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APPENDIX A:

FPRQ Cognitive Interview Instruments for Ineligible Parents

3/16/12

**Cognitive Interview Screener
Family-Provider Relationship Quality Measurement Project**

PARENTS

A) IF POTENTIAL PARTICIPANT CALLS IN:

Thank you for calling us. Child Trends is conducting a research study on the relationships between parents of children ages five and younger and those who care for or teach their children. We are in the process of developing a survey about what is important in these relationships; and will be conducting interviews with parents, child care providers, early childhood, and Family Service Workers teachers to help us improve the questions we are working on. We are currently recruiting parents with children ages five or younger who are in child care, attend a Head Start, or attend preschool.

The interview will last approximately 2 hours. As a token of our appreciation, we will give you \$50 at the end of the interview.

In order to make sure that you are eligible to participate in the study, I need to ask you a few questions. This will take about 5 minutes. Do you have any questions before I begin?

Just in case we get disconnected, can I get the phone number that you are calling from?

(cell/landline) _____

B) IF RETURNING A CALL:

Hello. My name is [SCREENER'S NAME]. I'm calling from Child Trends. May I speak with [POTENTIAL PARTICIPANT]?

ONCE YOU VERIFY THAT YOU ARE SPEAKING TO THE CORRECT PERSON, PROCEED.

I'm calling about a research study Child Trends is conducting on the relationship between parents with children ages five and younger and those who care for or teach their children. (You left a message with your name and phone number.) We are in the process of developing a survey about what is important in these relationships and will be conducting interviews with parents, child care providers, early childhood teachers, and Family Service Workers to help us improve the questions we are working on. We are currently recruiting parents with children ages five or younger who are in child care, attend a Head Start, or preschool.

The interview will last approximately 2 hours. As a token of our appreciation, we will give you \$50 at the end of the interview.

In order to make sure that you are eligible to participate in the study, I need to ask you a few questions. This will take about 5 minutes. Do you have any questions before I begin?

Before we start, I want to assure you that your participation is completely voluntary and that your responses, which will be combined with those of others, will remain private to the extent permitted by law. If we come to a question you do not wish to answer, please let me know and we will move on to the next question.

1. Can you tell me how you learned about the study?
 - Local newspaper/weekly, specify which one _____
 - Flyer, specify, where _____
 - Craigslist
 - Program/clinic/center, specify _____
 - Child Trends staff announcement
 - Other, specify _____

2. Are you 18 years or older?
 - Yes
 - No (**GO TO STOP SCREENER**)

3. What was your household's income last year? Your best guess is fine.
 - Less than \$15,000
 - Less than \$25,000
 - Less than \$35,000
 - Less than \$45,000
 - Less than \$55,000
 - More than \$55,000

4. How many children do you have?

specify _____

5. How old is (are) your child(ren)?
 - Less than 1 year old
 - 1 year old
 - 2 years old
 - 3 years old
 - 4 years old
 - 5 years old
 - Older than 5 years old

NOTE: If parent does not have a child 5 years old or younger, GO TO STOP SCREENER)

6. Do you have a child (age five or younger) who receives child care, is in a family child care, attends a Head Start or preschool, or is cared for by someone other than a parent, family member or friend on a regular basis? **By regular basis we mean at least 10 hours a week, on average.**
 - Yes
 - No (**GO TO STOP SCREENER**)

IF MULTIPLE CHILDREN, COLLECT TYPE OF SETTING FOR ALL CHILDREN AGE 5 OR UNDER.

7. How many hours a week does your child receive care?
- 1-9 (**GO TO STOP SCREENER**)
 - 10-20
 - 21-40
 - 41 or more hours
8. Do you pick up or drop off your child at their care setting/school at least half of the time? Or is someone else responsible for that?
- Yes, drop off/pick up
 - Someone else is responsible (**GO TO STOP SCREENER**)
9. Do(es) your child(ren):
- Go to Head Start
 - Go to a preschool
 - Go to a child care center
 - Receive care in your home (**GO TO STOP SCREENER**)
 - Receive care in the home of someone else
 - Other: please explain: _____
10. What is your relationship, if any, to the person who provides care for your child?
- Relative or family member (**GO TO STOP SCREENER**)
 - Friend
 - Did you have a relationship with this person before he/she began caring for your child?
 - Yes (**GO TO STOP SCREENER**)
 - No
 - Neighbor
 - Did you have a relationship with this person before he/she began caring for your child?
 - Yes (**GO TO STOP SCREENER**)
 - No
 - Other: _____
 - Did you have a relationship with this person before he/she began caring for your child?
 - Yes (**GO TO STOP SCREENER**)
 - No
11. Are you of Hispanic or Latino origin?
- Yes
 - No

12. What is your racial background? **(NOTE: Mark one or more.)**

- White
- Black or African American
- American Indian or Alaska Native
- Asian
- Native Hawaiian or Other Pacific Islander
- Other, specify _____

13. What is your language preference?

- English **(SKIP TO QUESTION 14)**
- Spanish**
(**INTERVIEWER NOTE: DURING ROUND 1, PROCEED TO Q 14**)
(**INTERVIEWER NOTE: DURING ROUNDS 2 OR 3, SKIP TO Q 15**)
- Other

14. Are you able and interested in doing an interview in English?

- Yes
- No **(GO TO STOP SCREENER)**

15. In what country were you born?

- Born in the U.S.
- Born elsewhere (specify _____)

16. What town/city and state do you currently live in?

Specify _____

17. What is the highest level of school completed or the highest degree you have received?

- 8th grade or less
- Some high school but no diploma
- High school diploma or equivalent
- Some college or Associates degree
- Bachelor's degree or higher

PROCEED TO INTERVIEW SCREENER MATRIX

- Compare respondent’s characteristics with recruitment matrix.
 - Choose who the focal child will be. In situations when the parent has multiple children under the age of 5, the focal child will be the youngest child. However, if the youngest child does not qualify because the quota has already been met, choose the child that is needed the most to meet other quotas.
 - If prospective participant is eligible and target numbers for characteristics have not been met, proceed and schedule for the interview.
 - If target numbers for characteristics have been met, or respondent is not eligible. **GO TO STOP SCREENER.**

IF POTENTIAL PARTICIPANT IS ELIGIBLE, SCHEDULE FOR INTERVIEW.

Based on what you have told me, you are eligible for the study and we would like to schedule an interview. The interview will focus on **NAME OF CHILD CHOSEN TO BE TARGET CHILD.**

INTERVIEWER: CHECK INTERVIEWER AVAILABILITY

Which time/day would work best for you?

The interview is going to be held at **[INTERVIEW LOCATION]**. At the end of the interview, you will receive \$50.

Within the next day, we will be mailing/emailing you a reminder letter with the time, date, and location of your interview. The letter/email will also include a copy of the project consent form describing the study, what we will be doing, your rights as a study participant, and other important information. We request that you read the consent form before you attend the interview. We will also review the consent form before we begin the interview and you will have an opportunity to ask any questions or raise any concerns you may have. Can I get your mailing address/email so that I can you send you this?

Street Address:

City:

State:

Zip Code:

Email:

You will also receive a reminder call the day before your interview.

Is the number you provided us the best number to reach you? If not, can I have a phone number where I can reach you?

___ Phone number confirmed

___ New number provided (cell/landline)_____

Thank you for agreeing to participate in this important study. We look forward to meeting you on **[DATE]** at **[TIME]**. Again, the interview will take place at **[INTERVIEW LOCATION]**. The day before the interview you will also receive a reminder call from us. If you have any questions before then, please feel free to call us at (202)553-2900 or toll-free at 1-888-418-4585.

IF NOT SURE WHETHER TO SCHEDULE POTENTIAL PARTICIPANT FOR INTERVIEW:

I need to talk with my supervisor to confirm whether you are eligible to participate in the study.

STOP SCREENER: Thank you. Unfortunately, you are not currently eligible to participate in our study. I'd like to thank you for your interest and time. **[IF PARTICIPANT IS ELIGIBLE, BUT GROUP IS FULL]** If you are interested, we can keep your information and contact you if one of the cognitive interview participants cancels.