

THE SUPPORTING STATEMENT

A. Justification

1. Circumstances Making the Collection of Information Necessary

The Federal Office of Child Support Enforcement (OCSE) oversees the administration of 50 Comprehensive Tribes or Tribal organizations that currently operate child support enforcement programs and 10 Start-Up Tribes or Tribal organizations. The Federal government sets program standards and policy, evaluates Tribal program performance, and offers technical assistance and training to the tribes.

In its oversight role, the Federal government receives data from the Tribes. They then compile and evaluate these data for presentation in the Preliminary and Annual Data Reports. The authority to collect and report information requested on this form is Title IV-D of the Social Security as required by CFR 45 Section 309.170(b).

Currently there are sixteen reporting lines that were developed on the OCSE-75 Tribal CSE Data Report. These lines were developed to allow Tribes and Tribal organizations to report program status and accomplishments. The draft proposed form has seventeen reporting lines to allow Tribes and Tribal organizations operating a comprehensive child support enforcement program to report program status and accomplishments.

2. Purpose and Use of the Information Collection

The data collected by Form OCSE-75 are used to evaluate Tribal IV-D programs and to prepare the preliminary and annual reports. In addition, Tribes administering Child Support Enforcement Programs under Title IV-D of the Social Security Act are to report program status and accomplishments for each Tribe on the above form.

3. Use of Improved Information Technology and Burden Reduction

Tribes have three ways to submit the OCSE-75 report: (1) electronically through the Online Data Collection System (OLDC); (2) by fax; or (3) by mail. The use of OLDC reduces the burden hours it takes for a Tribe to submit their report.

4. Efforts to Identify Duplication and Use of Similar Information

The Form OCSE-75, is the only method used by Tribes and Tribal organizations to report statistical child support information to the Federal government. Data are not reported elsewhere and there is no other form in use by OCSE/ACF which collects similar Tribal information.

5. Impact on Small Businesses or Other Small Entities

This reporting requirement is imposed on Tribes and Tribal organizations. There are no small businesses contracted to complete this form.

6. Consequences of Collecting the Information Less Frequently

The data collected on Form OCSE-75 are used annually by OCSE to evaluate Tribal programs and to identify areas where program improvement may be required and to set in motion tailored strategies for achieving such improvement. Failure to collect this data would preclude the Department from monitoring and evaluating the success of the program.

7. Special Circumstances Relating to the Guidelines of 5 CFR 1320.5

This collection is conducted in a manner consistent with guidelines in 45 CFR Part 309. There are no special circumstances.

8. Comments in Response to the Federal Register Notice and Efforts to Consult Outside the Agency

This form was developed by Federal representatives in consultation with Tribes or tribal organizations. It was published in the Federal Register for the sixty-day comment period on May 3, 2013, Vol. 78, No. 86, Page 26052, to obtain comments from the public. No comments were received from the public during this comment period.

9. Explanation of Any Payment or Gift to Respondents

No payments or other remuneration to respondents are made for the collection of this information.

10. Assurance of Confidentiality Provided to Respondents

The data reported are considered to be public information.

11. Justification for Sensitive Questions

Data are reported only on an aggregate basis. There are no data or personal information of a sensitive nature.

12. Estimates of Annualized Burden Hours and Costs

The burden on all Tribe and Tribal organizations is estimated at 60 hours per year, calculated as follows:

Form name	No. of respondents	No. responses per respondent	Hrs. per response	Response burden
OCSE-75	60	1	60	3,600

It should be noted that this estimated time required per response is the average of all Tribes.

The monetized value of these hours is 3,600 hours times \$20 which equals \$72,000.

13. Estimates of Other Total Annual Cost Burden to Respondents and Record Keepers

There is no additional cost to respondents.

14. Annualized Cost to the Federal Government

Cost to the Federal Government is estimated at \$2,000 for distribution, tabulation, and analyzing the data. An estimated time it takes to distribute, tabulate, and analyze the information is about 40 hours. This estimate is based on the hourly wage of the staff person.

15. Explanation for Program Changes or Adjustments

Program changes were due to revisions in the collection instrument revising the reporting requirements and instructions for line 1 from report the number of open cases as of the end of the federal fiscal year to line 1 report the number of cases open at any time during the fiscal year; from line 1a report the number of open Tribal TANF cases open as of the end of the federal fiscal year to line 1a report the number of TANF cases open at any time during the fiscal year; from line 1b report the number of State TANF cases open as of the end of the federal fiscal year to line 1b report the number of Non-TANF cases open at any time during the fiscal year; removing the existing line 1b to report the number of open State-TANF cases; removing the existing line 1d to report the number of cases that closed during the fiscal year; from line 2 report the number of cases open as of the end of the federal fiscal year with a support order to line 2 to report the number of cases open at any time during the fiscal year with a support order; from line 3 report the total number of children in the current year born out-of-wedlock on open cases as of the end of the federal fiscal year to line 3 to report the number of children ever needing paternity established in cases open at any time during the fiscal year; removing existing line 3a to report the number of children in the previous year born out of wedlock; from line 4 report the total number of children with paternity established or acknowledged on open cases as of the end of the federal fiscal year or that closed during the federal fiscal year to line 4 to report the number of children with paternity concluded at any time during the fiscal year and explaining how "paternity concluded" is defined by tribe; from line 5 report total amount of current support due on all IV-

D cases during the federal fiscal year to line 5 to report amount of current support due on tribal cases and explaining how "tribal case" is defined by tribe; from line 6 report total amount of current support collected and distributed on all cases during the federal fiscal year to line 6 amount of current support collected on tribal cases; from line 7 report total amount of past due support owed on all cases as of the end of the federal fiscal year to line 7 to report amount of past-due support owed on tribal cases; from line 8 total amount of past due collected and distributed during the fiscal year to line 8 to report amount of past-due support collected on tribal cases; adding new line 9 to report total amount of all support collected during the fiscal year on all cases, removing existing line 9 to report total costs claimed; keeping existing line 10 to report total amount of fees and costs recovered; keeping existing line 11 to report amount of laboratory cost for paternity established; adding new optional line 12 to report amount collected from tribal sources; line 12a to report percentage collected from tribal sources; and line 13 to report tribal unemployment rate; and line 14 to report tribal joblessness rate.

The adjustments were due to a revision in the estimated hours because of an increase in the number of Tribes who became fully funded and operating the IV-D Tribal program from 37 to 60 and an increase in the number of respondents from 37 to 60. In addition, there was a program change due to revisions in the collection instruments as requested by the tribes and tribal organizations to better reflect how their tribes are performing and after three reporting conversations and two written consultation periods and two conference calls.

16. Plans for Tabulation and Publication and Project Time Schedule

Information on this form will be published in aggregate on a Tribe-by-Tribe basis. The data are published at the end of each fiscal year in a preliminary report and an annual report to Congress and is included in other agency publications that highlight child support data.

17. Reason(s) Display of OMB Expiration Date is Inappropriate

The expiration date will be displayed on the OCSE-75 form.

18. Exceptions to Certification for Paperwork Reduction Act Submissions

There are no exceptions to the certification statement.

B. Statistical Methods (used for collection of information employing statistical methods)

Not applicable.