[IRS DEPARTMENT LETTERHEAD]

[DATE]

PrimaryNm PrimaryContNm PrimaryAdr PrimaryCityNm, PrimaryStateCd, Zip

Dear IRS Exempt Organization Examination (Audit) Customer:

I need your help with an important initiative we are undertaking to improve our service to America's taxpayers.

IRS recently completed an examination (audit) of your organization. In a few days, you will receive a survey asking your opinions about your experience and the service you received from IRS. If you are not the person who had the most contact with the IRS on this matter, please direct the survey to the person who did.

This brief survey should take less than 8 minutes to complete. Your answers will be combined with others to give us an evaluation of customer satisfaction with IRS service.

An independent research company, ICF International, will administer the survey and will keep your responses anonymous to the IRS. No identifying information will be associated with your responses. Your responses will be compiled with those of other recent customers and reported only in the aggregate to the IRS.

We are committed to improving service to every customer. Please help me in this effort by completing and returning the survey as soon as possible.

Sincerely,

Sarah Hall Ingram Commissioner

Tax Exempt and Government Entities Division

ICF International/Scantron

IRS Customer Survey P.O. Box 64529 St. Paul. MN 55164-0529

[DATE]

Primary Nm
Primary Cont Nm
Primary Address
Primary City Nm, Primary State CD, Primary Zip CD

Dear JOHN Q & MARY Q SAMPLE:

A few days ago you received a letter from IRS, Tax-Exempt and Government Entities Commissioner Sarah Ingram asking for your help with an important research project. The Internal Revenue Service (IRS) is committed to improving its performance and service to the American public. As part of this process, we are administering a nationwide survey to gather reliable information from those who have had contact with IRS employees and services.

Your name was selected through a scientific random sampling process to receive this survey because IRS recently completed an examination (audit) of your organization. We want to know your opinions regarding that experience and the service you received from IRS. Your responses are critical to the accuracy of this evaluation of the IRS's service. If another person was primarily responsible for dealing with the IRS on this matter, please pass this survey on to them and encourage them to respond.

Your participation is voluntary. An independent research company will keep your responses anonymous to the IRS. Your responses will be grouped with others, so that no individual reply can be traced back to a person or case number. No identifying information will be associated with your responses.

This brief survey should take less than 8 minutes to complete. Use the postage-paid reply envelope to return your completed survey. If you have any questions or concerns, please feel free to call Macro International toll free at 1-866-287-5762 or e-mail us at EOESurvey@mmail.macrointernational.com.

To verify the authenticity of this survey, please visit IRS.gov and enter the search term 'customer surveys.' The IRS Customer Satisfaction Survey page contains a list of valid, current and unexpired, IRS surveys and as of this issuance should provide a reference to TE/GE Exempt Organization Examinations.

Thank you in advance for your cooperation. Your honest opinions will help bring about improvements in service for all tax-exempt organizations.

Sincerely.

Sherri Settle Project Director ICF International

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Internal Revenue Service (IRS) Customer Satisfaction Survey Exempt Organization Examination

You can help the IRS improve its service to the public by answering the questions below. This voluntary survey takes less than 8 minutes to complete.

Your responses will be kept anonymous to the IRS. Only aggregate information will be provided to the IRS.

The following questions ask your opinion regarding your most recent IRS exempt organization examination. *Regardless of whether you agree or disagree with the final outcome*, please mark the appropriate box on the scale (where 1 means "Very Dissatisfied" and 7 means "Very Satisfied") or next to the response that best applies to you.

Ov	erall Satisfaction								
		Very Dissatisfie 1	ed 2 ▼	3 ▼	4 ▼	5 ▼		Very Satisfied 7	Don't Knov Not Applicat
1.	How would you rate your overall satisfaction with the way your case was handled by the IRS, regardless of whether you agree or disagree with the final outcome?	0	0	0	0	0	0	0	0
2.	Overall, how satisfied are you with the length of the examination process, from first notice through final resolution?	0	0	0	0	0	0	0	0
3.	Overall, how satisfied are you with how well the IRS communicated with you throughout the examination process?	0	0	0	0	0	0	0	0
4.	Overall, how satisfied are you with the IRS agent assigned to your case?	0	0	0	0	0	0	0	0
5.	How did your opinion of the IRS change as a result of this examination? O Better O Stayed the same O Worse								

No	Notification Letter/Call													
		Very Dissatisfi 1		3	4	5		Very Satisfied	Don't Know Not Applicable					
Ho	w satisfied are you with	•	▼	▼	▼	▼	▼	•	▼					
6.	How well the notification letter communicated the examination process to you?	0	0	0	0	0	0	0	0					
7.	The explanation of what would be required of you during the initial meeting?	0	0	0	0	0	0	0	0					
8.	The time given you to prepare for the initial meeting?	0	0	0	0	0	0	0	0					
9.	The amount of time you had to spend preparing for the initial meeting?	0	0	0	0	0	0	0	0					
10.	Did the IRS agent contact you by telephone in addition to sending a notification letter? O Yes O No													

Init	ial Meeting								
	nis section please respond based on your interaction the IRS agent at the initial meeting.	Very Dissatisfie	ed 2	3 ▼	4 ▼	5 ▼	6 ▼	Very Satisfied 7	Don't Know Not Applicable
11.	Overall, how satisfied are you with the initial meeting?	0	0	0	0	0	0	0	0
How	satisfied are you with								
	The courtesy of the IRS agent?	\circ	0	0	\cap	0	\cap	0	0
	The knowledge of the IRS agent?	0	0	0	0	0	0	0	0
	The explanation of the examination process?	0	0	0	0	0	0	0	0
	How well the IRS agent listened to your concerns?	0	0	0	0	0	0	0	0
	The explanation of your taxpayer rights?	0	0	0	0	0	0	0	0
	How thoroughly the IRS agent answered your questions?	0	0	0	0	0	0	0	0
	The amount of information you were asked to provide during the initial meeting?	0	0	0		0	0	0	0
19.	The reasonableness of the IRS agent's requests during the initial meeting?	0	0	0	0	0	0	0	0
Sul	bsequent Interaction(s) With The IRS								
		Very Dissatisfi	ed					Very Satisfied	Don't Know Not Applicabl
How	satisfied are you with	1	2 ▼	3 ▼	4 ▼	5 ▼	6 ▼	7 ▼	▼
20.	The consideration given to the information you provided previously (e.g., during the initial meeting)?	0	0	0	0	0	0	0	0
21.	The description of the additional information the IRS needed to complete the examination process?	0	0	0	0	0	0	0	0
22.	The explanation of why additional information was requested?	0	0	0	0	0	0	0	0
23.	The time given you to respond to additional IRS request(s)?	0	0	0	0	0	0	0	0
24.	The amount of time you had to spend responding to IRS request(s) for additional information?	0	0	0	0	0	0	0	0
25.	Communications about the status of your examination after you had provided the requested information?	0	0	0	0	0	0	0	0
26.	The timeliness of the IRS agent in responding to your inquiries?	0	0	0	0	0	0	0	0
27.	How many requests for additional information did you have following your initial O None O Two O Three or more	meeting	?						
28.	If you answered one or more to Question 27 above, thinking about the most use subsequent interactions with the IRS, was this exchange accomplished by: (Che O Telephone O In-Person O Mail/Fax				char	ige y	ou h	ad durir	ig your
Fin	al Resolution								
29.	Before you received a closing letter, was there a personal interaction from the IF	RS agent	rega	ardin	g res	soluti	on o	f the cas	se?
	O Yes O No	Very	a d				٠	Very	Don't Know
		Dissatisfi 1	ea 2	3	4	5	6	Satisfied 7	Not Applicable
	satisfied are you with	▼	•	•	•	•	•	▼	▼
	The ease of understanding the examination letter/report you received?	0	0	0	0	0	0	0	0
31.	The explanation of the adjustments/resolution of the examination?	\circ	0	\circ	\circ	\circ	\circ	0	1 0

Ot	ner	Informa	tion														
32.	Hov	v many paid	d employ	ees wo	ork for t	the or	ganization for v	which this e	xaminatio	n was co	ondu	cted?	?				
	0	None				0	100-499										
	0	1–9				0	500-999										
	0	10–99				0	1,000 or more										
33.	Wha	it are the es	stimated	total as	sets of	f the	organization for	which this	examinati	on was	cond	ucted	1?				
	0	Less than	\$1,000,	000		0	\$5,000,000 to	\$9,999,999	9								
	0	\$1,000,00	00 to \$4,9	999,999	9	0	\$10,000,000	or more									
34.	For	this examir	nation, w	ere you	J												
	0			-		nizati	on [Skip to Qu	estion 36]?	•								
	0	A designa	ted third	-party r	eprese	entativ	e/power of atto	orney (POA)?								
ANS	WEE	ONLY IF	YOUA	RF A I	DESIG	-ΝΔΊ	ED THIRD-P	ARTY RE	PRESEN	ΤΔΤΙ√Ε	/PO	WF	S UE	- ΔΤ	TOF	NEV	(POA)
Αιτο		CONET II	100 A	IXE A I	DEGIC	,,,,,,		ARTI KE	REGEN	Very		***	ν Ο.	Α.		Very	Don't Know
25	lf v	ou ara a day	oianotod	third n	orti (rox	0.000	ntativa/navvar a	of attarnay		Inconsiste 1	ent 2	3	4	5	Co	nsistent 7	Not Applicat
35.							ntative/power of this examin			*	▼	\blacksquare	\blacksquare	\blacksquare	▼	•	▼
		npared with ne past yea		aminat	ions in	whic	h you have par	ticipated		O	0	0	0	0	O	0	0
36.	Did y	you visit the	RS we	bsite (v	vww.irs	.gov/	eo) for assistar	nce or inforr	mation dur	ing the e	exam	inatio	on pr	oces	ss?		
	0	Yes															
	0	No															
Co	mm	ents															
37.		ou have any ise provide			r how I	Exem	pt Organizatior	ns can impr	ove its exa	aminatio	n pro	cess	s, or a	any d	other	comm	ents,
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		e any quest ey@mmail.r					se contact the	survey proc	essing ce	nter at 1	-866-	-287-	-5/62	2 or			
							y specific prob										
	!	or now fac					to the applicat	tion of the ta	ax law, we	encoura	age y	ou to	o con	ntact	the 7	āxpay	er

Thank you for completing the survey.

Paperwork Reduction Act Notice

The Paperwork Reduction Act requires that the IRS display an OMB control number on all public information requests. The OMB Control Number for this study is 1545-1432. Also, if you have any comments regarding the time estimates associated with this study or suggestions on making this process simpler, please write to: Internal Revenue Service, Tax Products Coordinating Committee, SE:W:CAR:MP:T:T:SP, 1111 Constitution Ave. NW, Washington, DC 20224.

ICF International/Scantron IRS Customer Survey P.O. Box 64529 St. Paul, MN 55164-0529

Do We Have Your Input Yet?

Recently, you received a survey asking your opinions about the service you received in a recent interaction with the IRS. If you have already completed and returned the survey, please accept our sincere thanks. If not, please take a few minutes to complete and return it today. We want to be sure we have your opinions and suggestions for improving the IRS's service to the public.

If you did not receive the survey, or it has been misplaced, please contact us at 1-866-287-5762 or EOESurvey@mmail.macrointernational.com.

Sherri Settle Project Director ICF International

ICF International/Scantron

IRS Customer Survey P.O. Box 64529 St. Paul. MN 55164-0529

[DATE]

Primary Nm
Primary Cont Nm
Primary Address
Primary City Nm, Primary State CD, Primary Zip CD

Dear JOHN Q & MARY Q SAMPLE:

Recently you received a survey requesting your views about the IRS Exempt Organization Examination process. So far, we have not received your completed survey. If you have not already done so, please take a few minutes to provide your response. If another person was primarily responsible for dealing with the IRS on this matter, please pass this survey on to them and encourage them to respond.

As described in our previous communication, we are administering a nationwide survey among people who have interacted with the IRS. We want to know your opinions regarding the service you received in a recent Exempt Organization Examination (Audit). Your responses are critical to the accuracy of this evaluation of the IRS's service.

Your name was selected through a scientific random sampling process to receive this survey. Your participation is voluntary. An independent research company will keep your responses anonymous to the IRS. Your responses will be grouped with others, so that no individual reply can be traced back to a person or case number. No identifying information will be associated with your responses.

The survey takes less than 8 minutes to complete. Use the postage-paid reply envelope to return your completed survey. If you have any questions or concerns, please feel free to call ICF International at 1-866-287-5762 or e-mail us at EOESurvey@mmail.macrointernational.com.

To verify the authenticity of this survey, please visit IRS.gov and enter the search term 'customer surveys.' The IRS Customer Satisfaction Survey page contains a list of valid, current and unexpired, IRS surveys and as of this issuance should provide a reference to TE/GE Exempt Organization Examinations.

The IRS is committed to improving its performance and service to the American public. A vital step in this process is to gather reliable information from those who have had contact with IRS employees and services. Your honest opinions will help bring about these improvements.

Thank you in advance for your cooperation.

Sincerely,

Sherri Settle Project Director ICF International

Shew Settle

L4 12184-I

Internal Revenue Service (IRS) Customer Satisfaction Survey Exempt Organization Examination

You can help the IRS improve its service to the public by answering the questions below. This voluntary survey takes less than 8 minutes to complete.

Your responses will be kept anonymous to the IRS. Only aggregate information will be provided to the IRS.

The following questions ask your opinion regarding your most recent IRS exempt organization examination. *Regardless of whether you agree or disagree with the final outcome*, please mark the appropriate box on the scale (where 1 means "Very Dissatisfied" and 7 means "Very Satisfied") or next to the response that best applies to you.

Ov	erall Satisfaction								
		Very Dissatisfie 1	ed 2 ▼	3 ▼	4 ▼	5 ▼		Very Satisfied 7	Don't Knov Not Applicat
1.	How would you rate your overall satisfaction with the way your case was handled by the IRS, regardless of whether you agree or disagree with the final outcome?	0	0	0	0	0	0	0	0
2.	Overall, how satisfied are you with the length of the examination process, from first notice through final resolution?	0	0	0	0	0	0	0	0
3.	Overall, how satisfied are you with how well the IRS communicated with you throughout the examination process?	0	0	0	0	0	0	0	0
4.	Overall, how satisfied are you with the IRS agent assigned to your case?	0	0	0	0	0	0	0	0
5.	How did your opinion of the IRS change as a result of this examination? O Better O Stayed the same O Worse								

No	Notification Letter/Call													
		Very Dissatisfi 1		3	4	5		Very Satisfied	Don't Know Not Applicable					
Ho	w satisfied are you with	•	▼	▼	▼	▼	▼	•	▼					
6.	How well the notification letter communicated the examination process to you?	0	0	0	0	0	0	0	0					
7.	The explanation of what would be required of you during the initial meeting?	0	0	0	0	0	0	0	0					
8.	The time given you to prepare for the initial meeting?	0	0	0	0	0	0	0	0					
9.	The amount of time you had to spend preparing for the initial meeting?	0	0	0	0	0	0	0	0					
10.	Did the IRS agent contact you by telephone in addition to sending a notification letter? O Yes O No													

Init	ial Meeting												
For th	is section please respond based on your interaction	Very Dissatisfie	ed 2	3	4	5	6	Very satisfied	Don't Know Not Applicab				
with t	he IRS agent at the initial meeting.	•	•	•	•	•	•	▼	▼				
11.	Overall, how satisfied are you with the initial meeting?	0	0	0	0	0	0	0	0				
How satisfied are you with													
12.	The courtesy of the IRS agent?	0	0	0	0	0	0	0	0				
13.	The knowledge of the IRS agent?	0	0	0	0	0	0	0	0				
14.	. The explanation of the examination process?												
15.	5. How well the IRS agent listened to your concerns?												
16.	The explanation of your taxpayer rights?	0	0	0	0	0	0	0	0				
17.	How thoroughly the IRS agent answered your questions?	0	0	0	0	0	0	0	0				
18.	3. The amount of information you were asked to provide during the initial meeting?												
19.	The reasonableness of the IRS agent's requests during the initial meeting?	0	0	0	0	0	0	0	0				
Sul	osequent Interaction(s) With The IRS												
	·	Very						Very	Don't Knov				
		Dissatisfi 1	ed 2	3	1	5	6	Satisfied 7	Not Applicab				
How	satisfied are you with	▼	▼	▼	▼	▼	▼	*	▼				
20.	The consideration given to the information you provided previously (e.g., during the initial meeting)?	0	0	0	0	0	0	0	0				
21.	The description of the additional information the IRS needed to complete the examination process?	0	0	0	0	0	0	0	0				
22.	The explanation of why additional information was requested?	0	0	0	0	0	0	0	0				
23.	The time given you to respond to additional IRS request(s)?	0	0	0	0	0	0	0	0				
24.	The amount of time you had to spend responding to IRS request(s) for additional information?	0	0	0	0		_	0	0				
25.	Communications about the status of your examination after you had provided the requested information?	0	0	0	0	0	0	0	0				
26.	The timeliness of the IRS agent in responding to your inquiries?	0	0	0	0	0	0	0	0				
27.	How many requests for additional information did you have following your initial of the None One Two Three or more												
28.	If you answered one or more to Question 27 above, thinking about the most use subsequent interactions with the IRS, was this exchange accomplished by: (Che O Telephone O In-Person O Mail/Fax				char	nge y	ou h	ad durir	ng your				
Fin	al Resolution					<u>-</u>	<u>-</u>						
29.	Before you received a closing letter, was there a personal interaction from the IR	S agent	rega	ardin	g res	soluti	on o	f the cas	se?				
	O Yes O No	Very						Very	Don't Know				
		Dissatisfi	ed	_	_	_		Satisfied	Not Applicab				
How	eatisfied are you with	1 ▼	2 ▼	3 ▼	4 ▼	5 ▼	6 ▼	7 ▼	▼				
	satisfied are you with The ease of understanding the examination letter/report you received?	\circ	\bigcirc	0	\bigcirc	0	0	0	0				
	The explanation of the adjustments/resolution of the examination?	0	0	0	0	_	0	0	0				

Ot	ner	Informa	tion														
32.	Hov	v many paid	d employ	ees wo	ork for t	the or	ganization for v	which this e	xaminatio	n was co	ondu	cted?	?				
	0	None				0	100-499										
	0	1–9				0	500-999										
	0	10–99				0	1,000 or more										
33.	Wha	it are the es	stimated	total as	sets of	f the	organization for	which this	examinati	on was	cond	ucted	1?				
	0	Less than	\$1,000,	000		0	\$5,000,000 to	\$9,999,999	9								
	0	\$1,000,00	00 to \$4,9	999,999	9	0	\$10,000,000	or more									
34.	For	this examir	nation, w	ere you	J												
	0			-		nizati	on [Skip to Qu	estion 36]?	•								
	0	A designa	ted third	-party r	eprese	entativ	e/power of atto	orney (POA)?								
ANS	WEE	ONLY IF	YOUA	RF A I	DESIG	-ΝΔΊ	ED THIRD-P	ARTY RE	PRESEN	ΤΔΤΙ√Ε	/PO	WF	S UE	- ΔΤ	TOF	NEV	(POA)
Αιτο		CONET II	100 A	IXE A I	DEGIC	,,,,,,		ARTI KE	REGEN	Very		***	ν Ο.	Α.		Very	Don't Know
25	lf v	ou ara a day	oianotod	third n	orti (rox	0.000	ntativa/navvar a	of attarnay		Inconsiste 1	ent 2	3	4	5	Co	nsistent 7	Not Applicat
35.							ntative/power of this examin			*	▼	\blacksquare	\blacksquare	\blacksquare	V	•	▼
		npared with ne past yea		aminat	ions in	whic	h you have par	ticipated		O	0	0	0	0	O	0	0
36.	Did y	you visit the	RS we	bsite (v	vww.irs	.gov/	eo) for assistar	nce or inforr	mation dur	ing the e	exam	inatio	on pr	oces	ss?		
	0	Yes															
	0	No															
Co	mm	ents															
37.		ou have any ise provide			r how I	Exem	pt Organizatior	ns can impr	ove its exa	aminatio	n pro	cess	s, or a	any d	other	comm	ents,
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		e any quest ey@mmail.r					se contact the	survey proc	essing ce	nter at 1	-866-	-287-	-5/62	2 or			
							y specific prob										
	!	or now fac					to the applicat	tion of the ta	ax law, we	encoura	age y	ou to	o con	ntact	the 7	āxpay	er

Thank you for completing the survey.

Paperwork Reduction Act Notice

The Paperwork Reduction Act requires that the IRS display an OMB control number on all public information requests. The OMB Control Number for this study is 1545-1432. Also, if you have any comments regarding the time estimates associated with this study or suggestions on making this process simpler, please write to: Internal Revenue Service, Tax Products Coordinating Committee, SE:W:CAR:MP:T:T:SP, 1111 Constitution Ave. NW, Washington, DC 20224.