

Narrative of Changes

The purpose of the Narrative of Changes is to clearly indicate changes to a collection since the previous approval.

Collection Title: Residential Basement Flood Proofing Certification

OMB Control No.: 1660-0033

Current Expiration Date: 08/31/2013

Collection Instruments: FEMA Form 086-0-24

The following are the changes to the collection:

FEMA Form 086-0-24 has been changed. See page 2 for changes to the form.

Supporting Statement:

Question 8a – Updated to reflect FRN publication information.

Question 10 – Updated to reflect current privacy information.

Question 12 – Updated to reflect the current wage rate. See table below.

Question 14 – Costs to the Federal Government updated.

Estimated Annualized Burden Hours and Costs								
Type of Respondent	Form Name / Form Number	No. of Respondents	No. of Responses per Respondent	Total No. of Responses	Avg. Burden per Response (in hours)	Total Annual Burden (in hours)	Avg. Hourly Wage Rate	Total Annual Respondent Cost
Business or other for-profit	Residential Basement Floodproofing Certificate / FEMA Form 086-0-24	100	1	100	3.25 hrs.	325	\$51.91	\$16,871
Total		100		100		325		\$16,871

• Note: The "Avg. Hourly Wage Rate" for each respondent includes a 1.4 multiplier to reflect a fully-loaded wage rate.

Question 15 – See explanation below.

Itemized Changes in Annual Burden Hours						
Data collection Activity/Instrument	Program Change (hours currently on OMB Inventory)	Program Change (New)	Difference	Adjustment (hours currently on OMB Inventory)	Adjustment (New)	Difference
Residential Basement Floodproofing Certificate / FEMA Form 086-0-24				325	325	0
Total(s)				325	325	0

Explain: FEMA Form 086-0-24 - The addition of the new information elements requested does not add to the hour burden because this information is already available to or determined by the engineer or architect in the course of completing the certificate. The information is requested so that eligibility for benefits can be readily determined without having to request additional information or clarification from the applicant after the form is received.

**FEMA Form 086-0-24, RESIDENTIAL BASEMENT FLOODPROOFING
CERTIFICATE**

LOCATION	CURRENT TEXT	REVISED TEXT
p. 1, Section I		[This text has been added:] Indicate elevation datum used for Base Flood Elevation shown above: <input type="checkbox"/> NGVD 1929 <input type="checkbox"/> NAVD 1988 <input type="checkbox"/> Other/Source: _____
p.1, Section II	<p>Floodproofing Design Elevation Information: Building is floodproofed to an elevation of ____ feet. <i>(Elevation datum used must be the same as that on the FIRM.)</i> Elevation of the top of the basement floor is ____ feet. <i>(Note: The floodproofing design elevation must be at least one foot above the Base Flood Elevation [BFE]).</i></p>	Elevations are based on: <input type="checkbox"/> Construction Drawings <input type="checkbox"/> Building Under Construction <input type="checkbox"/> Finished Construction Floodproofing Design Elevation Information for Zones A1-30, AE, AH, AO: Building is floodproofed to an elevation of ____ feet. (In Puerto Rico only: ____ meters) (Elevation datum used must be the same as that on the FIRM.) Elevation of the top of the basement floor is ____ feet. (In Puerto Rico only: ____ meters) Lowest adjacent (finished) grade next to the building (LAG): ____ feet (In Puerto Rico only: ____ meters) Highest adjacent (finished) grade next to the building (HAG): ____ feet (In Puerto Rico only: ____ meters) Indicate elevation datum used for Section II: <input type="checkbox"/> NGVD 1929 <input type="checkbox"/> NAVD 1988 <input type="checkbox"/> Other/Source: _____ (NOTE: For insurance rating purposes, the building's floodproofed design elevation must be at least 1 foot above the Base Flood Elevation to receive rating credit. If the building is floodproofed only to the Base Flood Elevation, then the building's insurance rating will

		result in a higher premium.)
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