

DEPARTMENT OF THE INTERIOR

INTERIOR/OS-27

Federal Register: Vol. 41, No. 184, page 41228, September 21, 1976  
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Federal Register: Vol. 42, No. 69, page 18968, April 11, 1977

System name: Youth Conservation Corps (YCC) Enrollee Medical  
Records--Interior, Office of the Secretary--27.

System location:

(a) U.S. Department of the Interior, Bureau of Reclamation,  
Administrative Service Center, Academy Place 1, 7333 West Jefferson,  
Denver, Colorado 80235.

(b) Participating Field Stations of the U.S. Department of the  
Interior, U.S. Fish & Wildlife Service. A listing of field offices  
may be obtained from the System Manager listed below.

Categories of individuals covered by the system:

Enrollees of past Interior Federal YCC program.

Categories of records in the system:

(1) U.S.C.I. Medical History Forms. (2) Accident, injury and  
treatment forms. (3) Parental permission portion of the U.S.D.I.  
Application forms for YCC enrollees.

Authority for maintenance of the system:

Pub. L. 93-408.

Routine uses of records maintained in the system, including  
categories of users and the purposes of such uses:

The primary uses of the records are (a) for the adjudication of  
FERC medical claims, and (b) the adjudication of tort claims.  
Disclosures outside the Department of the Interior may be made (1) to  
the U.S. Department of Agriculture in connection with joint  
administration of the YCC program; (2) to the U.S. Department of  
Justice or in a proceeding before a court or adjudicative body when  
(a) the United States, the Department of the Interior, a component of  
the Department, or, when represented by the government, an employee  
of the Department is a party to litigation or anticipated litigation  
or has an interest in such litigation, and (b) the Department of the  
Interior determines that the disclosure is relevant or necessary to  
the litigation and is compatible with the purpose for which the  
records were compiled; (3) of information indicating a violation or  
potential violation of a statute, regulation, rule, order or license  
to appropriate Federal, State, local, or foreign agencies responsible  
for investigating or prosecuting the violation or for enforcing or  
implementing the statute, rule, regulation, or license; (4) to a  
congressional office from the record of an individual in response to  
an inquiry the individual has made to the congressional office; (5)  
to a Federal agency which has requested information relevant or  
necessary to its hiring or retention of an employee, or issuance of a  
security clearance, license, contract, grant or other benefit.

Policies and practices for storing, retrieving, accessing,  
retaining, and disposing of records in the system:

Storage:

Manual records.

Retrievability:

By individual name.

Safeguards:

In accordance with National Archives and Records Administration  
Regulations (36 CFR 1228.150, et seq.).

Retention and disposal:

In accordance with Interior Department, Office of the Secretary Records Schedule NC1-46-82-1.

System manager(s) and address:

(a) Youth Program Officer, U.S. Department of the Interior, National Park Service, PO Box 37127, 1100 L Street NW, room 4415, Washington, DC 20013-7127.

(b) Chief, Division of Refuges, U.S. Department of the Interior, U.S. Fish & Wildlife Service, 1849 C Street NW, Washington, DC 20240

Notification procedure:

Inquiries regarding the existence of records should be addressed to System Manager. A written signed request stating that the requester seeks information concerning records pertaining to him is required. See 43 CFR 2.60.

Record access procedure:

A request for access may be addressed to the System Manager. The request must be in writing and be signed by the requester. The request must meet the content requirements of 43 CFR 2.63.

Contesting record procedures:

A petition for amendment should be addressed to the System Manager and must meet the content requirements of 43 CFR 2.71.

Record source categories:

Individual on whom the record is maintained, medical doctor, and camp official compiling accident or medical treatment information.