



UNITED STATES DEPARTMENT OF AGRICULTURE  
Agricultural Marketing Service  
Fruit and Vegetable Programs

## REQUEST FOR AUDIT SERVICES

**(This is the only acceptable form for fax or electronic submission to USDA for audit requests)**

NOTE: Fill in all appropriate blocks. Requested services may be delayed because of incomplete information. Type of service requested must be selected below.

<b>DATE OF REQUEST:</b>		<b>ANTICIPATED DATE OF AUDIT:</b>	
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AUDITEE INFORMATION		FARM / FACILITY INFORMATION	
Company Name:		Location:	
Street Address:			
City, State & Zip:		Total Acres / Total Sq. Feet to be audited:	
Phone Number:			
Contact Person:			

APPLICANT INFORMATION		COMMODITIES TO BE COVERED BY AUDIT (Please List)
Company Name		
Phone Number:		
Fax Number:		
E-mail:		
Contact Person:		

### TYPE OF AUDIT SERVICES REQUESTED

Type of Audit(s) Requested (Please choose at least one)	Scope of GAP&GHP Audit (Please choose all that apply)
<input type="checkbox"/> Good Agricultural Practices & Good Handling Practices (GAP&GHP) (Select Audit Scopes)	<input type="checkbox"/> Part 1 – Farm Review
<input type="checkbox"/> Mushroom Specific GAP Audit (M-GAP)	<input type="checkbox"/> Part 2 – Field Harvest & Field Packing Activities
<input type="checkbox"/> Tomato Audit Protocol (T-GAP)	<input type="checkbox"/> Part 3 – House Packing Facility
<input type="checkbox"/> Leafy Greens Audit (LGMA)	<input type="checkbox"/> Part 4 – Storage & Transportation
<input type="checkbox"/> Identity Preservation Audit (IP)	<input type="checkbox"/> Part 6 – Wholesale Distribution Center / Terminal Warehouse
<input type="checkbox"/> Other, Specify: _____	<input type="checkbox"/> Part 7 – Preventative Food Defense Procedures

#### ADDITIONAL REMARKS

To download a copy of the USDA Good Agricultural Practices & Good Handling Practices audit checklist, please visit the USDA website at <http://www.ams.usda.gov/gapghp>.

Once a request has been received, a USDA representative will make contact within 48 hours of receipt to schedule the audit.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0125. The time required to complete this information collection is estimated average 2 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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