

“Preventive Health and Health Services Block Grant”

Supporting Statement Part B

**Request for Revision
OMB No. # 0920-0106**

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Attachments:

Attachment 1A	Authorizing Legislation, 42 USC Sections 300w - 300w-8
Attachment 1B	Authorizing Legislation, P.L. 102-531
Attachment 1C	Authorizing Legislation, 45 CFR 96
Attachment 2	Federal Register Notice
Attachment 3	List of FY13 PHHS Block Grant Recipients
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B. Collections of Information Employing Statistical Methods

1. Respondent Universe and Sampling Methods

The respondent universe includes all 61 Preventive Health and Health Services awardees (see Attachment 3). No sampling from this universe will be undertaken.

2. Procedures for the Collection of Information

Each respondent is notified of program reporting requirements which include the provision of a plan and appropriate certifications and assurances. Information is submitted to CDC through an electronic Block Grant Management Information System (BGMIS). On an annual basis, each awardee submits one Work Plan and one Annual Report. Awardees enter data into the BGMIS system in accordance with PHHS Block Grant program guidance. All are being provided secure access to the system for the purposes of annual data entry. The CDC Block Grant program staff are available to meet with or otherwise consult with each respondent to ensure the proper and most efficient use of the system.

Each Work Plan provides information on the populations for which activities are carried out, identification of disparately affected populations, strategies for improving health status, descriptions of programs and activities, the number of personnel needed to carry out the activities, amounts to be expended, and amounts to be expended on target populations.

Each awardee submits an Annual Report which provides data corresponding to the ways in which the awardee is using the funds and statements of progress in each program area identified in the corresponding Work Plan. Awardees do not report awardee data which can be found in Federal databases.

3. Methods to Maximize Response Rates and Deal with Nonresponse

Awardees complete Work Plan and Annual Report information in accordance with legislative mandates. The utilization rate is 100%. The system is easy to use and requires very little training. On-line instructions for using the system are available to the user as is telephone and email support.

4. Tests of Procedures or Methods to be Undertaken

The BGMIS has been in use since 2008. A pilot test was conducted in 2007 with seven representatives of states funded through the Block Grant program. The system was updated to

reflect current Healthy People (HP) objectives. In the current Revision, Block Grant Staff provide a matrix document that converts HP 2010 objectives to HP 2020 objectives, allowing for enhanced selection of data to align with the grantees funded program.

5. Individuals Consulted on Statistical Aspects and Individuals Collecting and/or Analyzing Data

The following individual will oversee the collection and summarization of information collected from PHHS block grant recipients.

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