

FSA 85-1 U.S. Department Of Agriculture (3-26-03) Farm Service Agency					1. OMB No.		2. Title Of Clearance:		Page 1		
Reporting and Recordkeeping Requirements					0560-0155		Guaranteed Farm Loans		12/12/2013		
					Annual Burden on the Public (Column 8 x 9 = 10 x 11 = 12)						
3 Description (Title of Form, Report or Record)	4. Report	5. Record	6. Form No.	7. Regulation Part/Sec.	8. No. Of Respondents	9. No of Reprots Filed Per Person	10. Total Annual Responses	11. Average Time to Respond	12. Total Burden Hours		
									Exempt	Non- Exempt	
L L-Lenders (Current-Renewal-New) 1520-SEL 230-CLP 200-PLP			FSA-2201 (Business)	762.105 (d)	1950	1	1950	60 1		1950	
Application for Guarantee A-Applicants			FSA-2211 (Farmer)	762.110 (a)	7800	1	7800	30 0.5		3900	
Application for Guarantee L-Lenders (1520-SEL & 230-CLP)			FSA-2211 (Business)	762.142 (b)	1750	4.45	7800	210 3.5		27300	
Preferred Lender Application for Guarantee A-Applicants			FSA-2212 (Farmer)	762.110(6) (c)	4400	1	4400	15 0.25		1100	
Preferred Lender Application for Guarantee L-Lenders (200-PLP)			FSA-2212 (Business)	762.110 (6) (c)	200	22	4400	60 1		4400	
Interest Assistance Agreement A-Applicants			FSA-2221 (Farmer)	762.150 (6)	0	0	0	15 0.25		0	
Interest Assistance Agreement L-Lenders			FSA-2221 (Business)	762.150 (6)	0	0	0	15 0.25		0	
Request for Interest Assistance L-Lenders			FSA-2222 (Business)	762.150 (a) (1)	500	3.78	1890	20 0.33		630	
Conditional Commitment L-Lenders (1520 SEL,230 CLP,200 PLP)			FSA-2232 (Business)	762.130 (4)(c)(2)	1950	5.2	10200	15 0.25		2550	
Lender Certification L-Lenders (1520 SEL,230 CLP,200 PLP)			FSA-2233 (Business)	762.130	1950	5.2	10200	15 0.25		2550	
Guaranteed Loan Closing Report L-Lenders (1520 SEL,230 CLP,200 PLP)			FSA-2236 (Business)	762.130 (4)	1950	5.2	10200	60 1		10200	
Guaranteed Loan Status Report L-Lenders			FSA-2241 (Business)	762.141 (b)	3000	36	107000	20 0.33		35666	
Assignment of Guarantee L-Lenders			FSA-2242 (Business)	762.160 (2)	250	5.6	1400	30 0.5		700	
Bold-Denotes Unduplicated FY-10-13 (ave) 12,200 applications/year											
TOTALS					16100		167240			90946	

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Guaranteed Farm Loan Default Status Lenders			FSA-2248 (Business)	762.141 (a)	1500	3.8	5700	20 0.33		1880
Lender's Guaranteed Loan Payment to USDA Lenders			FSA-2251 (Business)	762.144 (c)	10	1	10	30 0.5		5
Farm Loan Programs Guaranteed Writedown Worksheet Lender			FSA-2252 (Business)	763.145(4)(e)	15	1	15	120 2		30
Sharred Appreciation Agreement for Guaranteed Loans Applicants			FSA-2253 (Farmer)	762.147	5	1	5	60 1		5
Sharred Appreciation Agreement for Guaranteed Loans Lenders			FSA-2253 (Business)	762.147	5	1	5	60 1		5
Guaranteed Loan Report of Loss Lenders			FSA-2254 (Business)	762.144 (c)	875	2	1750	1500 25		43750
Supplemental Loss Form Lenders			FSA-2254-A (Business)	762.144	720	1	720	75 1.25		900
Report of Collection Activities on Liquidated Accounts Lenders			FSA-2261 (Business)	762.141 (f)	900	2	1800	10 0.17		300
TOTALS					0		10005			46875

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Substitution Of Lenders-Original Lenders			Evidence	762.105 (b)	100	1	100	30 0.5		50	
Substitution Of Lenders-New Lenders			Written Agreement	762.105 (c) (2)	20	1	20	60 1		20.00	
Substitution Of Lenders-Original Lenders			Assignemnt of Document	762.105 (c) (3)	100	1	100	30 0.5		50	
Lender Name or Ownership Change Lenders			Written Notification	762.105 (d) (1)	20	1	20	20 0.33		7	
Preferred & Certified Lender Program General-CLP Lenders			Supporting Documents	762.106 (a)	15	1	15	900 15		225	
Preferred & Certified Lender Program General-PLP Lenders			Supporting Documents	762.106 (a)	15	1	15	1020 17		255	
CLP & PLP Criteria-Training Lenders			Physical Attendance	762.106 (b)(6)(i)	420	2	840	480 8		6720	
Monitoring CLP & PLP Lenders			Access to Files	762.106 (e)	420	1	420	60 1		420	
Renewal of CLP or PLP Status Lenders			Written Material	762.106 (f)(2)	420	1	420	300 5		2100	
Conflict of Interest Applicants			Written Evidence	762.110 (f)	800	1	800	15 0.25		200	
Insurance and Farm Inspection Requirements Lenders			Written Evidence	762.123 (a)(1)(b)	3000	4	12000	75 1.25		15000	
Interest Rates, Terms, Charges & Fees Lenders			Written Evidence	762.124 (a)	100	1	100	15 0.25		25	
Appraiser Requirements Lenders			Written Evidence	762.127	1000	3	3000	60 1		3000	
Equal Opportunity and Non-Discrimination Lenders			Written Evidence	762.128 (d)(2)	25	2	50	75 1.25		63	
Inspections Lenders			Written Evidence	762.130 (xi)(2)	920	1	920	15 0.25		230	

TOTALS					0	18820	28365			
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Report of Guarantee Agreement Lenders			Summary of Analysis	762.130(f)	50	1	50	30 0.5		25
Reporting Requirements-CLP Lenders			Written Analysis	762.141 (c)	265	38	10070	60 1.0		10070
Reporting Requirements-SEL Lenders			Written Analysis	762.141 (d)	2625	10	26250	120 2.0		52500
Reporting Requirements-PLP Lenders			Written Analysis	762.141 (e)	17	162	2754	30 0.50		1377
Partial Release			Financial Information	762.142 (b)(2)	100	3	300	360 6.00		1800
Subordinations			Financial Information	762.142 (c)	25	4	100	360 6.00		600
Transfer & Assumption			Written Notice	762.142 (d)(9)	25	1	25	20 0.33		9
Repurchase by Lender Lenders			Written	762.144 (b)(1)	100	3	300	30 0.50		150
Repurchase by the Agency Holders			Demand and Supporting Documents	762.144 (1)	10	1	10	15 0.25		3
Repurchase by the Agency Lenders			Demand and Supporting Documents	762.144 (1)	10	1	10	15 0.25		3
Repurchase for Servicing Lenders			Request to SED	762.145 (a)(2)	75	5	375	20 0.33		125
Restructuring Guaranteed Loans-SEL			Financial Data	762.145 (a)(3)	140	4	560	180 3		1680
Restructuring Guaranteed Loans-CLP			Financial Data	762.145 (a)(3)	240	3	720	120 2		1440
Restructuring Guaranteed Loans-PLP			Narrative & copies	762.145 (a)(4)	70	2	140	20 0.33		47
Debt Writedwon			Evidence of Contract	762.145 (e)	10	1	10	600 10		100
TOTALS					0		41674			69928

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C Additional Loan & Advances			Written Analysis	762.146 (a)(2)	200	2	400	120 2		800
Release of Liability after Liquidation			Financial Data	762.146 (c)	500	2	1000	300 5		5000
Interest Rate Change			Written Notification	762.146 (d)	150	2	300	60 1		300
Shared Appreciation Agreements (Servicing)			Written Notification	762.147	20	1	20	240 4		80
Mediation			Prepare for & Attend Meeting	762.149(a)	150	1	150	240 4		600
Liquidation Plan			Written Plan	762.149 (b)	1300	1	1300	360 6		7800
Protective Advances			Supporting Documents	762.149 (e)(1)	100	5	500	60 1		500
Acceleration			Copy of Letter	762.149 (g)	800	1.25	1000	10 0.17		170
Assignment of Guarantee			Written Notification	762.160	599	2.8	1400	15 0.25		350
Market Placement Program			Written Notification	762.110(g)	25	1	25	60 1		25
Environmental & Special Laws			7 CFR 1940-G	762.128(a)						
TRAVEL TIME-GFL 1200 hrs TRAVEL TIME-Land Contract 40 hrs										1240
TOTALS					0		6095			16865

FSA 85-1 U.S. Department Of Agriculture (3-26-03) Farm Service Agency				1. OMB No. 0560-0155		2. Title Of Clearance: Guaranteed Farm Loans				12. Total Burden Hours Page 6	
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Letter Of Interest Prompt Payment-Buyer			FSA-2680 (Farmer)	763.7 (a)	8	1	8	120 2		16	
Letter Of Interest Standard Guarantee-Seller			FSA-2680 (Farmer)	763.7 (a)	2	1	2	120 2		4	
Land Contract Agreement for Prompt Payment Guarantee Prompt Payment-Buyer			FSA-2681 (Farmer)	763.17 (c)	8	1	8	120 2		16	
Land Contract Agreement for Prompt Payment Guarantee Prompt Payment-Seller			FSA-2681 (Farmer)	763.17 (c)	8	1	8	120 2		16	
Land Contract Agreement for Prompt Payment Guarantee Prompt Payment-Agent			FSA-2681 (Business)	763.17 (c)	8	1	8	120 2		16	
Land Contract Agreement for Standard Guarantee Standard Payment-Buyer			FSA-2682 (Farmer)	763.17 (c)	2	1	2	120 2		4	
Land Contract Agreement for Standard Guarantee Standard Payment-Seller			FSA-2682 (Farmer)	763.17 (c)	2	1	2	120 2		4	
Land Contract Agreement for Standard Guarantee Standard Payment-Agent			FSA-2682 (Business)	763.17 (c)	2	1	2	120 2		4	
Request for Land Contract Loan Making Assistance			FSA-2683 (Farmer)	763.7 (b)(1)	10	1	10	40 0.60		6	
Non-Forms											
Copy of Insurance-Seller Loan Making			Non-Form (Farmer)	763.15 (a)	10	1	10	15 0.25		2.5	
Copy of Insurance-Seller Loan Servicing			Non-Form (Farmer)	763.18 (a)(4) 763.18 (b)(4)				15			
Copy of Real Estate Taxes-Seller Loan Making			Non-Form (Farmer)	763.15 (a)	10	1	10	15 0.25		2.5	
Copy of Real Estate Taxes-Agent Loan Servicing			Non-Form (Farmer)	763.18 (a)(4) 763.18 (b)(4)	10	1	10	15 0.25		2.5	
Copy of Land Contract			Non-Form (Farmer)	763.7 (b)(13)	10	1	10	15 0.25		2.5	
Additional Information			Non-Form (Farmer)	763.7 (b)(3)(v) 763.7 (b)(14)	5	1	5	15 0.25		1.25	
Copy of Agent Bonding Documents-Agent Loan Servicing			Non-Form (Business)	763.11 (c)(1) 763.11 (c)(2)	10	1	10	15 0.25		2.5	
Annual Inspection Report-Agent Loan Servicing-(Standard)			Non-Form (Business)	763.18 (b)(5)	2	1	2	15 0.25		0.5	
Payment Reminder Notice-Agent Loan Servicing (Prompt & Standard)			Non-Form (Business)	763.18(a)(5) 763.18(b)(8)	10	1	10	20 0.33		3.3	

TOTALS					3		26			15
GRAND TOTALS					16183		243977			253097

Summary-Land Contract Guarantee Program

Total Number of Unduplicated Respondents **16183**

Reports Filed per Person **15.1**

(Col. 10 / Col. 8)

Total Annual Responses **243977**

(Col. 10)

Total Annual Burden Hours **253097**

(Col. 12)

Average Burden per Collection **62.2** Min

(Col. 12 / Col. 10 x 60)

Average Burden per Respondent **15.64** Hrs.

(Col. 12 / Col. 8)

Respondents cost per Hour

Farmer	\$	35.45
Total Hrs.-Farmer		6,445
Total Cost-Farmer	\$	228,475

Business	\$	33.82
Total Hrs.-Business		246,653
Total Cost-Business	\$	8,341,804

Total Cost **\$ 8,570,280**

Annual cost to Fed. Gov't

Hours Reviweing & Processing Collection		205,000
Average Salary (GS-9-12) OPM 2013 Table	\$	37.00
Total Cost	\$	7,585,000

	Farmer Hrs.	Business Hrs.	Burden Hrs
Page 1	5000	85946	90946
Page 2	5	46870	46875
Page 3	200	28165	28365
Page 4	0	69928	69928
Page 5	1240	15625	16865
Page 6	0	104	104
Page 7	0	15	15
Total	6445	246653	253098

FSA 85-1 (3-26-03) U.S. Department Of Agriculture Farm Service Agency Reporting and Recordkeeping Requirements	1. OMB No. 0560-New	2. Title Of Clearance: Conservation Loan Program Direct LM & LS Conservation Loan Program Direct Loan Making
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Request for Loan Making Assistance (Entity) 10% Lo-Doc & Regular (OMB 0560-0237)			FSA-2001 (Farmer)		455	0.75	150	1		675
Request for Loan Making Assistance Subordinations (OMB 0560-0236)			FSA-2001 (Farmer)		224	0.67	150	30		75
Request for Loan Making Assistance Jr. Lien (OMB 0560-0236)			FSA-2001 (Farmer)		16	1	16	30		8
Request for Loan Making Assistance Transfer and Assumption (Farmer) (OMB 0560-0236)			FSA-2001 (Farmer)		13	1	13	30		7
Request for Loan Making Assistance Transfer and Assumption (Transferee) (OMB 0560-0236)			FSA-2001 (Farmer)		13	1	13	30		7
Request for Loan Making Assistance PLS Lo-Doc & Regular (OMB 0560-0236)			FSA-2001 (Farmer)		80	1	80	30		40
Request for Loan Making Assistance Shared Appreciation Lo-Doc & Regular (OMB 0560-0236)			FSA-2001 (Farmer)		1	1	1	75		1
Farm Operating Plan (Balance Sheet) Lo-Doc & Regular (OMB 0560-0238)			FSA-2037 (Farmer)		1500	1	1500	75		1875
Farm Operating Plan (Balance Sheet) Subordinations (OMB 0560-0238)			FSA-2037 (Farmer)		224	1	224	75		280
Farm Operating Plan (Balance Sheet) PLS (OMB 0560-0238)			FSA-2037 (Farmer)		80	1	80	75		100
Farm Operating Plan (Income/Expense) Regular (OMB 0560-0238)			FSA-2038 (Farmer)		750	1	750	75		938
Farm Operating Plan (Income/Expense) Subordinations			FSA-2038 (Farmer)		224	1	224	75		280

