

**INSTRUCTIONS:** Use this form when a single information collection document involves multiple reporting and recordkeeping requirements. The totals of the figures in cols. should be entered in item 13 of OMB-83-1: cols. (D) &/or (I) = 13a (respondent is only counted once); cols. F & I = 13b; cols. H & K = 13c.

(F)Total/(D)Total = (E)Average (H)Total/(F)Total = (G)Average  
 (K)Total/(I)Total = (J)Average  
**NOTE:** The columns will calculate automatically. If Col. E's response is something other than annually, i.e., 1/6 years, list as "1/6" & decimal will display.

<b>TITLE OF INFORMATION COLLECTION DOCUMENT</b> Federal-State Marketing Improvement Program	<b>OMB NO.</b> 0581-0240
	<b>DATE PREPARED</b> March 13, 2013

IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN							
SECTION OF REGS. (A)	DESCRIPTION (B)	FORMS NO (S) (If "none" so state) (C)	REPORTS					RECORDS		
			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)
7 USC 1623 (b)	FSMIP Application Guidelines ( <i>Reading</i> )	None	80	1.0000	80.00	4.0000	320.00			0.00
	Proposal Components and Other Required Elements - including Supplemental Budget Spreadsheet & Budget Narrative ( <i>formerly Proposal Narrative</i> )	None	80	1.0000	80.00	40.0000	3,200.00			0.00
	Agreement Face Sheet	AMS-33	22	1.0000	22.00	0.5000	11.00			0.00
	Grant Terms and Conditions	None	22	1.0000	22.00	2.0000	44.00			0.00
	Progress Report	None	22	2.0000	44.00	14.0000	616.00			0.00
	Final Report	None	22	1.0000	22.00	40.0000	880.00			0.00
	Conflict of Interest/Confidentiality Statement for Reviewers	None	20	1.0000	20.00	0.5000	10.00			0.00
	Proposal Scoresheet for Reviewers	None	20	6.0000	120.00	2.1667	260.00			0.00
	<b>SUBTOTAL</b>				410.00		5,341.00	0.00		0.00
	<b>TOTAL OF ALL PAGES</b>				410.00		5,341.00	22.00		22.00

<b>TOTAL - COLUMNS "F" AND "I" = OMB 831, 13 b; COLUMNS "H" AND "K" = OMB 831, 13c</b>				<b>432.00</b>		<b>5,363.00</b>			
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			NO. OF RESPONDENTS  (D)	NO OF RESPONSES PER RESPONDENT  (E)	TOTAL ANNUAL RESPONSES (Col. D x E)  (F)	HOURS PER RESPONSE  (G)	TOTAL HOURS (Col. F x G)  (H)	NO. OF RECORD-KEEPERS  (I)	ANNUAL HOURS PER RECORD-KEEPER  (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J)  (K)	
	Recordkeeping	None			0.00			0.00	22	1.000	22.00
	<b>Forms/Burden Approved under other OMB Numbers</b>				0.00			0.00			0.00
	Application for Federal Assistance (approved under OMB #4040-0004)	SF-424	80	1.0000	80.00	0.7500	60.00				0.00
	Assurances Non-Construction Program (approved under OMB #4040-0007)	SF-424B	80	1.0000	80.00	0.2500	20.00				0.00
	Federal Financial Report (approved under OMB #4040-0014)	SF-425	22	1.0000	22.00	1.5000	33.00				0.00
	Request for Advance or Reimbursement (approved under OMB # 4040-0012)	SF-270	22	3.0000	66.00	1.0000	66.00				0.00
					0.00			0.00			0.00
					0.00			0.00			0.00
	<b>SUBTOTAL</b>				0.00			0.00	22.00		22.00