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FSA-85-1 **U.S. Department of Agriculture** (03-26-03)

Farm Service Agency

1. OMB No. 0560-0236 2. Title of Clearance Direct Loan Servicing -Regular Page 1

Reporting and Recordkeeping Requirements

Reporting and Re	ecord	keepin	g Requirements							
3.	4.	5.	6.	7.	Annual Burden on the Public (Col. 8 x 9=10 and Col. 10 x 11=12)					
Description (Title of Form, Report or Record)	Report	Record	Form No.	Regulation Part/Sec.	8.	9.	10.	11.		12. rden Hours
					No. of Respondents	No. of Reports Filed Per Person	Total Annual Responses	Average Time to Respond	Exempt	Non-Exempt
Notification of approval and borrower responsibilities			2025 (Farmer)	765.403; 766.204	682	1	682	20		228
Agreement for disposition of security/release of proceeds			2040 (Farmer)	765.302	41,749*	1	41,749	20		13,917
Update of agreement for disposition/release of proceeds			2040 (Farmer)	765.302	15,660	2	31,316	10		5,220
Application for partial release, subordination/consent			2060 (Farmer)	765.205; 765.206	10,839	1	10,839	30		5,383
Cancelling undisbursed loan funds			2425 (Farmer)	765.152 (b) (7)	571*	1	571	10		96
Temporary amendment-consent to payment of proceeds from sale			2450 (Business)	765.302 (d)	561*	1	561	10		94
Assignment, acceptance/release for wool and mohair/borrower			2465 (Farmer)	765.305 (b)	20	1	20	10		4
Assignment, acceptance/release for wool and mohair/broker			2465 (Business)	765.305 (b)	20*	1	20	10		4
Transfer of real estate security/borrower			2476 (Farmer)	765.401 (b)	469	1	469	15		118
Transfer of real estate security/transferee			2476(Farmer)	765.401 (b)	469*	1	469	15		118
Assumption Agreement			2489 (Farmer)	765.401 (a) (2)	625*	1	625	20		208
Lenders' loan underwriting standards			Non-form (Business)	765.101 (a)	598*	1	598	20		200
Lender review of borrower's prospectus			Non-form (Business)	765.101 (d)	1,719*	4	6,876	30		3,438
Lender response to borrower's prospectus			Non-form (Business)	765.101 (e)	1,290	4	5,160	10		860
Borrower documentation of inability to graduate			Non-form (Farmer)	765.101	5,117*	1	5,117	5		427
SUTOTALS										
TOTALS []										

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Farm Service Agency

1. OMB No. 0560-0236 2. Title of Clearance Direct Loan Servicing -

ce Direct Loan Servicing Regular Page 2

Reporting and Recordkeeping Requirements

Reporting and Re	colur	reehiii	y Requirement	5							
3.	4	5. Record	6. Form No.	7. Regulation Part/Sec.	Annual Burden on the Public (Col. 8 x 9=10 and Col. 10 x 11=12)						
1	Report				8.	9.	10.	11.	12. Total Burden Hours		
					No. of Respondents	No. of Reports Filed Per Person	Total Annual Responses	Average Time to Respond	Exempt	Non-Exempt	
Lender documentation of borrower inability to graduate			Non-form (Business)	765.101	1,705	1	1,705	10		285	
Borrower request for refund of overpayment			Non-form (Farmer)	765.155 (c)	20*	1	20	15		5	
Creditor consent to second subordination			Non-form (Business)	765.205 (c)	186*	1	186	10		31	
Assignment of insurance proceeds from 2 nd subordination			Non-form (Farmer)	765.202 (c)	186	1	186	10		31	
Operating plan for agency to consent to junior lien			Non-form (Farmer)	765.206 (b) (2)	771	1	771	10		129	
Junior lienholder agreement			Non-form (Business)	765.206 (b) (4)	771	1	771	10		129	
Borrower request for severance agreement			Non-form (Farmer)	765.207	292	1	292	10		4965	
Request to lease security – copy of lease			Non-form (Farmer)	765.251, 765.252	365	1	365	20		122	
Request to cease operating security – copy of lease			Non-form (Farmer)	765.251, 765.253	365	1	365	30		183	
Borrower request for lienholder consent to use proceeds			Non-form (Farmer)	765.301, 765.303	399	1	399	10		67	
Lienholder consent to use proceeds			Non-form (Business)	765.301, 765.303	998*	1	998	15		250	
Borrower requested use proceeds from timber, gravel, etc.			Non-form (Farmer)	765.351 (b) (2)	102	2.5	252	10		44	
Lienholder consent to use timber, gravel, etc., proceeds			Non-form (Business)	765.351 (b) (2)	255*	1	255	15		64	
Borrower assignment of proceeds from timber, etc. to agency			Non-form (Farmer)	765.351 (b) (2)	102	1	102	15		26	
SUBTOTALS											
TOTALS []			l	ı							

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Reporting and R				Page	3						
3. 4. 5. 6. 7.							Annual Burden o 8 x 9=10 and 0	on the Public Col. 10 x 11=12)			
Description (Title of Form, Report or Record)	1 1	Record	Form No.	Regulation Part/Sec.	8.	9.	10.	11.	12. Total Burden Hours		
					No. of Respondents	No. of Reports Filed Per Person	Total Annual Responses	Average Time to Respond	Exempt	Non-Exempt	
Borrower request to exchange real estate property			Non-form (Farmer)	765.351 (e)	10	1	10	10		2	
Sale of real estate – copy of contract for deed			Non-form (Farmer)	765.351 (d)	10	1	10	10		2	
Assignment of Deed of Trust As Collateral-CA Form Only			2400-6 CA (Farmer)	765.351 (d) (2)	10*	1	10	15		3	
Request of obligated party to withdraw			Non-form (Farmer)	765.406 (b)	511*	1	511	30		261	
Travel time										31,605	
* Denotes unduplicated respondents											
CUDTOTALC											
SUBTOTALS					53,646						
TOTALS []							112,219			63,545	