## HEALTHY COMMUNITIES STUDY <br> SCHOOL FOOD ENVIRONMENTAL ASSESSMENT PROTOCOL SCHOOL LUNCH OBSERVATIONS

The following document contains the school food environmental assessment protocol for the school lunch observations. School lunch observations will be conducted in up to four schools (two elementary and two middle schools) per community from which the sample of children/families was recruited. The Battelle community liaison will observe the school's lunch period and complete an observation form; a total of four questions regarding the lunch period will also be asked of a member of the school's food service staff to supplement the observations.

## LUNCH OBSERVATION FORM

Public reporting burden for this collection of information to respond to 4 questions of this form is estimated to average 5 minutes, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: NIH, Project Clearance Branch, 6705 Rockledge Drive, MSC 7974 , Bethesda, MD 20892-7974, ATTN: PRA (0925-0649). Do not return the completed form to this address.


## BEFORE THE LUNCH SHIFT

## Competitive Foods Sold To Students On Campus





| Trail mix, without candy |  |  | $\mathrm{Y} / \mathrm{N}$ | $\mathrm{Y} / \mathrm{N}$ | $\mathrm{Y} / \mathrm{N}$ |
| :--- | :--- | :--- | :--- | :--- | :---: |
| Trail mix, with candy |  | $\mathrm{Y} / \mathrm{N}$ | $\mathrm{Y} / \mathrm{N}$ | $\mathrm{Y} / \mathrm{N}$ |  |
| Other dessert/snack: |  | $\mathrm{Y} / \mathrm{N}$ | $\mathrm{Y} / \mathrm{N}$ | $\mathrm{Y} / \mathrm{N}$ | $\mathrm{Y} / \mathrm{N}$ |
| Other dessert/snack: |  | $\mathrm{Y} / \mathrm{N}$ | $\mathrm{Y} / \mathrm{N}$ | $\mathrm{Y} / \mathrm{N}$ | $\mathrm{Y} / \mathrm{N}$ |
| Other foods: | $\mathrm{Y} / \mathrm{N}$ | $\mathrm{Y} / \mathrm{N}$ | $\mathrm{Y} / \mathrm{N}$ | $\mathrm{Y} / \mathrm{N}$ | $\mathrm{Y} / \mathrm{N}$ |
| Other foods: | $\mathrm{Y} / \mathrm{N}$ | $\mathrm{Y} / \mathrm{N}$ | $\mathrm{Y} / \mathrm{N}$ | $\mathrm{Y} / \mathrm{N}$ | $\mathrm{Y} / \mathrm{N}$ |

## Other Observations

1. In what forms is unsweetened water available free of charge in the dining or serving areas? Please $\checkmark$ all that apply.
2. Presence of indoor dining areas
Please $\checkmark$ only one.
3. Size of formal indoor dining area
4. Crowding in formal indoor dining area
5. Indoor dining décor / ambiance: Please $\checkmark$ only one.
6. Presence of outdoor dining areas
Please $\checkmark$ only one. Please $\checkmark$ only one.
7. Size of formal outdoor dining area
8. Crowding in formal outdoor dining area
9. Outdoor dining décor / ambiance: Please $\checkmark$ only one.

$\square$ None (no indoor dining areas provided)...SKIP TO Q. 6. ..... 0
$\square$ Informal (students can eat inside but no seating AND tables provided for this purpose)......SKIP TO Q. 5. .....  1
Formal (indoor eating area with seating AND tables provided for this purpose). .....  2
Big enough to seat all students .....  1
$\square$ Too small to seat all students. ..... 2
Too crowded. .....  1
$\square$ Not too crowded. ..... 2
Exceptional. .....  1
Pleasant (clean, cheerful, inviting). ..... 2
Acceptable (clean, well-kept, but sparse. .....  3
Some areas of concern
(dirty, dingy, needs repairs, very worn etc.) .....  4
None (no outdoor dining areas provided).....SKIP TO Q. 10 .....  0
Informal (students can eat outside but no seating AND tables provided for this purpose)...SKIP TO Q. 9 .....  1
Formal (outdoor eating area with seating
AND tables provided for this purpose). .....  2
Big enough to seat all students. .....  1
Too small to seat all students. ..... 2
Too crowded. .....  1
Not too crowded. ..... 2
Exceptional .....  1
Pleasant (clean, cheerful, inviting). .....  2
10. In their interactions with students, some staff were:
Please $\checkmark$ all that apply.

Acceptable (clean, well-kept, but sparse)............................................................ 3
Some areas of concern (dirty, dingy, needs repairs, very worn etc.)..................... 4

Engaging (smiling, interactive, encouraging)....................................................... 1
Pleasant but not engaging................................................................................... 2
Neutral (interact enough to process the students’ meals)...................................... 3
Impolite, impatient, or negative with students...................................................... 4
Unable to observe............................................................................................... 5

## LUNCH OBSERVATION FORM

## Sources and References

1) UC Berkeley Atkins Center for Weight and Health (CWH) school nutrition environment observation forms (not published)
2) U.S. Department of Agriculture (USDA) Food and Nutrition Service (FNS). School Nutrition Dietary Assessment (SNDA) Study III, Pre-Visit Questionnaire and Menu Survey - Reimbursable Meals Form. Retrieved on November 14, 2010 from http://www.fns.usda.gov/oane/MENU/Published/CNP/cnp.htm
