



OFFICE OF RESEARCH AND SPONSORED PROGRAMS
HUMAN AND ANIMAL PROTECTIONS

INSTITUTIONAL REVIEW BOARD

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Date: July 31, 2013

To: Michele Eliason

Re: Doing It For Ourselves: Lesbian/Bisexual Women's Healthy Weight Initiative

The Institutional Review Board (IRB) at San Francisco State University has reviewed and approved the use of human subjects in the above protocol. You may proceed with your research as described in your protocol and as modified in any subsequent correspondence. Please honor your own discipline's professional code of conduct.

Protocol Number: H13-28

Approval Date: July 31, 2013 Non-Exempt Full Committee Review
Original IRB Committee Date: July 24, 2013

Expiration Date: This approval expires on **July 23, 2014**.

If the project will continue, it must be renewed **before** the expiration date. Please allow at least six weeks for processing the renewal application. **Data cannot be used in the research if collected after the expiration date, before the protocol has been renewed.**

Completion: Upon completion of the project, a Study Completion Form must be submitted to the IRB. Renewal and completion forms are found on the web site under Forms and Templates.

Adverse Event Reporting: All unanticipated or serious adverse events must be reported to the IRB within ten working days.

Modifications: Prior IRB approval is required before implementing any changes in any of the approved documents. **Data cannot be used in the research if collected before any changes are approved.**

Recordkeeping: You must retain all signed consent forms for at least 3 years after all research activity is completed, including data analysis.

Questions: Please contact ORSP – Human and Animal Protections and the Institutional Review Board at (415) 338-1093, or at protocol@sfsu.edu

Sincerely,

Institutional Review Board