

PAPERWORK REDUCTION ACT CHANGE WORKSHEET

Agency/Sub agency US Department of Education/ Federal Student Aid		OMB Control Number 1845-0045
Enter only items that change Current Record New Record		
Agency form number(s)		
Annual reporting and record keeping hour burden		
Number of respondents		
Total annual responses	63300	88300
Percent of these responses collected electronically	100%	100%
Total annual hours	13375	19625
Difference		
Explanation of difference		
Program Change		
Adjustment	Increase the responses by 25000 * 15 minutes = 6250 additional hours	
Annual reporting and record keeping cost burden (in thousands of dollars)		
Total annualized capital/startup costs	0	0
Total annual costs (O&M)	0	0
Total annualized cost requested	0	0
Difference		
Explanation of difference		
Program Change		
Adjustment		
<p>Other change** The purpose of this Change Worksheet is to include additional burden hours and respondents to the Generic Clearance for Federal Student Aid Customer Satisfaction Surveys and Focus Groups Master Plan, 1845-0045. These increases are the results of the current balance being used up and we are adding some more customer satisfaction surveys, which are in need to go out to the public before the revision ICR, 1845-0045, can obtain its OMB clearance (the revision ICR targeted for OMB submittal timeframe is in June 2013). The revision ICR is currently running 60-day notice for public comment. The effected surveys currently are: Federal Student Aid – MSURSD Enterprise Resource Planning (ERP) System Utilization Survey; Awareness and Outreach Direct Customers Satisfaction Survey; Awareness and Outreach Train the Trainers Satisfaction Survey; and Awareness and Outreach Peers Satisfaction Survey. It is estimated that the listed surveys and the amount we are already over (-5845) should generate 1) and additional 25,000 responses at 15 minutes per response and 2) a total burden increase of 6,250 hours. This represents an increase of 6,250 hours over the currently approved 13375 total burden hours.</p> <p>I need an additional 25,000 responses and additional 6250 burden hours for the remainder of this fiscal year.</p>		
Signature of Senior Officer or designee: Christine Wyatt	Date: 5/20/13	For OIRA Use _____

**This form cannot be used to extend an expiration date
OMB 83-C