



National Science Foundation
WHERE DISCOVERIES BEGIN

[Month, Date,] 2014

Nonprofit Organization Name
Address
City, State Zip

Dear <Name>:

The National Science Foundation (NSF) is planning to conduct a survey of nonprofit organizations. Currently, we are in the preliminary stages of developing the survey and are interested in visiting a variety of organizations to discuss the possible topics that would be included on the survey. The survey's focus will primarily be on research and development work done within the nonprofit sector, including work in the areas of social science and humanities, but we are also interested in learning about the other types of activities your organization conducts.

NSF has partnered with ICF International to conduct the survey. Within the next week, a member of the ICF project team will be calling to discuss the study, and if you are willing, schedule a time for a more in-depth interview. If you would prefer to call ICF directly, please use the contact information below.

Arlen Rosenthal
(301) 572-0222
arlen.rosenthal@icfi.com

We would like to hear more about your organization and its activities and would value your input into the development of this survey. If you have any questions about this study, please contact me at rbritt@nsf.gov or (703) 292-7765.

Sincerely,

Ronda Britt
Project Officer, Nonprofit Research and Development Survey
National Center for Science and Engineering Statistics
National Science Foundation