

**VIETNAM WAR COMMEMORATION
AFTER-ACTION REPORT**

OMB No.
OMB approval expires

The public reporting burden for this collection of information is estimated to average XX per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Washington Headquarters Services, Executive Services Directorate, Information Management Division, 4800 Mark Center Drive, Alexandria, VA 22350-3100 (XXXX-XXXX). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ORGANIZATION. RETURN COMPLETED FORM AS DIRECTED IN THE INSTRUCTIONS BELOW.

INSTRUCTIONS

Please file an After-Action Report no later than 30 days after your event is complete. Your information will help other organizations in their planning of commemorative events. We encourage you to share your photos and articles of the events on the Commemorative Partner Portal on our Commemoration website to show other Vietnam veterans from around the United States how you recognized their service to our country. Use the Submit button at the bottom of the page to email this form to: cpp.afteractionreport@osdcommemorations.mil, or mail hard copies to:

The United States of America Vietnam War Commemoration, Suite 810, 1101 Wilson Blvd., Arlington, VA 22209.
You may also fax this form to 703-692-4691.
For each event, please supply the following:

1. NAME OF ORGANIZATION		
2. ADDRESS OF ORGANIZATION (Include ZIP Code)		
3. DATE(S) OF EVENT (YYYYMMDD)		
4. LOCATION(S) OF EVENT		
5. ESTIMATED ATTENDANCE	6. HOW MANY VIETNAM VETERANS RECOGNIZED?	7. HOW MANY FAMILIES RECOGNIZED?

8. COMMENTS (Please include any media coverage of the event and any other information you would want other commemorative partners to know such as suggested changes or lessons learned. Attach additional pages as necessary.)

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