

**National Science Foundation
National Center for Science and Engineering Statistics
INDIVIDUAL DATA USE AGREEMENT FOR NSF STAFF AND CONTRACTORS**

Data collected by the Survey of Earned Doctorates (SED), Survey of Doctorate Recipients (SDR), National Survey of Recent College Graduates (NSRCG), and the National Survey of College Graduates (NSCG) may be used only for the purpose for which they were obtained – statistical analysis and reporting. Any effort to determine the identity of any respondent or to use or disclose the information for any purpose other than statistical reporting and analysis could violate the Confidential Information Protection and Statistical Efficiency Act of 2002 (CIPSEA), 44 U.S.C. 3501 et. sec.; section 14(i) of the National Science Foundation Act of 1950, as amended, 42 U.S.C. 1873(i); and/or the Privacy Act of 1974 as amended, 5 U.S.C. 552a. The Director of National Center for Science and Engineering Statistics (NCSES) is the designated System Manager for these Privacy Act systems of records covering this statistical data. NCSES has taken every effort to assure that the confidentiality of the data is carefully protected. Considerable harm could ensue if there were unauthorized access to or disclosure by any user of the data files, of identifiable information concerning an individual who responded to the survey. Therefore, the undersigned gives the following assurances with respect to these data files:

- (1) I will not use the data in the file for any purpose other than statistical reporting, analysis, or other uses as authorized by NCSES. I understand that information from the files will be publicly disclosed only in statistical summaries which do not disclose information about any individual, and only after written authorization from NCSES;**
- (2) I will not disclose the data sets or any part of them to any other person or organization, except as specifically allowed and instructed under fully ratified contracts or license agreements;**
- (3) I will not use the data sets to attempt to learn the identity of, or to gain information concerning, any person included in the data sets unless the task is directly related to survey administrative tasks under the NCSES contract; and**
- (4) If the identity of any person should be discovered inadvertently, I will not make use of this knowledge and will advise the Director, NCSES:**
 - (a) of the incident;**
 - (b) how the information about the individual will be safeguarded; and that**
 - (c) no one else will be told of the information discovered.**

Print Name

Signature

Organization

Date

NOTE: Data Use Agreements must be renewed annually if access to the confidential data is to be continued. Survey Contractor's Staff are exempt from the condition (4) above when the identification is directly involved in the survey conduct.