## FTA Circular 5010.1D Changes Revision 1 Changes dated August 27, 2012

- 1. Pages ii and iii of the Table of Contents have been revised to include a new Appendix on the Federal Financial Report and the reordering of succeeding appendices. The listing of appendices are as follows:
  - Appendix A Table of FTA Circulars
  - Appendix B Federal Financial Report (FFR)
  - Appendix C Real Estate Acquisition Management Plan
  - Appendix D Guide for Preparing an Appraisal Scope of Work
  - Appendix E Rolling Stock Status Report
  - Appendix F Cost Allocation Plans
  - Appendix G Request For Advance or Reimbursement
  - Appendix H References
  - Appendix I FTA Regional and Metropolitan Contact Information
- 2. All references to the "Appendices C I" have been amended to reflect appropriate appendix.
- 3. All references to the Financial Status Report (FSR) have been amended to reflect the new OMB required financial reporting form "Federal Financial Report (FFR)."
- 4. Chapter III Subparagraph 3. <u>REPORTING REQUIREMENTS</u> a "Financial Report and Milestone/Progress Reports" renamed "Federal Financial Report and Milestone/ Progress Report" and all references to Financial Status Report and FSR have been amended to Federal Financial Report and FFR.
- 5. Chapter III Subparagraph 3. <u>REPORTING REQUIREMENTS</u> b(6) has been revised to reflect current FFR screen tabs: "Summary," "Financial Status," and "Remarks and Certification."
- 6. Chapter III. Subparagraph 3. <u>REPORTING REQUIREMENTS</u> b(8) TEAM Financial Status Tab screen description have been deleted and replaced with applicable Federal Financial Report categories: Federal Cash, Recipient Share, Unliquidated Obligations, and Program Income. Further details on information relating to this tab and FFR definitions are now referenced in Appendix B.
- 7. Chapter IIII Subparagraph 3 <u>REPORTING REQUIREMENTS</u> b(9) has been added to include a description of FFR Remarks and Certification screen tab.
- 8. Chapter IV. Subparagraph 2. <u>REAL PROPERTY</u> j "Disposition" has been renamed "Real Estate Disposition" in order to differentiate real estate disposition requirements from Equipment, Supplies and Rolling Stock disposition requirements.
- 9. Chapter IV. Subparagraph 3. <u>EQUIPMENT, SUPPLIES, AND ROLLING STOCK</u> f(2) "Bus, Van, Trolley, Rail Rolling Stock, and Ferries Useful Life Policy" has been renamed "Bus, Light Duty Vehicles, Trolley, Rail Rolling Stock, and Ferries Useful Life Policy."

- 10. Chapter IV. Subparagraph 3. <u>EQUIPMENT</u>, <u>SUPPLIES</u>, <u>AND ROLLING STOCK</u> f(2) has been revised to clarify that useful life in miles refers to total miles in revenue transit service, and that non-revenue miles do not count towards useful life.
- 11. Chapter IV. Subparagraph 3. <u>EQUIPMENT</u>, <u>SUPPLIES</u>, <u>AND ROLLING STOCK</u> f(2)(a) "Useful life of Project Property. Buses" has been revised to correct number order.
- 12. Chapter IV. Subparagraph 3. <u>EQUIPMENT</u>, <u>SUPPLIES</u>, <u>AND ROLLING STOCK</u> f(2)(b) "Trolleys" has been moved to 3.f(2)(c). This section has been renamed "Light Duty Vehicles" in order to separate these vehicles useful life requirements from those of regular transit buses and renumbered.
- 13. Chapter IV. Subparagraph 3. <u>EQUIPMENT</u>, <u>SUPPLIES</u>, <u>AND ROLLING STOCK</u> f(2)(c)-(f) renumbered to reflect inserted new section (b) for Light Duty Vehicles.
- 14. Chapter IV. Subparagraph 3. <u>EQUIPMENT</u>, <u>SUPPLIES</u>, <u>AND ROLLING STOCK</u> f(2)(d) "Useful life of Project Property. Ferries" has been renumbered to 3.f(2)(e) and revised to reflect correct citation Chapter IV, Subsection 3.f.(1).
- 15. Chapter IV. Subparagraph 3 <u>EQUIPMENT</u>, <u>SUPPLIES</u>, <u>AND ROLLING STOCK</u> f(2)(e) "Useful life of Project Property. Facilities" has been renumbered to 3.f(2)(f) and revised to reflect correct citation Chapter IV, Subsection 3.f.(1).
- 16. Chapter IV. Subparagraph 3. <u>EQUIPMENT</u>, <u>SUPPLIES</u>, <u>AND ROLLING STOCK</u> I "Disposition" has been renamed "Equipment, Supplies and Rolling Stock Disposition" in order to differentiate Equipment, Supplies and Rolling Stock disposition requirements from real estate disposition requirements.
- 17. Chapter IV. Subparagraph 4. <u>DESIGN AND CONSTRUCTION OF FACILITIES</u> d "Force Account" has been revised to exclude preventive maintenance activities from FTA's Force Account requirements and reverts back to FTA's Force Account Policy in FTA Circular 5010.1C.
- 18. Appendix B. <u>REAL ESTATE ACQUISITION PLAN</u> has been renumbered to Appendix C.
- 19. Revised Appendix B <u>FEDERAL FINANCIAL REPORT (FFR)</u> includes screen shots of the Federal Financial Report tabs in TEAM and definitions of the terms used in this report.