

Dear Laboratory Director:

The Association of Public Health Laboratories (APHL) and the Centers for Disease Control and Prevention (CDC) invite you or the person directly responsible for the oversight of proficiency testing (PT) in your laboratory to participate in an important survey about PT. The results of the survey will help us to understand how PT is used by laboratories throughout the country. The survey requires a computer with Internet access and should take no more than 20 minutes of your time. To access the survey enter [www.xxxxxxxxxx](http://www.xxxxxxxxxx) into your browser or if you need a paper copy of the survey, please email: [ptsurvey@aphl.org](mailto:ptsurvey@aphl.org).

You will be asked to enter either the 8-digit number shown on the address label that accompanied this letter or the 10-digit CLIA number for your laboratory, as indicated on your CLIA certificate or the alternative. Please note: An independent contractor will use the CLIA number to assure that there is only one response per laboratory and to characterize the laboratory using existing data. The CLIA number will not be used to identify any laboratory or individual. The summary report will not contain any identifying information, preventing the linkage of laboratories with survey results. As a token of our appreciation for completing the survey, you and your staff will have the opportunity to win an hour-long live or recorded course addressing relevant, contemporary issues in laboratory testing. The training session is valued at \$105. If you wish to enter the random drawing, please provide your email address after completing the survey (your email address will not be linked to your survey answers and will only be used for the drawing before being deleted from our files). All 50 prizes will be awarded and a list of winners may be requested by sending an email to [ptsurvey@aphl.org](mailto:ptsurvey@aphl.org) with "Winners list" in the subject line.

Thank you for your participation! If you have any questions please email [ptsurvey@aphl.org](mailto:ptsurvey@aphl.org)

Sincerely

Name of APHL official

Signature