	<input type="checkbox"/>
b. Current college student	<input type="checkbox"/>	<input type="checkbox"/>
c. College graduate - Associate's Degree	<input type="checkbox"/>	<input type="checkbox"/>
d. College graduate - Bachelor's Degree	<input type="checkbox"/>	<input type="checkbox"/>
e. College graduate - Graduate degree (e.g., Master's Degree or Ph.D.)	<input type="checkbox"/>	<input type="checkbox"/>

IF D6b_a is selected in Column B, Skip to D6d

D6c. Please indicate the current occupation of most of the college exam prep staff.

	2012-2013 School Year	2012 Summer Program
	What is the most common primary occupation among the college exam prep staff? <i>(select one)</i>	(Show if D2=1) What was the most common primary occupation among the college exam prep staff? <i>(select one)</i>
a. Student	<input type="checkbox"/>	<input type="checkbox"/>
b. High school teacher	<input type="checkbox"/>	<input type="checkbox"/>
c. Other school staff	<input type="checkbox"/>	<input type="checkbox"/>
d. College professor	<input type="checkbox"/>	<input type="checkbox"/>
e. Other staff employed by the host institution	<input type="checkbox"/>	<input type="checkbox"/>
f. Other, SPECIFY	<input type="checkbox"/>	<input type="checkbox"/>

D6d. Does your Upward Bound project provide formal training and/or support services for the college exam prep staff?. *By formal training, we mean training that uses a standardized set of training materials, offered by a trainer that is following a standardized plan, to ensure that all trainees receive the same training.*

- 1 Yes
- 2 No

Providing College Exam Prep Services

D7a. Please indicate where most of the college exam prep services are provided.

	2012-2013 School Year	2012 Summer Program
	Where do UB participants most commonly receive college exam prep services? (select one)	(Show if D2=1) Where did UB participants most commonly receive college exam prep services? (select one)
a. At the Upward Bound project office	<input type="checkbox"/>	<input type="checkbox"/>
b. At the host institution, away from the Upward Bound project office	<input type="checkbox"/>	<input type="checkbox"/>
c. At a local college or university (not the host institution)	<input type="checkbox"/>	<input type="checkbox"/>
d. At the target schools	<input type="checkbox"/>	<input type="checkbox"/>
e. At a local library/auditorium	<input type="checkbox"/>	<input type="checkbox"/>
f. At a local community center (e.g., the YMCA, Boys and Girls Club)	<input type="checkbox"/>	<input type="checkbox"/>
g. Virtual testing (i.e., on-line exam prep)	<input type="checkbox"/>	<input type="checkbox"/>
h. Other, Specify _____	<input type="checkbox"/>	<input type="checkbox"/>

- D7b. Is transportation provided to the college exam prep services?
- 1 (Show if D2=1) Yes, during the summer only
 - 2 Yes, during the school year only
 - 3 (Show if D2=1) Yes, during the summer and school year
 - 4 No, not at all
 - 5 N/A

D7c. Please indicate when most UB participants receive(d) college exam prep services.

	When do UB participants most commonly receive college exam prep services during the 2012-2013 school year? (all that apply)
a. During the week, before school starts	<input type="checkbox"/>
b. During the week, during the school day	<input type="checkbox"/>
c. During the week, after school	<input type="checkbox"/>
d. On Saturdays	<input type="checkbox"/>
e. Other, Specify _____	<input type="checkbox"/>

D8a. Please indicate how time is spent during the college exam prep services offered.

	2012-2013 School Year		2012 Summer Program	
	Select if college exam prep time is used for any of the following. (all that apply)	Indicate the primary way UB participants spend their time in college exam prep services. (select one)	(Show if D2=1) Select if college exam prep time was used for any of the following. (all that apply)	(Show if D2=1) Indicate the primary way UB participants spent their time in college exam prep services. (select one)
a. Test taking skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Managing and coping with test-	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

related stress/anxiety				
c. Learning the structure of the tests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Learning how tests are scored	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Subject specific test prep	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Some other way, Specify____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D8b. Please indicate what resources are made available to UB participants receiving college exam prep services.

	2012-2013 School Year	2012 Summer Program
	Select the resources made available to UB participants receiving college exam prep services. <i>(all that apply)</i>	<i>(Show if D2=1)</i> Select the resources made available to UB participants receiving college exam prep services. <i>(all that apply)</i>
a. Prep books	<input type="checkbox"/>	<input type="checkbox"/>
b. Sample tests	<input type="checkbox"/>	<input type="checkbox"/>
c. Scoring sheets	<input type="checkbox"/>	<input type="checkbox"/>
d. Online accounts for practice tests	<input type="checkbox"/>	<input type="checkbox"/>
e. Calculators	<input type="checkbox"/>	<input type="checkbox"/>
f. Some other way, Specify____	<input type="checkbox"/>	<input type="checkbox"/>

D9a. What kinds of technology are most often used as a part of the college exam prep services?

	Select the kinds of technology you use. <i>(all that apply)</i>	Which is used most often ? <i>(select one)</i>
a. Specialized software or electronic content (e.g. online software offered by test developers)	<input type="checkbox"/>	<input type="checkbox"/>
b. Live online discussion (e.g., chat room)	<input type="checkbox"/>	<input type="checkbox"/>
c. Online messaging (i.e., instant messaging or IM)	<input type="checkbox"/>	<input type="checkbox"/>
d. Email	<input type="checkbox"/>	<input type="checkbox"/>
e. Online discussion board or message board	<input type="checkbox"/>	<input type="checkbox"/>
f. Online collaborative workspaces (e.g., wikis, blogs)	<input type="checkbox"/>	<input type="checkbox"/>
g. Text messaging (by phone)	<input type="checkbox"/>	<input type="checkbox"/>
h. Video-conference	<input type="checkbox"/>	<input type="checkbox"/>
i. Other, Specify_____	<input type="checkbox"/>	<input type="checkbox"/>

D9b. How do you use technology as a part the college exam prep services provided?

	Select how you use technology. <i>(all that apply)</i>	Which is used most often ? <i>(select one)</i>

a. To communicate with participants that are preparing to take college entrance exams	<input type="checkbox"/>	<input type="checkbox"/>
b. To facilitate communication between UB participants who are preparing for college entrance exams	<input type="checkbox"/>	<input type="checkbox"/>
c. To provide distance/online test preparation services	<input type="checkbox"/>	<input type="checkbox"/>
d. To provide individualized test preparation	<input type="checkbox"/>	<input type="checkbox"/>
e. To allow participants to access course materials on their own schedules	<input type="checkbox"/>	<input type="checkbox"/>
f. To monitor progress of UB participants in preparing for college entrance exams	<input type="checkbox"/>	<input type="checkbox"/>
g. To provide test preparation services to a specific group of UB participants (e.g., hearing impaired UB participants)	<input type="checkbox"/>	<input type="checkbox"/>
h. To reduce the cost of providing test preparation services	<input type="checkbox"/>	<input type="checkbox"/>
i. Some other way, SPECIFY		

D10. Do you offer stipends to UB participants for participating in college exam prep services?

- 1 Yes
- 2 No

Challenges

D11. What major challenges do you face that affect your ability to implement your college exam prep services as desired?

	Major challenges faced. (all that apply)	(Show if more than one challenge is selected in Column B) Greatest challenge faced. (select one)
a. Hiring and retaining capable staff to provide college exam prep services.	<input type="checkbox"/>	<input type="checkbox"/>
b. Getting UB participants to show up for college exam prep services	<input type="checkbox"/>	<input type="checkbox"/>
c. Identifying struggling UB participants who need intense college exam prep services	<input type="checkbox"/>	<input type="checkbox"/>
d. Getting UB participants to sign up for college exam prep services	<input type="checkbox"/>	<input type="checkbox"/>
e. Having sufficient time with UB participants to prepare for college entrance exams	<input type="checkbox"/>	<input type="checkbox"/>
f. Other, Specify	<input type="checkbox"/>	<input type="checkbox"/>

Do not face any challenges

College Exposure

Next, we would like to learn more about how you expose the Upward Bound participants to colleges and help them select schools to apply to during the 2012-2013 school year and the 2012 summer program.

Student Participation

E1. We'd like to get details on who is offered the opportunity to participate in college visit trips, how many trips are offered, and what percentage participates regularly.

First, is participation in college visit trips...

- 1 **Mandatory** for all students
- 2 **Voluntary** for all students
- 3 **Contingent** upon specific selection criteria

E2. Are college visit trips offered... Select all that apply

- 1 During the school year
- 2 During the summer

E3. Now, for each grade that you serve, please answer all questions for that particular grade.

		College Exposure			
		2012-2013 School Year		2012 Summer Program	
	Grade Select all grades that are offered college visit trips.	Number of Trips On average, how many trips per year are offered?	(Show If E2=1) Percentage What % of the UB participants in each grade participate regularly in college visits (i.e. attend most weeks available)?	Number of Trips On average, how many trips per year are offered?	(Show If E2=2) Percentage What % of the UB participants in each grade participated regularly in college visits?
a.	8 th <input type="checkbox"/>	___Trips/year	<input type="radio"/> ___% of 8 th graders	___Trips/year	<input type="radio"/> ___% of 8 th graders
b.	9 th <input type="checkbox"/>	___Trips/year	<input type="radio"/> ___% of 9 th graders	___Trips/year	<input type="radio"/> ___% of 9 th graders
c.	10 th <input type="checkbox"/>	___Trips/year	<input type="radio"/> ___% of 10 th graders	___Trips/year	<input type="radio"/> ___% of 10 th graders
d.	11 th <input type="checkbox"/>	___Trips/year	<input type="radio"/> ___% of 11 graders	___Trips/year	<input type="radio"/> ___% of 11 graders
e.	12 th <input type="checkbox"/>	___Trips/year	<input type="radio"/> ___% of 12 th graders	___Trips/year	<input type="radio"/> ___% of 12 th graders

Ask E4 if E1=3, Else Skip to E5

E4. What are the specific requirements UB participants must meet to be eligible for college visits? *Select all that apply.*

- 1 Achieve a certain level of participation in UB services
- 2 Complete college applications
- 3 Complete college entrance exams (e.g., ACT, PSAT, SAT)
- 4 Student interest
- 5 Parent request
- 6 Grade in school (i.e., only high school juniors can attend)

- 7 Some other way, SPECIFY _____
- 8 No specific requirements. Available to all UB participants

- E5. What is the **main** way you determine what colleges to visit?
- 1 UB participants express their desires
 - 2 You only visit colleges within a set mile radius
 - 3 You visit a select set of colleges each year, regardless of student input
 - 4 Some other way, SPECIFY _____

- E6. Who travels with the UB participants on the college visit trips?
Select all that apply.
- 1 Paid permanent Upward Bound staff
 - 2 Temporary Upward Bound staff (e.g., summer staffers)
 - 3 Volunteers
 - 4 Parents
 - 5 Someone else, SPECIFY _____

Providing College Exposure

- E7. Do you offer information sessions for UB participants and parents regarding college choices and selections?
- 1 Yes (GO TO E7a)
 - 2 No (GO TO E8)

- E7a. Are the information sessions offered in languages other than English?
- 1 Yes
 - 2 No

E8. Please indicate if you offer any of the following services to your UB participants.

	Select if you offer any of the following services to UB participants. <i>(all that apply)</i>	Which option is most commonly attended by UB participants? <i>(select one)</i>
a. Day trips to visit college or universities	<input type="checkbox"/>	<input type="checkbox"/>
b. Overnight trips to visit college or universities	<input type="checkbox"/>	<input type="checkbox"/>
c. Assistance in researching different colleges	<input type="checkbox"/>	<input type="checkbox"/>
d. Assistance in researching different college majors	<input type="checkbox"/>	<input type="checkbox"/>
e. Other, Specify	<input type="checkbox"/>	<input type="checkbox"/>

E9a. What kinds of technology are used as a part of the college exposures services ?

	Select the kinds of technology you use. <i>(all that apply)</i>	Which is used most often ? <i>(select one)</i>
a. Specialized software or electronic content (e.g. online software to match UB participants to colleges)	<input type="checkbox"/>	<input type="checkbox"/>

b. Live online discussion (e.g., chat room)	<input type="checkbox"/>	<input type="checkbox"/>
c. Online messaging (i.e., instant messaging or IM)	<input type="checkbox"/>	<input type="checkbox"/>
d. Email	<input type="checkbox"/>	<input type="checkbox"/>
e. Online discussion board or message board	<input type="checkbox"/>	<input type="checkbox"/>
f. Online collaborative workspaces (e.g., wikis, blogs)	<input type="checkbox"/>	<input type="checkbox"/>
g. Text messaging (by phone)	<input type="checkbox"/>	<input type="checkbox"/>
h. Video-conference	<input type="checkbox"/>	<input type="checkbox"/>
i. Other, Specify _____	<input type="checkbox"/>	<input type="checkbox"/>

E9b. How do you use technology as a part the college exposure services provided?

	Select how you use technology. <i>(all that apply)</i>	Which is used most often ? <i>(select one)</i>
a. To communicate with participants about opportunities for college exposure	<input type="checkbox"/>	<input type="checkbox"/>
b. To facilitate communication between UB participants about their exposure to college	<input type="checkbox"/>	<input type="checkbox"/>
c. To provide distance/online information about colleges	<input type="checkbox"/>	<input type="checkbox"/>
d. To provide individualized opportunities for exposure to colleges of particular interest to particular UB participants	<input type="checkbox"/>	<input type="checkbox"/>
e. To allow participants to obtain college exposure on their own schedules	<input type="checkbox"/>	<input type="checkbox"/>
f. To provide college exposure to a specific group of UB participants (e.g., hearing impaired UB participants)	<input type="checkbox"/>	<input type="checkbox"/>
g. To reduce the cost of providing college exposure	<input type="checkbox"/>	<input type="checkbox"/>
h. Some other way, SPECIFY	<input type="checkbox"/>	<input type="checkbox"/>

Challenges

E10. What major challenges do you face that affect your ability to offer college visits and general college exposure to UB participants as desired?

	Major challenges faced. <i>(all that apply)</i>	(Show if more than one challenge is selected in Column B) Greatest challenge faced. <i>(select one)</i>
a. Hiring and retaining capable staff to provide chaperoning on college visit trips.	<input type="checkbox"/>	<input type="checkbox"/>
b. Getting UB participants to sign up for trips.	<input type="checkbox"/>	<input type="checkbox"/>
c. Providing transportation for the college visit trips.	<input type="checkbox"/>	<input type="checkbox"/>
d. Assisting UB participants when identifying colleges of interests.	<input type="checkbox"/>	<input type="checkbox"/>
e. Exposing UB participants to colleges and universities beyond the local colleges and universities.	<input type="checkbox"/>	<input type="checkbox"/>
f. Other, Specify	<input type="checkbox"/>	<input type="checkbox"/>

Do not face any challenges

The questions in this section focus on how you provided college application assistance to UB participants during the 2012-2013 school year and 2012 summer program.

Student Participation

F1. We'd like to get details on who is offered college application assistance, how much time assistance is available, and what percentage participates regularly.

First, is participation in college application assistance...

- 1 Mandatory
- 2 Voluntary

F2. Is college application assistance offered during the summer program?

- 1 Yes
- 2 No

F3. For each grade that you serve, please answer all questions for that particular grade.

College Application Assistance					
		2012-2013 School Year		2012 Summer Program	
	Grade Select all grades that are offered college application assistance.	Hours On average, how many hours per week are college application assistance services?	Percentage What % of the UB participants in each grade participate regularly in college application assistance services (i.e. attend advising most weeks available)?	(Show If F2=1) Hours On average, how many hours per week were college application assistance services?	(Show If F2=1) Percentage What % of the UB participants in each grade participated regularly in college application assistance services?
a.	11 th	<input type="checkbox"/>	_____hrs/wk	<input type="radio"/> % of 11 graders	_____hrs/wk <input type="radio"/> % of 11 graders
b.	12 th	<input type="checkbox"/>	_____hrs/wk	<input type="radio"/> % of 12 th graders	_____hrs/wk <input type="radio"/> % of 12 th graders

F4. Select which methods of delivery are/were used when providing college application assistance services to UB participants?

		2012-2013 School Year		2012 Summer Program	
		Types of settings college application assistance services are offered. <i>(all that apply)</i>	Which setting is used most commonly ? <i>(select one)</i>	(Show If F2=1) Types of settings college application assistance services were offered. <i>(all that apply)</i>	(Show If F2=1) Which setting was used most commonly ? <i>(select one)</i>
a.	Assistance in a group setting?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b.	One-on-one assistance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c.	Some other way, Specify_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

College Application Assistance Staff

F5a. Please indicate the type of staff you have/had to provide college application assistance.

	2012-2013 School Year		2012 Summer Program	
	Select any that describes your college application assistance staff. <i>(all that apply)</i>	Which group is most common among the staff providing college application? <i>(select one)</i>	<i>(Show If F2=1)</i> Select any that described your college application assistance staff. <i>(all that apply)</i>	<i>(Show If F2=1)</i> Which group was most common among the staff providing college application? <i>(select one)</i>
a. Volunteers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Paid, full-time UB staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Paid, part-time UB staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

F5b. Please indicate the educational background of most of the staff providing college application assistance.

	2012-2013 School Year	2012 Summer Program
	What is the most common educational background of the staff providing college application assistance? <i>(select one)</i>	<i>(Show If F2=1)</i> What was the most common educational background of the staff providing college application assistance? <i>(select one)</i>
a. Current high school student	<input type="checkbox"/>	<input type="checkbox"/>
b. Current college student	<input type="checkbox"/>	<input type="checkbox"/>
c. College graduate - Associate's Degree	<input type="checkbox"/>	<input type="checkbox"/>
d. College graduate - Bachelor's Degree	<input type="checkbox"/>	<input type="checkbox"/>
e. College graduate - Graduate degree (e.g., Master's Degree or Ph.D.)	<input type="checkbox"/>	<input type="checkbox"/>

If F5b_a is selected in Column B, Skip to F5d.

F5c. Please indicate the most common primary occupation of the staff providing college application assistance.

	2012-2013 School Year	2012 Summer Program
	What is the most common primary occupation among the staff providing college application assistance? (select one)	(Show If F2=1) What is the most common primary occupation among the staff providing college application assistance? (select one)
a. Student	<input type="checkbox"/>	<input type="checkbox"/>
b. High school teacher	<input type="checkbox"/>	<input type="checkbox"/>
c. Other school staff	<input type="checkbox"/>	<input type="checkbox"/>
d. College professor	<input type="checkbox"/>	<input type="checkbox"/>
e. Other staff employed by the host institution	<input type="checkbox"/>	<input type="checkbox"/>
f. Other, SPECIFY	<input type="checkbox"/>	<input type="checkbox"/>

F5d. Does your Upward Bound project provide formal training and/or support services for the college application assistance staff?. *By formal training, we mean training that uses a standardized set of training materials, offered by a trainer that is following a standardized plan, to ensure that all trainees receive the same training.*

- 1 Yes
- 2 No

Providing College Application Assistance

F6a. Where do/did UB participants most commonly receive college application assistance?

	2012-2013 School Year	2012 Summer Program
	Where do UB participants most commonly receive college application assistance? (select one)	(Show if F2=1) Where did UB participants most commonly receive college application assistance? (select one)
a. At the Upward Bound project office	<input type="checkbox"/>	<input type="checkbox"/>
b. At the host intuition, away from the Upward Bound project office	<input type="checkbox"/>	<input type="checkbox"/>
c. At a local college or university (not the host institution)	<input type="checkbox"/>	<input type="checkbox"/>
d. At the target schools	<input type="checkbox"/>	<input type="checkbox"/>
e. At a local library/auditorium	<input type="checkbox"/>	<input type="checkbox"/>
f. At a local community center (e.g., the YMCA, Boys and Girls Club)	<input type="checkbox"/>	<input type="checkbox"/>
g. Virtual assistance (i.e., on-line application support)	<input type="checkbox"/>	<input type="checkbox"/>
h. Other, Specify _____	<input type="checkbox"/>	<input type="checkbox"/>

F6b. Is transportation provided to the college application assistance services?

- 1 (Show if F2=1) Yes, during the summer only
- 2 Yes, during the school year only
- 3 (Show if F2=1) Yes, during the summer and school year
- 4 No, not at all
- 5 N/A

F6c. When do UB participants most commonly receive college application assistance?

	When do UB participants most commonly receive college application assistance during the 2012-2013 school year? <i>(select all that apply)</i>
a. During the week, before school starts	<input type="checkbox"/>
b. During the week, during the school day	<input type="checkbox"/>
c. During the week, after school	<input type="checkbox"/>
d. On Saturdays	<input type="checkbox"/>
e. Other, Specify	<input type="checkbox"/>

F7. Please indicate how UB participants spend/spent their time receiving college application assistance services.

	2012-2013 School Year		2012 Summer Program	
	Select if college application assistance time is used for any of the following. <i>(all that apply)</i>	Indicate the primary way UB participants spend their time receiving college application assistance services. <i>(select one)</i>	<i>(Show if F2=1)</i> Select if college application assistance time was used for any of the following. <i>(all that apply)</i>	<i>(Show if F2=1)</i> Indicate the primary way UB participants spent their time receiving college application assistance services. <i>(select one)</i>
a. To advise UB participants on college application requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. To advise UB participants on college essay writing.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. To help UB participants determine the information needed for college applications.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. To help UB participants track their progress towards completing college applications.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Some other way, Specify _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

F8a. What kinds of technology are used as a part of the college application assistance?

	Select the kinds of technology you use.	Which is used most often ?

	<i>(all that apply)</i>	<i>(select one)</i>
a. Specialized software or electronic content (e.g. online software to help UB participants write better college essays)	<input type="checkbox"/>	<input type="checkbox"/>
b. Live online discussion (e.g., chat room)	<input type="checkbox"/>	<input type="checkbox"/>
c. Online messaging (i.e., instant messaging or IM)	<input type="checkbox"/>	<input type="checkbox"/>
d. Email	<input type="checkbox"/>	<input type="checkbox"/>
e. Online discussion board or message board	<input type="checkbox"/>	<input type="checkbox"/>
f. Online collaborative workspaces (e.g., wikis, blogs)	<input type="checkbox"/>	<input type="checkbox"/>
g. Text messaging (by phone)	<input type="checkbox"/>	<input type="checkbox"/>
h. Video-conference	<input type="checkbox"/>	<input type="checkbox"/>
i. Other, Specify _____	<input type="checkbox"/>	<input type="checkbox"/>

F8b. How do you use technology as a part the college application services provided to Upward Bound participants?

	Select how you use technology. <i>(all that apply)</i>	Which is used most often ? <i>(select one)</i>
a. To communicate with participants that are or should be working on college applications	<input type="checkbox"/>	<input type="checkbox"/>
b. To facilitate communication between UB participants who are working on college applications	<input type="checkbox"/>	<input type="checkbox"/>
c. To provide distance/online assistance in completing college applications	<input type="checkbox"/>	<input type="checkbox"/>
d. To provide individualized assistance in choosing colleges or completing college applications	<input type="checkbox"/>	<input type="checkbox"/>
e. To allow participants to access college application assistance on their own schedules	<input type="checkbox"/>	<input type="checkbox"/>
f. To monitor progress of UB participants in completing college applications	<input type="checkbox"/>	<input type="checkbox"/>
g. To provide help a specific group of UB participants (e.g., hearing impaired UB participants) complete their college applications	<input type="checkbox"/>	<input type="checkbox"/>
h. To reduce the cost of providing college application assistance	<input type="checkbox"/>	<input type="checkbox"/>
i. Some other way, SPECIFY	<input type="checkbox"/>	<input type="checkbox"/>

F9. Do you offer stipends to UB participants for participating in college application assistance services?

- 1 Yes
- 2 No

Challenges

F10. What major challenges do you face that affect your ability to implement your college application assistance services as desired?

	Major challenges faced. <i>(all that apply)</i>	<i>(Show if more than one challenge is selected in Column B)</i>
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		Greatest challenge faced. (Select one)
a. Hiring and retaining capable staff to provide college application assistance	<input type="checkbox"/>	<input type="checkbox"/>
b. Getting UB participants to show up for assistance	<input type="checkbox"/>	<input type="checkbox"/>
c. Providing transportation to make this service accessible	<input type="checkbox"/>	<input type="checkbox"/>
d. Persuading UB participants to make a plan for completing applications	<input type="checkbox"/>	<input type="checkbox"/>

Do not face any challenges

Financial Aid

The questions in this section focus on how you provide financial aid assistance to UB participants during the 2012-2013 school year and 2012 summer program.

Student Participation

G1. We'd like to get details on who is offered financial aid assistance, how much time assistance is available, and what percentage participates regularly.

First, is participation in financial aid assistance...

- 1 Mandatory
- 2 Voluntary

G2. Is financial aid assistance offered during the summer program?

- 1 Yes
- 2 No

G3. Now, for each grade that you serve, please answer all questions for that particular grade.

Financial Aid Assistance					
		2012-2013 School Year		2012 Summer Program	
Grade Select all grades that are offered financial aid assistance.	Hours On average, how many hours per week are financial aid assistance services?	Percentage What % of the UB participants in each grade participate regularly in financial aid assistance services (i.e. attend advising most weeks available)?	Percentage What % of the UB participants in each grade participate regularly in financial aid assistance services?	Hours On average, how many hours per week were financial aid assistance services available?	Percentage What % of the UB participants in each grade participated regularly in financial aid assistance services?
a. 11 th	<input type="checkbox"/>	_____hrs/wk	○ _____% of 11 graders	(Show If G2=1) _____hrs/wk	(Show If G2=1) ○ _____% of 11 graders

b. 12 th	<input type="checkbox"/>	_____hrs/wk	<input type="radio"/> % of 12 th graders	_____hrs/wk	<input type="radio"/> % of 12 th graders
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G4. Select which methods of delivery are/were used when providing financial aid assistance services to UB participants?

	2012-2013 School Year		2012 Summer Program	
	Types of settings financial aid assistance services are offered. <i>(all that apply)</i>	Which is <u>most commonly</u> used? <i>(select one)</i>	(Show If G2=1) Types of settings financial aid assistance services was offered. <i>(all that apply)</i>	(Show If G2=1) Which was <u>most commonly</u> used? <i>(select one)</i>
a. Assistance in a group setting?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. One-on-one assistance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Some other way, Specify _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Financial Aid Assistance Staff

G5a. Please indicate the type of staff you have/had to provide financial aid assistance.

	2012-2013 School Year		2012 Summer Program	
	Type of staff providing your financial aid assistance. <i>(all that apply)</i>	Which group was <u>most common</u> ? <i>(select one)</i>	(Show If G2=1) Type of staff that provided your financial aid assistance. <i>(all that apply)</i>	(Show If G2=1) Which group was <u>most common</u> ? <i>(select one)</i>
a. Volunteers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Paid, full-time UB staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Paid, part-time UB staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

G5b. Please indicate the most common educational background of the staff providing financial aid assistance.

	2012-2013 School Year	2012 Summer Program
	What is the <u>most common</u> educational background of the advisors? <i>(select one)</i>	(Show If G2=1) What was the <u>most common</u> educational background of the advisors? <i>(select one)</i>
a. Current high school student	<input type="checkbox"/>	<input type="checkbox"/>
b. Current college student	<input type="checkbox"/>	<input type="checkbox"/>
c. College graduate - Associate's Degree	<input type="checkbox"/>	<input type="checkbox"/>
d. College graduate - Bachelor's Degree	<input type="checkbox"/>	<input type="checkbox"/>
e. College graduate - Graduate degree (e.g., Master's Degree or Ph.D.)	<input type="checkbox"/>	<input type="checkbox"/>

If G5b_a is selected in Column B, Skip to G5d.

G5c. Please indicate the most common primary occupation of the staff providing financial aid assistance.

	2012-2013 School Year	2012 Summer Program
	What is the most common primary occupation among the staff providing financial aid assistance? <i>(select one)</i>	<i>(Show if G2=1)</i> What was the most common primary occupation among the staff providing financial aid assistance? <i>(select one)</i>
a. Student	<input type="checkbox"/>	<input type="checkbox"/>
b. High school teacher	<input type="checkbox"/>	<input type="checkbox"/>
c. Other school staff	<input type="checkbox"/>	<input type="checkbox"/>
d. College professor	<input type="checkbox"/>	<input type="checkbox"/>
e. Other staff employed by the host institution	<input type="checkbox"/>	<input type="checkbox"/>
f. Other, SPECIFY	<input type="checkbox"/>	<input type="checkbox"/>

G5d. Does your Upward Bound project provide formal training and/or support services for the financial aid assistance staff?. *By formal training, we mean training that uses a standardized set of training materials, offered by a trainer that is following a standardized plan, to ensure that all trainees receive the same training.*

- 1 Yes
- 2 No

Providing Financial aid Assistance

G6a. Where do/did UB participants most commonly receive financial aid assistance?

	2012-2013 School Year	2012 Summer Program
	Where do UB participants most commonly receive financial aid assistance? <i>(select one)</i>	<i>(Show if F2=1)</i> Where did UB participants most commonly receive financial aid assistance? <i>(select one)</i>
a. At the Upward Bound project office	<input type="checkbox"/>	<input type="checkbox"/>
b. At the host intuition, away from the Upward Bound project office	<input type="checkbox"/>	<input type="checkbox"/>
c. At a local college or university (not the host institution)	<input type="checkbox"/>	<input type="checkbox"/>
d. At the target schools	<input type="checkbox"/>	<input type="checkbox"/>
e. At a local library/auditorium	<input type="checkbox"/>	<input type="checkbox"/>
f. At a local community center (e.g., the YMCA, Boys and Girls Club)	<input type="checkbox"/>	<input type="checkbox"/>
g. Virtual assistance (i.e., on-line application support)	<input type="checkbox"/>	<input type="checkbox"/>
h. Other, Specify _____	<input type="checkbox"/>	<input type="checkbox"/>

G6b. Is transportation provided to the financial aid assistance services?

- 1 *(Show if G2=1)* Yes, during the summer only
- 2 Yes, during the school year only

- 3 (Show if G2=1) Yes, during the summer and school year
- 4 No, not at all
- 5 N/A

G6c. Where do UB participants most commonly receive financial aid assistance?

	When do UB participants most commonly receive financial aid assistance during the 2012-2013 school year? <i>(all that apply)</i>
a. During the week, before school starts	<input type="checkbox"/>
b. During the week, during the school day	<input type="checkbox"/>
c. During the week, after school	<input type="checkbox"/>
d. On Saturdays	<input type="checkbox"/>
e. Other, Specify _____	<input type="checkbox"/>

G7. Please indicate how UB participants spend their time receiving financial aid assistance services.

	2012-2013 School Year		2012 Summer Program	
	Select if financial aid assistance time is used for any of the following. <i>(all that apply)</i>	Please indicate the primary way UB participants spend their time receiving financial aid assistance services. <i>(select one)</i>	<i>(Show if G2=1)</i> Select if financial aid assistance time was used for any of the following. <i>(all that apply)</i>	<i>(Show if G2=1)</i> Please indicate the primary way UB participants spent their time receiving financial aid assistance services. <i>(select one)</i>
a. To advise UB participants on financial aid requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. To help UB participants determine the information needed for FAFSA forms.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. To help UB participants track their progress towards completing FAFSA forms.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Some other way, Specify _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

G8a. What kinds of technology are used as a part of the financial aid application assistance?

	Select the kinds of technology you use. <i>(all that apply)</i>	Which is used most often ? <i>(select one)</i>
a. Specialized software or electronic content (e.g. online software that pulls electronic information from parents' tax records)	<input type="checkbox"/>	<input type="checkbox"/>
b. Live online discussion (e.g., chat room)	<input type="checkbox"/>	<input type="checkbox"/>
c. Online messaging (i.e., instant messaging or IM)	<input type="checkbox"/>	<input type="checkbox"/>
d. Email	<input type="checkbox"/>	<input type="checkbox"/>
e. Online discussion board or message board	<input type="checkbox"/>	<input type="checkbox"/>
f. Online collaborative workspaces (e.g., wikis, blogs)	<input type="checkbox"/>	<input type="checkbox"/>
g. Text messaging (by phone)	<input type="checkbox"/>	<input type="checkbox"/>
h. Video-conference	<input type="checkbox"/>	<input type="checkbox"/>
i. Other, Specify _____	<input type="checkbox"/>	<input type="checkbox"/>

G8b. How do you use technology as a part the financial aid application services provided?

	Select how you use technology. <i>(all that apply)</i>	Which is used most often ? <i>(select one)</i>
a. To communicate with participants that are or should be working on financial aid applications	<input type="checkbox"/>	<input type="checkbox"/>
b. To facilitate communication between UB participants who are working on financial aid applications	<input type="checkbox"/>	<input type="checkbox"/>
c. To provide distance/online assistance in completing financial aid applications	<input type="checkbox"/>	<input type="checkbox"/>
d. To provide individualized assistance in completing financial aid applications	<input type="checkbox"/>	<input type="checkbox"/>
e. To allow participants to access financial aid application assistance on their own schedules	<input type="checkbox"/>	<input type="checkbox"/>
f. To monitor progress of UB participants in completing financial aid applications	<input type="checkbox"/>	<input type="checkbox"/>
g. To provide help a specific group of UB participants (e.g., hearing impaired UB participants) complete their financial aid applications	<input type="checkbox"/>	<input type="checkbox"/>
h. To reduce the cost of providing financial aid assistance	<input type="checkbox"/>	<input type="checkbox"/>
i. Some other way, SPECIFY	<input type="checkbox"/>	<input type="checkbox"/>

G9. Do you offer stipends to UB participants for participating in financial aid assistance services?

- 1 Yes
- 2 No

Challenges

G10. What major challenges do you face that affect your ability to implement your financial aid assistance services as desired?

	Major challenges faced. (all that apply)	(Show if more than one challenge is selected in Column B) Greatest challenge faced. (select one)
a. Hiring and retaining capable staff to provide financial aid assistance	<input type="checkbox"/>	<input type="checkbox"/>
b. Getting UB participants to show up for financial aid assistance	<input type="checkbox"/>	<input type="checkbox"/>
c. Providing transportation to make this service accessible	<input type="checkbox"/>	<input type="checkbox"/>
d. Getting the necessary financial information for UB participants' parents	<input type="checkbox"/>	<input type="checkbox"/>

Do not face any challenges

2012 Summer Program

This section focuses on what you offered to UB participants during the 2012 summer program.

H1. We'd like to get details on who is offered the opportunity to participate in the summer program, how many slots are available, and what percentage participated in the 2012 summer program.

First, is participation in the summer program...

- 1 Mandatory for **all UB participants each year** (i.e., there is no selection criteria)
- 2 Available, but **Contingent** upon specific selection criteria

H2. Now, for each grade that you serve, please answer all questions for that particular grade.

2012 Summer Program			
	Grade	Hours	Percentage
	Select all grades that are offered the opportunity to participate in the summer program.	On average, how many hours per week are UB participants required to participate in UB activities?	What % of the UB participants in each grade participated?
a. 8 th	<input type="checkbox"/>	_____ hrs/wk	○ ___% of 8 th graders
b. 9 th	<input type="checkbox"/>	_____ hrs/wk	○ ___% of 9 th graders
c. 10 th	<input type="checkbox"/>	_____ hrs/wk	○ ___% of 10 th graders
d. 11 th	<input type="checkbox"/>	_____ hrs/wk	○ ___% of 11 graders
e. 12 th	<input type="checkbox"/>	_____ hrs/wk	○ ___% of 12 th graders

H3. How long is your summer program?

_____ Number of Weeks

(IF H1=1, SKIP TO H5)

H4. How is participation in the summer program decided?

	All selection criteria. (all that apply)	Most important selection criteria. (Select one)
a. Must be in a certain grade(s). Specify__	<input type="checkbox"/>	<input type="checkbox"/>
b. Must have maintained a certain GPA. Specify__	<input type="checkbox"/>	<input type="checkbox"/>
c. Student expresses interests.	<input type="checkbox"/>	<input type="checkbox"/>
d. Must have completed a certain set of UB activities. Specify.____	<input type="checkbox"/>	<input type="checkbox"/>
e. Other, Specify_____	<input type="checkbox"/>	<input type="checkbox"/>

H5. Is the program:

- 1 **Fully residential**, meaning that all participants reside on-site for the duration of the summer program?
- 2 **Non-residential**, meaning that no participants reside on-site for the duration of the summer program?
- 3 **Partially residential**, meaning that participants reside on-site for some but not all weeks of the summer program?
- 4 **A combination**, meaning that some participants reside on-site while others do not

H6. Please indicate how time outside of academic courses is spent during the summer program.

	Please indicate how time is spent outside of academic courses during the summer program. (Select all that apply)
a. Cultural activities.	<input type="checkbox"/>
b. Field trips.	<input type="checkbox"/>
c. College visits.	<input type="checkbox"/>
d. Working a work-study job (provided by the UB program)	<input type="checkbox"/>
e. Working a job (not provided by the UB program)	<input type="checkbox"/>
f. Meeting with mentors or counselors	<input type="checkbox"/>
g. Participating in other UB required services (i.e., tutoring, academic advising, etc.)	<input type="checkbox"/>
h. Other (Specify_____)	<input type="checkbox"/>

H7. Does your project offer a summer bridge program for high school graduates who are enrolling in college?

- 1 Yes
- 2 No **(SKIP TO I1)**

- H8. Is the summer bridge program distinct from the regular summer program?
- 1 Yes—summer bridge participants participate in distinctly different activities from regular summer program participants
 - 2 Somewhat—summer bridge participants participate in many of the regular summer program activities, but some activities are offered specifically for summer bridge participants
 - 3 No—summer bridge participants participate in the same activities as regular summer program participants **(SKIP TO I1)**

H9. How long is your summer bridge program?
 _____ Number of Weeks

H10. Which of the following factors are used to determine a student’s eligibility for the summer bridge program?

	All selection criteria for the summer bridge program. (all that apply)	Most important selection criteria for the summer bridge program. (Select one)
a. Must have enrolled in the host college or university for the fall term	<input type="checkbox"/>	<input type="checkbox"/>
b. Must have enrolled in some college or university for the fall term	<input type="checkbox"/>	<input type="checkbox"/>
c. Must have a specific high school GPA	<input type="checkbox"/>	<input type="checkbox"/>
d. Other [PLEASE SPECIFY]	<input type="checkbox"/>	<input type="checkbox"/>
e. Other, Specify _____	<input type="checkbox"/>	<input type="checkbox"/>

H11. How many college credit hours can Upward Bound participants receive during the summer bridge program?
 _____ Number of hours

H12. In which activities do participants engage as part of the Summer Bridge program?

	Please indicate how time is spent as a part of the Summer Bridge program. (Select all that apply)
a. College coursework	<input type="checkbox"/>
b. Homework	<input type="checkbox"/>
c. Study skills	<input type="checkbox"/>
d. Mentoring	<input type="checkbox"/>
e. Employment	<input type="checkbox"/>
f. Recreational or cultural activities	<input type="checkbox"/>
g. h. Other (Specify _____)	<input type="checkbox"/>

Closing

We have a few additional questions that are not specific to any particular service area.

I1. Did this Upward Bound Project have a UB grant in the prior grant cycle?

1 Yes (GO TO I1a)

2 No (GO TO I2)

I1a. Have there been any major changes to your UB project or any service area since the last grant period?

1 Yes (GO TO I1b)

2 No (GO TO I2)

I1b. Please indicate the major changes since the last grant period.

	Major changes since the last grant period. (all that apply)
a. Changed host institution	<input type="checkbox"/>
b. Changed project director	<input type="checkbox"/>
c. Other staff changes	<input type="checkbox"/>
d. Reduced number of students served	<input type="checkbox"/>
e. Increased number of students served	<input type="checkbox"/>
f. Added additional target school(s)	<input type="checkbox"/>
g. Decreased number of target schools	<input type="checkbox"/>
h. Reduced/eliminated optional services	<input type="checkbox"/>
i. Other, Specify (_____)	<input type="checkbox"/>

I1c. What were the main reasons for any changes? Select all that apply.

1 To improve the program

2 To improve a particular service area, Specify _____

3 To accommodate more UB participants

4 To address student needs

5 To compete for a competitive priority

6 To cut costs

7 Some other reason(s), SPECIFY _____

I2. We would like to conduct a more in-depth interview with a small sample of Project Directors who complete this survey. If selected, may we contact you to conduct an interview? Please note that even if you provide your contact information now, you are always free to change your mind about the interview.

₁ Yes, you may contact me:

Preferred telephone number: _____

Preferred email address: _____

Best way to contact me to schedule an interview is:

₁ by telephone; ₂ by email; ₃ either

No, please do not contact me for an interview.

Thank you for taking time to complete this important survey. Those are all the questions we have for you.