



**To:** Jodi Duckhorn, HRSA/OPAE/ORE  
**From:** Angela Ablorh-Odjidja, Branch Chief, Division of Home Visiting and Early Childhood Home Visiting Programs (DHVECS), Maternal and Child Health Bureau (MCHB)  
**CC:** Jan Joyce, Deputy Director, DHVECS MCHB  
**Date:** 5/29/2013  
**Re:** Request for Minor Revision to OMB Approved Form—0915-0356

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We would like to make the following minor modifications to the Competitive Grants Non-Competing Continuations (NCC) Instructions (OMB Number 0915-0356):

- **Pg. 1:** Update Federal FY and applicable FOA numbers on the first page of program-instructions
- **Pg. 2:** Update the reporting period
- **Pg. 3:** Request information re: cost per family served and brief explanation of calculation —we have received several inquiries from ASPE and OMB re: grantee performance and estimated cost of the MIECHV program per family, at the federal and state level. Collecting this information is necessary in shaping future program funding and implementation.

- **Pg. 4:** Request Unobligated Balance for FY 11 (if applicable) and FY 12—This information was mistakenly omitted from the instructions and is necessary for improved monitoring of grantee expenditures.
- **Pg. 4:** Update FYs on Maintenance of Effort Table

These changes will not add substantially to the public reporting burden for the information requested. The additions/revisions are noted in the attached document. Please let me know if you have any questions.