

**CONSUMER FINANCIAL PROTECTION BUREAU  
INFORMATION COLLECTION REQUEST – SUPPORTING STATEMENT  
PART B**

**PROGRAM EVALUATION OF  
FINANCIAL EMPOWERMENT TRAINING PROGRAMS**

**(OMB CONTROL NUMBER: 3170-XXXX)**

**B. COLLECTIONS OF INFORMATION EMPLOYING STATISTICAL METHODS**

**1. Respondent Universe and Selection Methods**

Information will be collected from two different sets of respondents: (1) a 55-person cohort of pilot trainers; and (2) case managers that are trained by members of the pilot trainer cohort. We anticipate that for each pilot trainer, data will be collected from all of the participants they train in their first local workshop. These pilot trainers will deliver training to an average of approximately 16 case managers per trainer in those workshops, meaning that a total of 880 case managers will be asked to submit data. No sampling techniques will be used; data will be collected from all members of these two sets of respondents.

Trainers that are participating in this pilot and study will be selected by CFPB and its contractor, based on conversations that the contractor has with key staff from their organizations. Pilot trainers will be selected (1) on the basis of their interest in participation and willingness to complete the pilot activities; and (2) to ensure diversity within the pilot group in terms of geography and type of organization.

Pilot trainers and their organizations will use their own set of criteria to invite case managers to participate in the FET Toolkit trainings and case managers will opt in based on their ability and interest in participating. This applies to both the community-based organizations that are engaged in the field test, as well as national organizations that are participating. Case managers will not be selected by CFPB or its contractor, nor is CFPB or its contractor issuing instructions to pilot trainers and their organizations concerning which case managers to invite. Therefore, these case managers will represent a convenience sample.

There will be no attempt to generalize findings from this data collection to a larger population.

**2. Information Collection Procedures**

Members of the 55-person cohort of pilot trainers will be asked to complete a survey after they conduct their first workshop on the toolkit materials. These surveys will be completed in paper form, and will be returned to their organization and to CFPB's contractor for processing.

Case managers that are trained by the pilot cohort will be asked to complete three different surveys—one immediately after their participation in the training, and then three and six months after the training. All instruments will be completed in paper form. The pilot trainers will be responsible for collecting these data from the case managers they have trained and sending the

data to the CFPB's contractor.

### **3. Methods to Maximize Response Rates and Address Issues of Non-Response**

The CFPB does not anticipate that response rate will be a serious issue for this data collection. Because pilot trainers are being selected in part based on their interest in this pilot study, and because the trainers will be surveyed shortly after they are trained, the CFPB's contractor estimates based on experience with previous projects that at least 90 percent of these trainers will return their surveys. Trainers that do not return the surveys will be contacted directly by CFPB's contractor for this effort and reminded to do so.

Because of the relationship that will exist between the pilot trainer and the case managers, we anticipate that we will get a high response rate from case managers as well. However, because surveys will be collected from case managers as long as six months after they are trained, the CFPB's contractor estimates that the response rate among case managers will be somewhat lower (i.e., 80 to 90 percent). In order to ensure that this response rate is reached, the contractor will track the number of surveys received from each pilot trainer, and follow up with the pilot trainer if there are any missing surveys. The pilot trainer will then follow up with case managers directly to ensure collection of the data.

### **4. Testing of Procedures or Methods**

No testing of data collection procedures or methods will be conducted as part of this effort. The data collection procedures, methods, and instruments are based on those used by the CFPB's contractor in similar efforts.

### **5. Contact Information for Statistical Aspects of the Design**

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