

Attachment B
FGD Recruitment and Screening

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FGD RECRUITMENT INSTRUCTIONS

- Scott County Partnership will participate in this phase of data collection process.
- Scott County Partnership will reach out to, individuals (males and females) who are dealing recently or long term with IV use, family members of individuals who are dealing with IV use, and individuals who are not using IV drugs but are at risk.
- The goal is to assemble groups of 8-10 individuals who belong to the categories stated above and retain eight individuals by group.
- Partner organization will receive a screening questionnaire and recruiting criteria, including exclusion criteria.
- Recruiters will complete a screening questionnaire with each person contacted.
- The screening will take place the week of February 15, 2016.

POTENTIAL FGD IMPLEMENTATION DATES	
FGD with females who are dealing with IV drug use (recently and longtime)	Week of February 23
FGD with males who are dealing with IV drug use (recently and longtime)	Week of February 23
FGD with family members of individuals dealing with IV drug use	Week of February 23
FGD with individuals who are not using IV drugs but are at risk to use them	Week of February 23

- Previous recruitment experience involving the Scott County Partnership showed that a creative and different strategy is needed to be able to contact individuals who are currently dealing with IV drug use. The strategy involved a local faith community that is trusted and has the ability to reach and engage with this population.
- Our target population probe to be more likely homeless and highly mobile, we will work through the Hope of Others Church to help us complete the screener questionnaire and to recruit the focus groups participants. Because of their mobility it is very likely that our partners will have a face-to-face screening and that the recruiting process will possibly happened on the same day of the FG implementation.
- Recruitment for family members of people dealing with IV drug use will be relayed also with partners at the local health department and local social services. We will use social media as appropriate.
- A very simple not wordy flyer will be developed and requested to be distributed and placed on highly visible places (stop buses, laundromats, local stores, market places, outpatients waiting rooms, court houses) and on local organizations including Community-Based Organizations and Nonprofit organizations.
- We will request our partners to follow the screening questionnaire items sequentially, during the screening process. On sections marked *Recruiter*, read or paraphrase the statement. On all other sections, read the questions and possible responses exactly as they appear.
- Mark the interviewees' responses in the spaces provided.
- Note that some responses prompt termination of the questionnaire and the screening process. In those cases, read the thank-you script provided in the questionnaire and say goodbye.

SCREENING QUESTIONNAIRE

RECRUITMENT PURPOSE

Recruit 10 individuals from different sites of Scott County, to retain 8 by group.

RECRUITMENT CRITERIA

- Female/male who are currently dealing with IV use (recent and longtime users)
- Family members of individuals who are dealing with IV use
- Individuals who are not using IV drugs but are at risk of using them
- Mix of ages between 18 years to 65 years old
- (Mix of education, income)

EXCLUSION CRITERIA

- Individuals who are not dealing with IV use
- Individuals who have no family members dealing with IV use
- Individuals who are not feeling vulnerable to use IV drugs
- Individuals younger than 18 years old
- Individuals who are not living at Scott County, Indiana
- Individuals in recovery for IV drug use

See below ideal quota of participants.

PARTICIPANTS' DESIRED DISTRIBUTION -

	FG1	FG2	FG3	FG4	TOTAL
	Females dealing with IV use	Males dealing with IV use	Family member of IV users	Individuals at risk of IV use	32
Scott County, Indiana					
Gender					
Female	8	0	4	4	16
Male	0	8	4	4	16
Ages					
18-28	x	x		x	8
29-39	x	x		x	8
40-50	x	x		x	6
51-60	x	x		x	6
61+	x	x		x	4
Ethnicity	Attempt a mix of ethnicities, if possible				32
Race¹	Attempt of mix of races, if possible				32
Education	Attempt a mix of educational levels, if possible				32
Language					
English	8	8	8	8	32

¹ Scott County has a population of 24,000, from which 98% of the county are White.

other, please explain

5. What is your age? [Recruiter: Mark in the appropriate range.]

- 18-28
- 29-39
- 40-50
- 51-60
- 61+

[Attempt to recruit a mix. Refer to the quota by group]

6. Are you of Hispanic, Latino, or Spanish origin?

- Yes
- No

7. What is your race? Select all that apply. [Do not read, wait for the response.]

- American Indian/Alaska Native
- Asian
- Black/African American
- Native Hawaiian/Other Pacific Islander
- White

8. What is the highest degree or level of education you have completed?

- No high school diploma, nor GED
- HS graduate or GED
- Some college or tech school
- College/Tech graduate

Recruiter: "Thank you for answering these questions. Could you please provide us with information about the best way to contact you?"

Name:

Best time to be contacted:

Recruiter: "Again, thank you for your collaboration. Goodbye."