

United States Patent and Trademark Office  
Office of Enrollment and Discipline  
Contact Information: Address, phone, fax, etc.

OED USE ONLY  
Course ID#: \_\_\_\_\_ Letter # \_\_\_\_\_  
CLE hours: \_\_\_\_\_ Deferral Date \_\_\_\_\_  
USPTO hours: \_\_\_\_\_ Denial Date: \_\_\_\_\_

SPONSOR APPLICATION FOR  
UNITED STATES PATENT AND TRADEMARK OFFICE CLE COURSE APPROVAL  
CLE Deadline TBD

1. Course Sponsor: \_\_\_\_\_  
Sponsor Representative: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: (    ) \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
FAX #: \_\_\_\_\_
2. Title of Program: \_\_\_\_\_
3. Total CLE hours: \_\_\_\_\_ including \_\_\_\_\_ - United States Patent and Trademark Office training
4. Circle all that apply: LIVE            VIDEO/AUDIO            CD-ROM            IN-HOUSE            SATELLITE  
TELECONFERENCE            INTERNET            OPEN/CLOSED to all attorneys
5. Date(s): \_\_\_\_\_
6. Location(s): \_\_\_\_\_
7. REQUIRED ATTACHMENTS: OED will only consider applications with required attachments.
- a) Program Schedule or Agenda for United States Patent and Trademark Office required material (times are required to compute approvable credit hours)
  - b) Course materials (table of contents and representative United States Patent and Trademark Office sample)
  - c) Faculty name(s) and credential(s) for United States Patent and Trademark Office required material
8. Description of materials: Total pages \_\_\_\_\_ Bound \_\_\_\_\_ Loose-leaf \_\_\_\_\_ Outline \_\_\_\_\_  
Materials are distributed: Before program \_\_\_\_\_ At program \_\_\_\_\_ Other \_\_\_\_\_
9. Physical Facilities: Conference room \_\_\_\_\_ Classroom \_\_\_\_\_ Theater style \_\_\_\_\_ Writing surface \_\_\_\_\_
10. Number of Registered Practitioners present or anticipated: \_\_\_\_\_
11. SPONSORS MUST FILE A \$60.00 FEE

FEE PAID:    /    /  
                 MM DD YY

\_\_\_\_\_  
Signature (must be a Sponsor Representative)