



at the UNIVERSITY of CHICAGO

Attachment 18: Correctional Officer Survey Last Chance Letter

<<DATE>>

<<SUID>>

<<TITLE>><<FNAME>> <<LNAME>> <<SUFFIX>>

<<agcynname>>

<<ADDRESS>>

<<CITY, STATE ZIP>>

Dear <<TITLE>> <<FNAME>> <<LNAME>>:

The Officer Safety in Correctional Facilities Study is quickly coming to a close and we have not received your response. This study will provide the first nationally representative information on the use of body armor within correctional facilities. Data will be used to explore who uses body armor and the situations in which body armor is currently used.

We ask that you take a short amount of time to complete and return the form to us by XXXX.Your response is critical to the success of this important national research, and will have an impact on safety issues for correctional officers in the future. Risks or discomforts to you as a participant in this survey are minimal. All information you provide will be kept strictly confidential and reported in summary form only.

Web: You may complete the questionnaire online at: <https://websurvey.norc.org/XXXXXX>

Your login information is as follows: PIN: <<pin>>

Password: <<password>>

Paper: If you prefer to complete a paper version, complete and return the enclosed questionnaire in the postage-paid envelope or fax each page toll-free to XXXXX.

Please contact NORC at XXXXX or (email address) if you have questions or need assistance completing the survey. If you have questions about your rights as a study participant, you may call the NORC IRB Administrator, toll free, at 1-866-309-0542. Once again, we thank you for your time and contribution to this important research. Study results will be posted to www.norc.org in summary form.

Sincerely,

(signature)
Bruce Taylor, Ph.D.
Principal Investigator
NORC at the University of Chicago

(signature)
(Name Name)
(Position)
American Correctional Association

(signature)
(Name Name)
(Position)
Association of State Correctional Administrators